

Job Aid – Level 1 Training Checklist



Use this checklist to keep track of what training staff who are not CPA’s need to complete.

Training Activity	Within	Type	Posttest	Est. Hrs.	Date Scheduled	Date completed
All WIC Staff						
Civil Rights Training	1 wk	Online	Online	1		
Orientation to WIC	1 wk	Paper and online	Online	2-5		
Breastfeeding Level 1	1 mo	Online	Online	1.5		
Food Package (except BF Peer Counselors)	1 mo	Paper	Online	2		
PCS – Setting the Stage	3 mo	Online	Online	1.5		
TWIST training (On the job or 2 days webinar)	3 mo	Other	Online	24		
Adverse Childhood Experiences	3 mo	Online		1-2		
Additional for staff performing lab functions						
Anthropometrics	1 mo	Online	Online	2		
Hematology	1 mo	Online	Online	2		
Additional for Breastfeeding Peer Counselors						
WIC Participant Centered Education	3 mo	Online	Online	7-8		
Baby Behaviors	6 mo	Online	Online	2.5		
Breastfeeding Level 2 (or 3 days face-to-face)	6 mo	Paper	Online	6-9		
Providing Participant Centered Groups	6 mo	Paper	Online	9-10		