Workers' Compensation Board
Monday, November 6, 2023
2:00 p.m.

MEETING MINUTES

In-Person Staff:

Joy Dougherty, Board Chair
Sally Curey, Member
Roger Ousey, Member
Moises Ceja, Member
Jenny Ogawa, Member
Jacqueline Jacobson, Presiding ALJ
Amanda Pletcher, Hearings Division Support Manager
Terry Bello, Administrative Services Manager
Kerry Anderson, Project Manager
Lauren Eldridge, Interim Managing Attorney
Katy Gunville, Board Executive Assistant
Heidi Havercroft, Senior Staff Attorney
Pete Wogsland, Senior Staff Attorney
Katelyn Crowe, Transcription Coordinator

In-Person/By Phone Attendees:

Cathy Ostrand-Poinson, Workers' Compensation Division
Elaine Schooler, SAIF Corporation

Call to Order
Chair Dougherty called the meeting to order.
The public and WCB staff are participating in this meeting via telephone and in-person in the Salem Office.

Roll Call
Managing Attorney, Lauren Eldridge, took roll, reflected in the attendee list above.

Approval of Agenda and Order of Business
Agenda was amended to include Division Reports. Chair Dougherty asked for a motion to approve. Member Curey moved for approval of the agenda and order of business. Member Ogawa seconded. Motion passes.

Division Reports/Updates
Administrative Services Division: Administrative Services Manager, Terry Bello, provided the report for the Administrative Services Division (ASD). Ms. Bello began by passing out a draft of some hearing/setting data collected by Docketing to the Members. She then thanked Member Ogawa for stepping in as Interim Board Chair over the summer. Ms. Bello then provided the facilities updates. The Florence facility is now ready to be set. Docketing is counting cases and at this time there are not quite enough cases to schedule for January. As for

the Portland Office, they are in the process of contracting with an architect to design an enclosed reception area. There is money in the budget to complete this project, which is important for keeping employees safe. In the Bend facility they are in the works of moving the ALJ bench. The Bend facility landlord is open to this project, especially with contract/lease renewal happening in the near future. This project will help judges exit safely in case of an emergency. As for general ASD updates, there will be a meeting in early December to look at requested enhancements to WCB's attorney fee report. Ms. Bello is excited to be working with Project Manager, Kerry Anderson, on upcoming modernization projects. ASD is continuing to recruit for a mail room position in the Salem office. Member Ousey asked about the setting of cases in Douglas County, specifically the Umpqua Community College (UCC) location in Roseburg? Ms. Bello responded that they are hoping to be working with that facility again. Many of their former contacts have retired and they are having difficulty connecting with the new staff at UCC.

Board Review: No report at this time.

Hearings Division: Jacqueline Jacobson is the new Presiding Administrative Law Judge for the Hearings Division. She is looking forward to her new role and working with everyone.

Reconstitution of the Board
This meeting is being held per OAR 438-021-0010(1)(b).

Announcements
Administrative Law Judge Jacqueline Jacobson has been hired as the Hearing Division's Presiding Administrative Law Judge.

Adjournment
Chair Dougherty asked for a motion to adjourn. Member Curey moved to adjourn. Member Ousey seconded. Motion carried. Meeting was adjourned.