



Oregon Tanning Vendor License Application

Oregon Public Health Division | Radiation Protection Services

800 NE Oregon Street, Suite 640; Portland, OR 97232

Voice: (971) 673-0490 | **Fax:** (971) 673-0553 | **Web:** www.healthoregon.org/tanning

Instructions: Tanning vendors who wish to offer services in the State of Oregon are required to be licensed with the Authority. Failure to do so may result in civil penalties as outlined in Oregon Administrative Rule (OAR) chapter 333 division 124. Fill out the application completely and accurately. You will be sent an invoice for payment of the annual validation fee of \$500 once the application has been processed. Upon receipt of payment, RPS will send you a certificate of validation. Tanning vendor licenses must be renewed annually. Maintain a copy of the application for your records. Items marked with an * will be displayed on our website.

Sales Vendor Service Vendor Training Vendor

Update Information for License #: _____

Company Information

*Business Name: _____

Owner Name: _____

Phone #: _____ Email: _____

*Website: _____

Incorporated: Yes No State of Filing: _____

Contact Information

Name & Title: _____

Mailing Address: _____ City, State, Zip: _____

*Phone #: _____ *Email: _____

Fax Number: _____

Operator Training

Note: The Authority will provide you with Oregon specific materials to incorporate into your training. The Authority will set up an audit of the course before final approval can be given.

Select a Training option (you may select more than one): Online On-site Self-Study

Submit the following information for review:

- Copies of all training materials to be used for the course
- Copy of course exam
- A resume or CV for all on-site trainers



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Sales

Check all that apply:

- Tanning devices Timers Lamps Sanitizer Protective eyewear Tanning software
 UV light measurement devices

Other: _____

You must notify the Authority of the following information within 30 days of each sale or installation of a tanning device:

- Name & Address of the person who have received the device
- Manufacturer of the device
- Model of the device
- Serial number of the device (include both base & canopy)
- Date of sale or transfer of the device

Services

Check all that apply:

- Tanning device installation Timer installation Software installation Tanning device cleaning
 Tanning device maintenance Timer repair Electrical UV light measurement devices calibration

Other: _____

Submit the following information for review:

- A list of all employees who will perform service on tanning beds
- A copy of the current State of Oregon Electrician License of each employee who will perform electrical work

I hereby certify the above information is true. I have read these Rules and agree to comply with all requirements of Oregon Administrative Rules (OAR's) 333-119 and 333-124.

Signature of Owner: _____ Date: _____

For Office Use Only:

Approved Date: _____ Initials: _____ License #: _____ Expiration Date: _____

Denied Date: _____ Initials: _____ Reason: _____