

This is an optional template that Energy Efficiency and Conservation Block Grant Program applicants can use to complete the Authorized Applicant Assurance Letter. Use of this template is not required, and applicants may choose to submit this letter in other formats.

DATE

Authorized Applicant Assurance Letter

Department of Energy

Reference: Energy Efficiency and Conservation Block Grant - DE- FOA-0002882
CDFA Number 81.128

To Whom It May Concern:

Please consider this letter as my certification that [NAME and TITLE] has been appointed to represent [GOVERNMENT ENTITY] and is the contact for [GOVERNMENT ENTITY, RECEIVING AGENCY], which is authorized to receive funds, and implement the Energy Efficiency and Conservation Block Grant Program for the above referenced grant. The contact information is below:

NAME:
EMAIL:
PHONE:

Sincerely,

[AUTHORIZED APPLICANT]