

SOA Registration Laboratory
Notification of changes in demographics, personnel or testing status

Registered SOA entities are required by law to notify DHS/Laboratory Compliance Section, within 30 days of changes in: name or location of main entity, additions or deletion of other testing locations, individual contacts at each location and testing status.

SOA Registration #	Name of Registered Entity	Effective Date of Change

Change of Main Entity Name:
 New Name _____

Change of Main Entity Location:
 New location (*street, city, state, zip*) _____

Additions or Deletions of Additional Testing Locations (attach additional forms if needed):

Add the following location(s)

Delete the following location(s)

CLOSE LAB: We have ceased all substance of abuse testing effective ____/____/____

We no longer qualify for SOA registration. Explain: _____

Test Kit Change to the following: _____

Test Kit addition per the following: _____

Change in Entity Operator to the following: _____

(Please print)



 Signature of Operator/Owner

 Date