



- Receive application. ODA application materials state complete application should be submitted to ODA at least 180 days prior to the date of intended construction or operation.
- ODA reviews the application and works with applicant to ensure it is complete.
 - » Application
 - » Land Use Compatibility Statement (LUCS)
 - » Nutrient Management Plan (NMP)
 - » Correct Fee
- ODA and DEQ work together to determine General National Pollutant Discharge Elimination System (NPDES) or Water Pollution Control Facilities (WPCF) CAFO permit is appropriate to cover proposed facility. (This may require consultation with the applicant.)
- If an Individual CAFO Permit is deemed necessary due to the facility being located in an environmentally sensitive area (e.g groundwater management area), the facility utilizing experimental treatment technology, or the facility having previous permit compliance challenges, inform applicant to re-apply for an Individual CAFO Permit. (See Individual CAFO Permit Development and Registration Process document).
- ODA determines that a General CAFO Permit is correct.
- ODA releases all application materials to the public.
 - » Public participation process begins.
 - » Notice to the public issued.
 - » Public hearing held within 30 days of notice. A 35-day public comment period begins. Comment period remains open for at least five days after the hearing.
 - » Public comment ends.
- ODA [and DEQ] review all public comments
- ODA-DEQ decision point. The three choices are:
 - » Issue permit as proposed.
 - » Make changes to the permit in response to comments received.
 - » Deny permit issuance.
- All New facilities are approved with a two-step process.
 - » First step is applicant submits final engineering and site plans and proof of other required Permits. Permittee cannot begin facility construction until ODA written approval is granted.
 - » Second step is inspecting and confirming all infrastructure is constructed as proposed. An engineer-stamped construction completion report is required for any structure requiring engineered plans and specifications. All infrastructure must be operable. Upon completing the step two inspection with a satisfactory outcome, ODA will issue written approval to populate and operate the facility.

ODA will review and consider all comments received during the public comment period regardless of the method used to provide the comments.

In considering the issuance of a CAFO permit registration, protection of both surface and ground water quality is a critical element of the CAFO program, and an important and necessary component of approval.