To: Gatekeepers
From: Homeless Services Section Staff
Date: 2/28/2024

Please distribute to: ☒Executive Directors ☒Fiscal Staff ☒Homeless Services Program Staff ☒Rental Assistance Program Staff

Category: Action Required

Update For:
☒Other: ESG-CV Admin and Data Collection Expenditure Deadline

Message:

Greetings Gatekeepers,

You are receiving this email because your agency has confirmed that you have remaining ESG CV Admin and/or Data Collection funding. In accordance with Notice CPD-22-06 (https://www.hud.gov/sites/dfiles/OCHCO/documents/2022-06cpdn.pdf), and the HUD ESG CV Closeout process (https://files.hudexchange.info/resources/documents/COVID-19-Homeless-System-Response-Emergency-Solutions-Grant-Program-Close-Out-Process.pd), agencies had until December 31, 2023 to expend Admin and Data Collection funds. Now that the expenditure deadline has passed, OHCS must begin the grant closeout process. Please carefully review the instructions below and reach out with any questions or concerns.

Grant Amendment
We are working with our procurement team to finalize the grant expenditure date extension in your ESG CV contracts to reflect the 12/31/23 expenditure end date. Please anticipate the needed amendment signature for your contract from our procurement team through Docusign. Once executed, this date will be reflected in OPUS and you may submit invoices for Data Collection and Admin expenditures incurred from September 30 through December 31, 2023.

Submitting RFFs
OHCS will notify agencies when the expenditure period for ESG-CV Admin and Data Collection is extended to 12/31/23. Once notified, agencies may invoice for any remaining expenditures for the Admin and Data Collection categories by **no later than April 12, 2024**.

Please Note: Because OHCS must close the grant and return unspent funds to HUD by April 30, 2024, OHCS cannot provide extensions or approve RFFs after the deadline mentioned above.

For any questions, please contact HSD.HomelessServices@hcs.oregon.gov.