



To: Gatekeepers
From: Homeless Services Section Staff
Date: 2/1/2024

Please distribute to: Fiscal Staff Homeless Services Program Staff Rental Assistance Program Staff

Category: Program Informational

Update For: HSP Quarterly Report Tracking Update and FPL Update

Message: The HSP Quarterly Report Tracking Spreadsheet has been updated to align with recent demographic data changes that occurred in HMIS for gender, race and ethnicity. Additionally, some minor changes were also implemented to ensure easier tracking and clarity.

You must begin using the updated spreadsheet immediately. If you do not wish to transfer previously reported data onto the new sheet and only wish to begin using it from today's date, that is acceptable. I will still be able to make comparisons with your previous tracker; however, be sure that when using the new tracker that you begin at the start of Quarter 3, which began January 1, 2024.

I have attached the updated tracker to this program update; however, you can always access it from the HSS Dashboard under the "Helpful Links" banner:

<https://app.smartsheet.com/b/publish?EQBCT=8a215621578a4f76ae98113d719d5e64>.

Additionally, I have created a walk-through video that you can listen to that will walk you through the entire tracker and the requirements associated with its completion. You can find this video at this link: https://us02web.zoom.us/rec/share/J5kX5B65NO7WyoQp57lvOREbK6D_srgk1KBPGVXFW5gsyAfgguDMv6Fx3JKR5GGu.h47ld0vE_Lv36cVr; however, this will also be available for replay at any time from our HSS Dashboard.

Additionally, the 2024 Federal Poverty Guidelines were released 01/18/24 and you can find those on the HSS Dashboard or at this link directly: <https://www.oregon.gov/ohcs/providers/Documents/form/PovertyGuidelines.pdf>.

If you have any questions about HSP, the tracker, match requirements or anything else, please be sure to reach out to me directly.

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