



**E-mail MEMO:
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WX-2022-4**

MEMO

TO: Agency Directors and Weatherization Coordinators
FROM: Steve Divan, Weatherization Program Coordinator
RE: DOE 22 Weatherization Readiness Funds
DATE: July 1, 2022

Greetings,

USDOE has allocated \$201,433 in Weatherization Readiness Funds (WRF) to prevent deferrals. WRF are designated for use by Grantees in addressing structural and health and safety issues that are outside the scope of weatherization before the weatherization measures can be installed.

WRF can only be used on homes that will receive DOE 22 weatherization services and result in a DOE completion following the deferral correction. **WRF funds may not be utilized with DOE BIL funding.** Braiding with other funding is encouraged. The maximum WRF investment per job is \$20,000.

The funds will be held by OHCS and allocated to agencies who identify homes that have been deferred or are in jeopardy of being deferred. Agencies will apply to OHCS as deferred projects are identified, and the funds will be allocated based on need.

Eligible Measures: Where applicable, identify multiple repairs or remediation reasons for a single building. If a repair is needed that is not included, the subgrantee must contact the State Program Manager with details and a request to proceed.

- Major roof repair (beyond minor roof repair as defined in H&S Plan)
- Wall repair
- Ceiling repair
- Floor repair
- Foundation or crawlspace repair
- Exterior drainage repairs (gutter/landscape)
- Plumbing repair
- Electrical repair
- Cleanup and/or remediation beyond the WAP
- Abatement: Mold & Mildew, pest intrusion, asbestos, hazards, lead-based paint (see H&S plan)
- Major repair to unsafe chimney and stacks
- Water source repair (Wells/filtration, etc.)



- Building Structural repair
- Repairs that extend beyond incidental repair

Application Process: Applications will be sent directly to the WAP program Coordinator via E-mail. The E-mail must include the following information:

- Job number.
- Client name and address.
- Deferral issue(s) that will be remedied with WRF.
- Funding sources to be utilized for weatherization.
- Cost of remediation.
- Other funds that will be leveraged with WRF if any.

Once received, the program manager will ask any clarifying questions, if any. When all is in order, an approval will be sent to the requestor. A NOA will be created and WRF funds will be allocated.

File Documentation: The following must be included in the file:

- Approval response from OHCS.
- Scope of WRF work.
- Bids/Invoices for the WRF work.
- Inspection documentation.

OPUS Entry: All pertinent job information will be entered into OPUS. Job costs will be entered under WRF grant category.

If you have any questions, please contact me at (503) 986-0979.

Best regards,

Steve Divan
Weatherization Program Manager