

Inside the Vault

State Agency Edition

Thanksgiving Holidays

Because of the Thanksgiving Day holiday, Treasury, the Federal Reserve, and financial institutions will be closed on Thursday, November 25. Customer statements and output files will not be produced for that day due to the closures.

- Customers that send ACH origination files to Treasury: Files received after our deadline on Wednesday, November 24, will be sent to U.S. Bank on Friday, November 26, and must have an effective date of November 29 or later.
- Customers that send ACH origination files to KeyBank:
 Files received after the last ACH window on Wednesday,
 November 24, will be processed on Friday, November 26.

Day after Thanksgiving

Treasury—along with other state agencies—will observe the day after Thanksgiving, Friday, November 26, as a holiday. The Federal Reserve and financial institutions, however, will be open that day. November 26 is a valid settlement date for ACH transactions.

On November 26, Treasury will post all files received from banks, run end-of-day cycles, create account statements, and make available all post and redeemed check files to our customers. Treasury also will process and distribute incoming and returned ACH items as normal.

Customers that receive output files from Treasury can contact our I.T. Operations Desk at 503.378.2949 or via e-mail at <u>ops.desk@ost.state.or.us</u> the week of November 29 if they need to have a previously distributed Treasury output file resent.



Interest Rates

Average Annualized Yield October

0.4887%

Interest Rates	
October 1–12	0.55%
October 13–31	0.45%

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Customers Processing ACH Origination via Treasury

- **STAN Online Customers:** STAN Online will be unavailable from 1:00 p.m. on Wednesday, November 24, until 7:00 a.m. on Monday, November 29.
- Site to Site Customers: On November 26, Treasury will pick up and process Site to Site ACH files received by 10:00 a.m. Site to Site ACH files received after 10:00 a.m. will be processed on Monday, November 29, and must have an effective date of November 30 or later.

If Treasury encounters problems with a Site to Site ACH file on November 26, we will attempt to contact the impacted customer using the regular contact information on file. If Treasury cannot reach the impacted customer, the file will be held for resolution on Monday, November 29. Customers may contact Brady Coy with alternate on-call contact information in advance of November 26.

Customers Processing ACH Origination via KeyBank

KeyBank's KeyNavigator system and associated reporting will be available on November 26. If KeyBank encounters problems with an ACH origination file on November 26, they will attempt to contact one of the impacted customer's ACH processing contacts. If KeyBank cannot reach the impacted customer, the issue will need to be addressed on Monday, November 29. Customers that pick up ACH-related output files (ACH returned items or received ACH) from KeyBank will be able to obtain those files as normal on November 26.

Contact Brady Coy at 503.378.2457 if you have any questions.



Service Spotlight

Wire transfer is an electronic method of sending or receiving money domestically and internationally. Wire transfer is a same-day transfer of funds through the Federal Reserve's Fedwire system and is typically used when money must be transferred immediately or when transferring large amounts. Because of the speed and processing involved, wire transfers cost more than other electronic payments.

Agencies can receive wire transfers into a Treasury account at the bank and receive credit on a same-day basis. Agencies are asked to notify Banking Operations of incoming wire transfers, when possible, to assist with proper and timely credit.

Agencies also can send wire transfers via Banking Operations, subject to processing deadlines and advance notice requirements for large amounts. An agency sending wire transfers to the same beneficiary account three or more times per year should establish a recurring wire transfer to reduce costs.

If you are interested in evaluating your business needs and available options, or have questions regarding electronic payment methods generally, contact Customer Solutions at <u>customer.solutions@ost.state.or.us</u>.

Date	Holiday	State	Financial Institutions	Federal Reserve
January 17	Martin Luther King, Jr. Day	Closed	Closed	Closed
February 21	Presidents Day	Closed	Closed	Closed
May 30	Memorial Day	Closed	Closed	Closed
June 20	Juneteenth (observed)	Closed	Closed	Closed
July 4	Independence Day	Closed	Closed	Closed
September 5	Labor Day	Closed	Closed	Closed
October 10	Columbus Day *	Open	Closed	Closed
November 11	Veterans Day	Closed	Closed	Closed
November 24	Thanksgiving Day	Closed	Closed	Closed
November 25	Day After Thanksgiving **	Closed	Open	Open
December 26	Christmas Day (observed)	Closed	Closed	Closed

2022 Holiday Schedule

* On Monday, October 10, 2022, while the State of Oregon will be open, the Federal Reserve and financial institutions will be closed. Received ACH and ACH origination will not be processed, and the date is *not* a valid settlement date for ACH transactions.

** On Friday, November 25, 2022, while the State of Oregon will be closed, the Federal Reserve and financial institutions will be open. Treasury will post all files received from financial institutions, run end-of-day cycles, and make available all post and redeemed check files to our customers on November 25. Received ACH and ACH returned items also will be processed and distributed to customers as normal, and the date is a valid settlement date for ACH transactions.

Farewell to Edie Kessel

After 34 years of service, Edie Kessel will retire November 30. Edie started her career with Treasury in 1987 and has held several different positions in both the Investments and Finance divisions—most recently as the Banking Operations Manager. Prior to leading Banking Operations, Edie spent many years working closely with Treasury's many different customers as part of Treasury Management Services (now known as Customer Solutions). Over the course of her career, Edie helped launch several new products and systems including prepaid cards (for which she received an Outstanding Service Award from the Oregon Department of Justice) and the Oregon Budget Information Tracking System (ORBITS). We will miss Edie greatly



but ask that you join us in thanking her for her lengthy service and wishing her all the best in her well-deserved retirement.

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> Policy Analyst Ken Tennies 503.373.7453

Administrative Specialist Kari McCaw 503.378.4633 Banking Fax 503.373.1179

Banking Operations Manager Sarah Kingsbury 503.373.1501

Banking Operations Coordinator

Jeremiah McClintock 503.378.4990

ACH File Issues ach.exception.notify@ost.state.or.us

Check Fraud/Stop Payments Check Image Requests

Check Stock Testing Ashley Moya 503.373.1944

Fed Wires/ACH Origination Shannon Higgins 503.378.5043

Local Government Investment Pool

Sarah Kingsbury 503.373.1501

Merchant Card/U.S. Bank Nikki Main 503.378.2409

Online User

Password Resets ost.banking@ost.state.or.us

Safekeeping/Debt Service

Sherry Hayter 503.378.2895

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