Oregon State Payroll Application (OSPA)
OSPS_LABOR_COST Table Reference Guide

Field Name	Field Definition	OSPA Screen Reference
AGENCY	The 5-digit payroll agency number. This can be different from an employee's home agency, and is driven by the PPDB "PR AGENCY" field.	P030
AGY OBJ	The 4-digit SFMA agency object code associated with a pay type. The codes break down payroll expenditures by such categories as regular time, overtime, differential pay, etc. For Payroll objects, the agency and comptroller objects match.	N/A
AGY OBJ TITLE	The title for the agency object code used in the "AGY OBJ" field.	N/A
AGY TRANS DATE	Effective date for SFMA posting. Most agencies choose to post to the pay period month, but some choose to post to the check date month.	N/A
APPN YEAR	The 2-digit biennium year identifier for budgetary fiscal postings.	N/A
AUTHNO (Irrelevant to most queries)	This number identifies the authorization of the position on PICS (Position Inventory Control System). PPDB field.	N/A
EAS ACCT CODE (Irrelevant to most queries)	Same as "AGY OBJ" field. Agencies that interface to SFMA on a summary level may see different data here.	N/A
EMPLOYEE NAME	Name of employee as entered into the PPDB, last name first.	P030
EMPLOYEE NUM	9-character alphanumeric identifier beginning with "OR", assigned by PPDB to uniquely identify an employee without using a Social Security number.	P030
GRANT NO	A 6-digit number used to track payroll costs charged to various grants. Grant numbers and phases are captured on individual employee time and gross pay adjustment screens preceded by "GNT". Populates when specifically overridden only.	P003, P050
GRANT PHASE	A 2-digit number to further track payroll costs charged to various phases of a grant. Grant numbers and phases are captured on individual employee time and gross pay adjustment screens preceded by "GNT". Populates when specifically overridden only.	P003, P050

Field Name	Field Definition	OSPA Screen Reference
INDEX	A 5-digit SFMA code to classify accounting transactions at the lowest level of an agency's organization structure. If an agency doesn't designate to this degree, the index code defaults to 00000.	N/A
LOAD DATE	The date that this information was loaded to the Datamart warehouse. This field has no relation to the Pay Period Ending date.	N/A
MASS TRAN DIST (Irrelevant to most queries)	Identifies the mass transit district location established for the position as determined by PPDB.	P030
MASS TRAN FLG (Irrelevant to most queries)	Indicates whether or not a pay type is subject to mass transit tax levy.	PTB2
NUMBER OF HOURS	The number of hours associated with each agency object code. Some codes such as employee expenses (health premiums, taxes, etc.) won't have hours identified.	N/A
PAY DIST CODE	Also called the "check distribution code". This is the sort order by which agencies have chosen to have their checks distributed. Choices are PCA, Crew-unit, RDC, or alphabetical. Driven from Payroll Report Option "A" on the agency's PBAP screen.	P030
PAY PERIOD END	The pay period ending date is the last calendar day of any given month. Corresponds to the P190 "PAY PER END DATE" field.	P190
PCA	The 5-digit SFMA Program Cost Account code identifies detailed program structure designated by the agency and is used to track revenue, expenditures, and transfers against the agency's Legislatively approved budget.	N/A
POSNO (Irrelevant to most queries)	The identifying number assigned to the position by the agency. Duplicates possible across agencies.	P030
PROJECT NO	A 6-digit number used to track payroll costs charged to various projects. Project numbers and phases are captured on individual employee time and gross pay adjustment screens preceded by "PJT". Populates when specifically overridden only.	P003, P050
PROJECT PHASE	A 2-digit number to further track payroll costs charged to various phases of a project. Project numbers and phases are captured on individual employee time and gross pay adjustment screens preceded by "PJT". Populates when specifically overridden only.	P003, P050

Field Name	Field Definition	OSPA Screen Reference
REPT DIST CODE	A code established by the agency for the identification of divisions/units for the purpose of personnel report distribution and subtotals. Corresponds to the "RDC" field in PPDB.	P030
SFMS AGENCY	The 3-digit agency code being charged for the associated payroll fiscal transactions.	N/A
SFMS APPN YEAR	The 4-digit biennium year associated with a transaction.	N/A
TRANS AMT	The dollars being charged to each associated agency cost structure.	N/A
YEAR PCA INDEX	This number is a composite of the "APPN YEAR", "PCA CODE" and "INDEX CODE" fields. Contains all the same numbers, just in one field instead of three.

This number and its components can be overridden on employee time and gross pay adjustment screens. | P030 P003, P050 (If overridden) |