eWIC – Report Changes
All reports should be accessed through the specified module.
Do not use the "Reports" module.

Food Instrument Reports		
Voucher Report	**eWIC Report**	**How do I use these reports?**
Participant Use of Food Code FI090R Location: Food Instruments Module – Outputs – Food Packages What it does: • Uses food codes associated with vouchers to identify which participants are using which foods. • Reports only on Voucher clients. • No changes made to this report	**Participant Use of Subcategory Code BI090R** Location: Food Instruments Module – Outputs – Food Packages What it does: • eWIC uses subcategory codes associated with eWIC benefits, not food codes. • Reports only on clients with eWIC benefits assigned. • Will eventually replace report "Participant Use of Food Code"	Use to look up which participants are assigned a particular food or formula. Review the reports together. After full conversion, the Participant Use of Food Code will no longer be used.
Participant Use of Food Package FI100R Location: Food Instruments Module – Outputs – Food Packages What it does: • Uses food package codes associated with vouchers. • Reports only on Voucher clients.	**Participant Use of Subcategory Code BI090R** (described above)	"Participant Use of Food Package" will be removed after rollout. Will use "Participant Use of Subcategory Code" for all clients once no longer any vouchers.

Food Instrument Reports		
Voucher Report	**eWIC Report**	**How do I use these reports?**
Formula Warehouse reports are not available for voucher participants.	**Participants with Formula Warehouse Orders** **FW100R** Location: Food Instruments Module – Outputs – Food Packages What it does: • Shows all eWIC clients with FW orders. • Summarizes details of participants' FW orders for the report month.	Run report to see current and pending FW orders for eWIC participants.
Participants with Med Doc Missing **FI040R** Location: Food Instruments Module – Outputs – Food Packages • Uses food package codes associated with vouchers. • Reports only on Voucher clients.	The eWIC version of this report will not be available during Pilot.	

Client Processes		
Voucher Report	**eWIC Report**	**How do I use these reports?**
Clients with No FIs Report **CP165R** Location: Client Processes – Output – Reports – Intake What it does: • Shows participants who have been certified, but have not had vouchers issued in the month of the report. • Reports only on Voucher clients. No changes to report.	**Participants with No Benefits Issued** **CP166R** Location: Client Processes – Output – Reports - Intake What it does: • Shows the number of participants who have been certified, are eligible for benefit issuance that month, but have not had benefits issued. • Reports only on eWIC participants.	Review both "No FI's" and "No Benefits" reports together. After full conversion, the "No FI's" report is no longer needed.
Participant Summary (Nutrition Ed) **CP67OR** Location: Client Processes – Output – Reports – Intake What it does: • Shows current certification information for all clients. • Shows food package information only for assigned/printed Vouchers.	Participant Summary report with eWIC benefits information will not be available during pilot.	Shows summary information for a participant, including demographics, medical data, risk factors, and appointments. Food packages will display if not converted to eWIC.

Operations Management

Change to Menu Selection:

Reports are now divided between Caseload and Clinic Non-Caseload Reports:
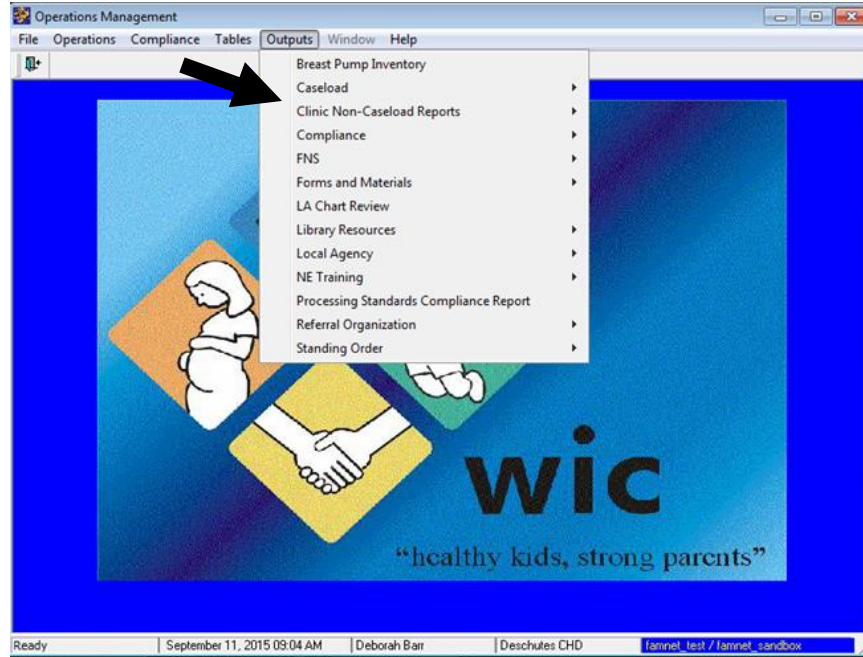
Caseload and Termination Reports

- No changes.
- Continue to use same caseload and termination reports.
- All caseload and termination reports will run combining both voucher and eWIC clients.

See: *Caseload Management Reports in eWIC* document for more information.