

What is ALERT IIS and why does it keep immunization records?

ALERT IIS is Oregon's statewide immunization information system (IIS). ALERT IIS assists medical providers and their patients by consolidating all immunizations into one record, regardless of where the immunization was given. This allows patients to have a lifetime immunization record in a centralized place, which prevents the need to repeat immunizations because of missing documentation. Documentation of immunizations is often required for attending school, traveling and in some occupations.

What if I don't want my child's record shared?

While Oregon law allows adults over 18 years of age to request that their record be removed from ALERT IIS, children's records may be sealed only in specific circumstances as specified by Oregon law. Parents or legal guardians must provide documentation of their child's circumstances. Upon approval, the record will be sealed until the child reaches 18 years of age. At that point, the adult may request that their record be unsealed or with no action, the record will continue to be sealed.

Under what circumstances can a child's record be sealed?

Oregon law allows a child's record to be sealed when:

1. The child has a disease or condition that precludes administration of some or all vaccines; or,
2. When concern exists that a third party could use the information in the record to locate the child, or other family members who reside with the child, and the parent or legal guardian reasonably believes there is a risk of harm if they are located.

The law requires that the request for sealing the child's record be accompanied by a statement and evidence that supports the request. This evidence may include: 1) copies of police reports, restraining orders or other legal documents pertaining to the need for physical protection; or, 2) a licensed physician's statement indicating a specific medical diagnosis that precludes immunization with some or all vaccine antigens.

Why do you need a copy of my photo ID?

We need to verify the identity of the adult requesting to have their child's record sealed. We will send a notice to the address that is on the identification once we have executed the request, within 30 days of receiving the completed paperwork.

Can I get a copy of my minor child's record?

To receive a copy of your minor child's unsealed record, call ALERT IIS Help Desk at 1-800-980-9431. Once a record is sealed it cannot be released, even to authorized users.

Note – This form may be used only for children under age 18 years and must be completed by the child’s parent or legal guardian. Requests for locking or purging an adult’s record must be submitted on form DHS AL520.

In accordance with Oregon Revised Statute 433.100 and Oregon Administrative Rule 333-049-0080, immunization records for children under the age of 18 years may be sealed in cases where the child has a medical condition that precludes immunization or where there is a risk of harm to the child, or family, if they are located.

Parent’s or Guardian’s Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Relationship to Child: _____

Child’s Name: _____

Child’s Date of Birth: _____

Mother’s Maiden Name: _____
(used for verification purposes)

Signature: _____

Copy of photo ID with current address:

Driver’s License State Issued ID Card Passport * U.S. Military ID Card

*If using a passport, please include a piece of mail with your current address.

Submit completed form and a photocopy of both sides of your photo ID by mail to:
Oregon Immunization ALERT
Attn: Records Retention
800 NE Oregon St, Ste. 370, Portland, OR 97232