ISSUE DATE: 5/4/2018
TO: WIC Coordinators
FROM: Barb McClendon
OHA - Oregon WIC Program
SUBJECT: WIC Policy Update 2018-01

EXPLANATION:

♦ **440 - Staff Training Requirements**

- Updated with new ACEs module completion requirement.
- Added requirements for training supervisor to conduct at least 1 observation of each CPA per year.
- Added clarifications of how training supervisor duties can be delegated.

♦ **480 - Voter Registration - National Voter Registration Act**

- Age for registration has been lowered from 17 years to 16 years. Ballots will not be sent until age 18.

♦ **510 – WIC Cardholder Requirements**

- Clarified the allowable circumstances and process for adding a second cardholder in the absence of the first cardholder

♦ **614 – Income Eligibility: Current Income Guidelines**

- New income guidelines go into effect May 1, 2018.

♦ **660 – Competent Professional Authority: Requirements**

- Updated the CPA competency model to match the new Framework for Nutrition-focused Counseling.
- Added information on observation requirements for CPA from Policy 440.

♦ **661 – CPA: Appropriate Counseling for Risk Levels**

- Majority of changes in section 4.0
- Updated requirement for high-risk participants to have at least two nutrition inventions with the RDN/WIC Nutritionist during a one-year certification period.
- Clarification of documentation requirements for high-risk care plans.
- Outlined requirements for if a participant refuses RDN/WIC Nutritionist.
- Outlined procedures for when RDN/WIC Nutritionist determines participant is no longer high risk during their current certification.

♦ **1100 – Farm Direct Nutrition Program: Local Program Responsibilities**
♦ Updated to reflect $28 benefit. Checks will now be issued in books of 7 instead of books of 5, which may impact how staff count out the checks when verifying receipt upon delivery.

NOTES:

- WIC policies can be viewed online at: oregon.gov/OHA/PH/HEALTHYPEOPLEFAMILIES/WIC/Pages/wicpolicy. aspx

- Call the state WIC office at 971-673-0040 if you have questions about this release.