ADA High Level Design Exception (DE) Process

Resident Engineer (RE)

- Identify problem & engage in discussion with EOR

Engineer of Record (EOR)

- Determine the need & complete draft DE. Submit to Region for review
  RECOMMENDED: Draft in Word to track changes during review/edit
- Schedule/hold DE workshop with RE/Region/ADA Standards Team
- Incorporate Region comments & resubmit until mutual agreement
- Incorporate ADA Standards Team comments & resubmit until mutual agreement
- Complete DE on final form with approved language & submit for final review, approval & signature

Region Roadway

- Perform independent review & provide comment(s)
- Has concurrence been reached? — NO → Perform independent review & provide comment(s)
- Has concurrence been reached? — YES → Recommend approval of DE to ADA Standards Team
- Has concurrence been reached? — NO → Perform independent review & provide comment(s); YES ↓
- Sign & route to ADA Standards Team

ADA Standards Team

- Perform independent review & provide comment(s)
- Has concurrence been reached? — NO → Perform independent review & provide comment(s); YES ↓
- Sign & route to State Roadway Engineer

State Roadway Eng/State Traffic-Roadway Eng

- **State Roadway Eng** Issue notice of concurrence
- **State Roadway Eng** Sign DE & route to State Traffic-Roadway Eng
- **State Traffic-Roadway Eng** Sign DE
- END PROCESS

- Oversee corrective actions

RECOMMENDED STEP