



**ZEV Interagency Working Group
Friday, December 15, 2017
10:30 – 12:00
Portland State Office Building
800 NE Oregon St, Portland
Conference Room 1D**

Attendees

Jessica Reichers
Rick Wallace
Andrew Dick

Caleb Geiger
Cory Ann Wind
Brian King

Jason Eisdorfer
Linda Ross
Ruchi Sadhir

10:30 – 10:35 Welcome and Kick-Off - *Ruchi*

10:35 – 10:50 Introductions

**10:50 – 11:15 Why are we here and what do we want to accomplish
*Draft of ZEVIWG Charge provided for discussion***

Topics for discussion:

- **What do we want to get out of the ZEVIWG?**
- **How can we best address challenges we have experienced in the past with interagency work?**

ZEVIWG activities should include

- **All ZEVIWG members should engage in discussions concerning all EO directives**
- **The group should engage in budgetary discussions as it relates to fleet and infrastructure conversion**
- **The group should be fluent at a high level on what every agency is doing in EV policy work**
- **Identifying data needs and determining how to acquire and share the data with the group**
- **The group needs to develop a schedule and milestones for agency specific goals and objectives**
- **The group should share the information and work discussed in the ZEVIWG with all the associated agency heads**

**11:15 – 11:45 Structure and Process
*Draft Guidance Document and Matrix of Agency Responsibilities provided for discussion***

Discussion



- Describe the work that we all do, including interactions, and identify policy gaps
- Determine immediate actions
- Understand sources of data and how we utilize these
- Identify barriers at the state level to increased EV adoption

Review and Approve Draft List of Action Items for ZEVIWG

11:45 – 12:00 Next Steps

- Meeting Frequency
 - Every 2 months
- Action Items for Next Meeting
 - ALL – Review draft Charge and Guidance documents and provide feedback to Jessica
 - ALL – Fill out ZEV EO Responsibilities Spreadsheet and return to Jessica
 - ALL – draft a high-level list of EV work that your agency is doing, identify current state of the work, describe current policy issues/questions that your agency has identified in relation to that work
 - ALL – review EO directives and list any barriers to implementation – send list to Jessica
 - Jessica – send out doodle poll for next two meetings
- Next Meeting Date