



# MEETING SUMMARY

## Certified Burn Manager Advisory Committee

Monday, April 8, 2024  
9:00 AM - 12:00 PM

### I. Agenda

Time	Agenda Item
9:00-9:10 (10 min)	Welcome, Introductions
9:10-9:20 (10 min)	CBM Website Updates
9:20-9:35 (15 min)	Public Comment
9:35-10:10 (35 min)	Training Providers and Curriculum Development
10:10- 10:25 (15 min)	Break
10:25- 11:00 (35 min)	Instructor Guide
11:00-11:35 (35 min)	Field Certification Books
11:35- 11:50 (15 min)	CBM Rule Revisions
11:50- 12:00 (10 min)	Updates <ul style="list-style-type: none"><li>• Past and Future Course Deliveries</li><li>• Legislation</li><li>• ODF Prescribed Fire Policy Development</li></ul>
12:00	Adjourn

## II. Participant Attendance List

Organization	Member	Attended	Alternate	Attended
CBMAC Committee Member	John Punches	Virtual		
CBMAC Committee Member	Day MacKendrick	Virtual		
CBMAC Committee Member	Mark Shay	Absent		
CBMAC Committee Member	Amanda Sullivan-Astor	Absent		
CBMAC Committee Member	Kenny Rose	Virtual		
CBMAC Committee Member	Colby Drake	Virtual		
CBMAC Committee Member	Katie Sauerbrey	Virtual		
ODF			Amanda Rau	Virtual
ODF			Shelby Berry	Virtual
ODF			Stacy McCarter	Virtual
			Randall Ruddick	Virtual
			Allison	Virtual
			Eric Farm	Virtual
			Csanyi Matusicky	Virtual
			JClark	Virtual
ODF			Eric Metzger	Virtual
			Andrew	Virtual
			Eric Krueger	Virtual
			Rich Pasquale	Virtual
			Leslie Neu-Lamping	Virtual
			Kody Johannsen	Virtual
ODF			Boone Zimmerlee	Virtual
			David Stoppel	Virtual
			Jennifer Horton	Virtual
			GR Foster	Virtual
			Dyer	Virtual

### III. Action Items

- Welcome & Introductions  
General review of the day and introductions were given.
- CBM Website Updates  
Amanda Rau gave updates on the CBM Website.
- Public Comments  
Andrew asked if there would be a list of some sort available for people seeking CBM mentorship. Katie Saurbrey stated that a networking platform is in strategic planning for this purpose.
- Training Providers and Curriculum Development  
Amanda Rau and John Punches gave updates on curriculum.
- Instructor Guide  
Amanda Rau gave an update on the status of the Instructor Guide. Discussion was held.
- Field Certification Books  
Amanda went through and explained and discussed each area of the field certification book Discussion was held. Katie Sauerbrey suggested that the guidebook include a section on mentoring for CBM's.
- CBM Rule Revisions  
Amanda shared administrative rules as applicable to Certified Burn manager. Amanda questioned if there should be a revision made to the word "certificate" when there are ID cards issued instead under definitions. Amanda went over other minor edits and discussion was held.
- Updates  
Amanda gave updates on past and future course deliveries, which she stated was two. Amanda also gave update on legislation regarding the prescribed fire liability pilot. An update on policy for Prescribed Fire was also given by Amanda.

### IV. Meeting Chat

09:24:07 From Amanda Rau to Shelby Berry (direct message): I just got a message saying this meeting was going to end.

09:26:56 From Amanda Rau to Shelby Berry (direct message): Can you help me figure out a Zoom link to reroute folks?

09:30:09 From Shelby Berry to Amanda Rau (direct message):  
<https://odf.zoom.us/j/99850083572>

09:30:30 From Amanda Rau: <https://odf.zoom.us/j/99850083572>