

**Latino/a/x Student Success Advisory Group**  
**Advisory Group Meeting Minutes**  
**April 20, 2021 | 2:00 p.m. – 5:00 p.m. | Oregon Department of Education**  
**Zoom Communications**

**Meeting Scribe:** Erin Rothweiler

**Group Members**

- Abraham Magana
- Araceli Cruz
- Araceli Farias
- David Saez
- Diana Serrano
- Dora Elia Plascencia-Macias
- Elena Espinoza
- Glendi Luna
- Guadalupe Quinn
- J. Jesus Sandoval
- Jennifer Solis Solano
- Juan Rodriquez
- Julie Esparza Brown
- Lorena Avila Perez
- Max Maddern

- Melinda Avila
- Mirna Loreli Cibrián
- Nancy Arriaga Ramírez
- Osvaldo Garcia-Contreras
- Petrona Dominguez Francisco
- Rudyane Rivera-Lindstrom
- Rutila Galván
- Victoria Bencomo

**ODE Staff / Guests**

- Michael Reyes
- Taffy Carlisle
- Deb Lange
- Carmen Xiomara Urbina
- Tamara Dykeman
- Kara Boulahanis
- Marta Guembes (Guatemalan Consulate)
- Ana Gonzalez (Mexican Consulate)

Item	Discussion
<p><b>Welcome – 2:00 p.m.</b>  <i>Carmen Xiomara Urbina,</i>  <i>Michael Reyes</i></p>	<p>Carmen Xiomara Urbina greeted everyone and took a few moments to acknowledge the weight of current events and the impact of these events on everyone’s lives and time to come.</p> <p><b>April Meeting Agenda:</b>  <a href="https://drive.google.com/file/d/1H9cMC621FBp2lkA74iYbJT_m0LBU0J20/view?usp=sharing">https://drive.google.com/file/d/1H9cMC621FBp2lkA74iYbJT_m0LBU0J20/view?usp=sharing</a></p> <p><b>April Meeting Slidedeck:</b>  <a href="https://drive.google.com/file/d/1KmasBlSBBQxoLFm2ChBukylG4H2LdcHs/view?usp=sharing">https://drive.google.com/file/d/1KmasBlSBBQxoLFm2ChBukylG4H2LdcHs/view?usp=sharing</a></p>
<p><b>Advisory Group Introductions – 2:10 p.m.</b></p>	<p>Michael Reyes asked everyone to take a moment to introduce themselves.</p>
<p><b>Advisory Group Icebreaker – 2:15 p.m</b></p>	<p>The Advisory Group participated in a brief icebreaker activity.</p>

<p><b>Group Charter</b> – 2:30 p.m</p>	<p>Michael Reyes reviewed the Advisory Group Charter. This document sets the guidelines for this group, including the group’s decision-making authority, membership, responsibilities, meetings, workgroups, terms of services, and conflicts of interest.</p> <p>Proposed updates to the charter would include the addition of a Chair and Vice-Chair position and the terms of service for these positions. These individuals would assist ODE staff in the creation and facilitation of meeting agendas. Clarification on conflict of interest and participation in grant reviews also needs to be addressed in these updates.</p> <p>The charter will be looked at in greater depth at the June Advisory meeting.</p> <p><b>Latino/a/x &amp; Indigenous Student Success Plan Advisory Group Charter Draft:</b>  <a href="https://drive.google.com/file/d/1RN_PPjwvWXFutBwMzfEjpwd1D5gOsg1c/view?usp=sharing">https://drive.google.com/file/d/1RN_PPjwvWXFutBwMzfEjpwd1D5gOsg1c/view?usp=sharing</a></p>
<p><b>Grants Timeline</b> – 3:00 p.m.</p>	<p>The goal is to present the SSP to the State Board at the May 20, 2021 meeting. In the meantime work on the RFA will continue. The following is a draft timeline for the new RFA:</p> <ul style="list-style-type: none"> <li>● RFA Opens: June 7, 2021</li> <li>● RFA Information Webinar: June 11, 2021</li> <li>● RFA Questions Due: June 22, 2021</li> <li>● RFA Answers Returned: June 29, 2021</li> <li>● RFA Closes / Applications Due: July 29, 2021</li> <li>● Notification of Applications Received: August 5, 2021</li> <li>● Notice of Intent to Award: August 27, 2021</li> <li>● Estimated Grant Start Date: September 20, 2021</li> <li>● Year 2 Grant Amendment Opens: April 15, 2022</li> <li>● Year 1 Grant Ends: June 30, 2022</li> </ul>
<p><b>Break</b> – 3:15 p.m.</p>	
<p><b>DRAFT Latino/a/x &amp; Indigenous Student Success Plan</b> – 3:25 p.m.</p>	<p>Michael Reyes presented the Draft plan to the Advisory Group. He briefly outlined and summarized the different sections of the plan:</p> <ol style="list-style-type: none"> <li>1. Introduction</li> <li>2. History of Latino/a/x populations in Oregon</li> <li>3. Definitions</li> <li>4. Student Outcome Data</li> <li>5. Strategies</li> </ol> <p>The definition section was updated for consistency and removal of “deficit” language.</p> <p>The Advisory Group divided into three breakout groups to engage in further discussion on the plan. The breakout groups met for fifty minutes and then rejoined in the main meeting room to share main ideas that were brought forward in each of their respective rooms.</p> <p><b>Latino/a/x &amp; Indigenous Student Success Plan Draft:</b>  <a href="https://drive.google.com/file/d/1K5LbsFpJiPqnt220iiuAAAY0-2kIsG203/view?usp=sharing">https://drive.google.com/file/d/1K5LbsFpJiPqnt220iiuAAAY0-2kIsG203/view?usp=sharing</a></p> <p><b>Group 1 Notes:</b>  <a href="https://docs.google.com/document/d/1s1Psq9A9aNvfUCW-mXsdewR_Radi18QZF7W809YyI8o/edit?usp=sharing">https://docs.google.com/document/d/1s1Psq9A9aNvfUCW-mXsdewR_Radi18QZF7W809YyI8o/edit?usp=sharing</a></p> <p><b>Group 2 Notes:</b>  <a href="https://docs.google.com/document/d/1076UFS2WTKhVpf03nbf-U9zY3b7J8IIWIKS_yy0wrNY/edit?usp=sharing">https://docs.google.com/document/d/1076UFS2WTKhVpf03nbf-U9zY3b7J8IIWIKS_yy0wrNY/edit?usp=sharing</a></p>

	<p><b>Group 3 Notes:</b>  <a href="https://docs.google.com/document/d/1NFEyVaf32J6KePM5girLk6pD6AzkM4NwOEKB/Bz3MGUA/edit?usp=sharing">https://docs.google.com/document/d/1NFEyVaf32J6KePM5girLk6pD6AzkM4NwOEKB/Bz3MGUA/edit?usp=sharing</a></p>
<p><b>Plan Editing &amp; Wordsmithing Workgroup</b> - 4:35 p.m.</p>	<p>Michael Reyes asked the Advisory Group to volunteer for a temporary wordsmith group. This group will look at the Student Success plan, looking and specifically editing the language used throughout the document. The ask is for 5-6 volunteers to dive deeply into editing the document and then to meet with Michael and ODE staff to put all the edits together into a final version.</p> <p>Michael will check-in with the group via email to create this ad hoc group and to coordinate meetings.</p>
<p><b>Check Out</b> - 4:45 p.m.</p>	<p>Abraham Magana shared an update with the group regarding the Youth Development Division's upcoming RFA opportunities.</p> <p><b>Youth Development Division Website:</b>  <a href="https://www.oregon.gov/youthdevelopmentdivision">https://www.oregon.gov/youthdevelopmentdivision</a></p> <p><b>Youth Development Division Summer Grant Factsheet:</b>  <a href="https://www.oregon.gov/youthdevelopmentdivision/Lists/Announcements/Attachments/49/YDD%20Grants%202021%20Info%20Sheet.pdf">https://www.oregon.gov/youthdevelopmentdivision/Lists/Announcements/Attachments/49/YDD%20Grants%202021%20Info%20Sheet.pdf</a></p>
<p><b>Adjourn / Action Items</b> - 5:00 p.m.</p>	<p>Action Items:</p> <ul style="list-style-type: none"> <li>● Add page numbers to student success plan draft</li> </ul>

Next Meeting: June 15, 2021, 2:00 - 5:00 p.m.