

**WCB INTERPRETER LANGUAGE AND SERVICE FEE BREAKDOWN  
AGREEMENT TO AGREE**

**Level A Languages:**

**Paying: \$75.00 for Certified  
\$70.00 for Qualified**

Spanish, Russian, and Vietnamese

**Level B Languages:**

**Paying: \$85.00 C&Q**

All other languages

**Level C:**

**Paying: \$90 C&Q**

American Sign Language (ASL)

**Forty-eight-hour cancellation policy:**

If an event cancels within 48 hours prior to the event, the interpreter is entitled to billing for the late cancellation at their hourly rate, at whatever the minimum for that event is.

**Travel:**

1. Paid when interpreter's place of business is 15 miles or more round-trip from the assignment location. Oregon state per diem rates also apply for travel.
  - (a) You must supply proof of mileage (MapQuest, Google maps, etc.) with billing.
2. Travel expenses are pre-authorized only for travel more than 40 one-way miles from the Contractor's place of business to the hearing location.
3. For pre-authorized travel of 30 one-way miles from the Contractor's place of business to the hearing location may bill **travel time** in conjunction with mileage. Mileage will be calculated based on the per diem rate for mileage. Time travel will be calculated at half of the interpreter's hourly rate. For example, if the interpreter's hourly rate is \$75, and they are on the road for an hour, the interpreter would calculate as follows:  $37.5 \times 1 = \$37.50$ .
  - (a) You must supply proof of mileage (MapQuest, Google maps, etc.) with billing.

All **Certified Interpreters** and **non-certified Interpreters** are paid a **two-hour minimum**.

**Minimums are applicable when:**

- ❖ The hearing/mediation cancels within 48-hours prior to the event.
- ❖ The length of the hearing/mediation is less than the time agreed upon during hiring negotiations.

An **eight-hour minimum** applies for all-day hearings and mediations. This minimum applies to **certified** and **qualified** Interpreters. These events are typically an all-day event.

A **four-hour minimum** applies for half-day hearings. This minimum applies to **certified** and **qualified** Interpreters.

**Minimums are applicable when:**

- ❖ A hearing/mediation cancels within **48-hours** prior to the event.

Per the Department of Administrative Services, negotiations outside of the Agreement are invalid. WCB will not negotiate outside of this Agreement.