

Innovative Mobility Program Technical Advisory Committee

Meeting 1

April 18, 2022 / 1-2:04pm

Present:

Dorian Pacheco, IMP Manager

Bridgette Bottinelli, IMP Coordinator

Weite Lu, Ride Connection

Kathy Fitzpatrick, MCEDD

Marne Duke, Metro

Justin Sandoval, Cascadia Mobility

Casi Brown, City of Medford

Edem Gomez, RVTD

Michael Walker, Multnomah County Public Health

Emma Land, OHA

Agenda:

- **Introductions: 1-1:25pm**

- Name, pronouns, where do you work, one reason you were interested in participating on this committee.
- Icebreaker: What is one of your favorite hobbies?

- **Overview & timeline of the Innovative Mobility Program**

- Created by the OTC. Not tied to any statutes.
- \$20M in one/limited-time funding from 2022-2027
 - \$10M state TOF funds
 - \$10M federal IJA funds (STBG)
 - Federal funds must be ****obligated**** by 2025
- Program goal: Increase historically underserved communities' access to public and active transportation by supporting both new and existing projects.
- Funding opportunities: microgrants for up to \$5K, competitive grants, and contracts.
- Equity as a strong focus throughout the program
 - Program design & implementation
 - Is information accessible?
 - Who gets funded?
 - What types of projects get funded?
 - What do we need to set up to ensure that grant awardees are supported, and their projects are successful?
 - What do we need to set up to make the grant application process accessible and understandable?
 - How are we collecting information and reporting on outcomes?
 - What are barriers to receiving funds, and how can we address them?
 - What are barriers to transportation, and how can our program structure and funding opportunities help meet those needs and/or bridge those gaps?
 - Community engagement
 - Conducted by ODOT, partners, and consultants.

- Iterative and conducted throughout life of program, not just as part of an initial phase.
 - Regular evaluations to understand: Who did we reach? Who did we miss? Where do we need to focus additional engagement? How is our messaging working – not working – and what needs to change?
- **DRAFT IMP Timeline**
 - Micro-grants: opened late 2022, fully established early 2023
 - Contracts: Currently working on decision-making framework for contracted services.
 - April 2023 – First TAC meeting, consultant contract executed for support on large grants program.
 - May 2023 – Compile research on other grant programs and conduct interviews (ODOT and external).
 - ****June-August 2023**** – Draft community engagement plan, program guidance, scoring criteria, application materials. There will also be additional outreach to inform large grant structure.
 - Example: Draft materials will be created based on research and engagement. We'll then bring it back to community groups, governmental entities, and the TAC for review and comment.
 - September-October 2023 – Finalization of materials, publicize grant opportunity widely. Contract for technical assistance executed?
 - Intent: Offer technical assistance to grant applicants and awardees. Help fill out applications, etc. Make sure people are supported throughout the life cycle of the grant.
 - November/December – First round of applications open.

Additional notes in response to questions

- Microgrants will continue once large grants open
- Large grants will be anything over \$5,000 – those are the types of details we need to work through! It is not established how much funds will be allocated for certain topic areas (ex: public transit vs. active transit)
- **Intent, purpose, and scope of the IMP TAC**
 - Pilot – meeting up to 6x this year.
 - Provide feedback on design of IMP competitive grants.
 - Help ensure equity is centered in large grant design and implementation.
 - Part of feedback loop
 - Not a decision-making group
 - IMP TAC will give feedback and provide recommendations, but ODOT will make the final decisions regarding the IMP's design and implementation.
 - Not precluded from applying for large grant
 - There may be opportunities for members to participate in scoring committee.
- **Discussion items**
 - Would TAC like to meet in May or June?
 - Consensus is to provide meeting times in May/early June

- What is the best way for us to communicate with you, including sending documents for review?
 - Consensus is that email is the primary preference. Dorian will create SharePoint in case anyone wants to use that.
- Any other questions or discussion items?
 - Time expectations: Anticipated 1 hour of prep before meetings. Meetings will be scheduled for two hours with the hope of ending early. Any technical knowledge will be presented at the meetings – for example, explanation of using funding.
 - Participant hopes to look at restrictions associated with federal funds and push the boundaries – think creatively about what to fund and how we can do that.
 - Group transparency: group is missing representation from culturally-specific CBO's – those that were contacted were interested but did not have the capacity to participate.
 - Meeting recordings will be kept internally but meeting minutes and draft documents will be available for public comment.
- **Next steps**
 - Doodle poll to go out for Meeting 2.
 - May/early June dates
 - DP to draft charter and send for IMP TAC review/comment. Will review as part of agenda for Meeting 2.
 - Establish SharePoint or other system for sharing documents (if applicable/decided upon by TAC).

Additional May meeting agenda topics

- Update on the research/interviews
- Overview of all funding restrictions