Select Your Signing Supervisor

The Signing Supervisor is required anytime there is a qualifying Electrical license on your online application. If you have a single Signing Supervisor associated to your license, it will default automatically and you do not need to take any action. However, if you have more than one Signing Supervisor associated to your license, you must select the correct one for the permit you are applying for. If you are not applying for an Electrical permit, you can simply delete your Electrical license from the application.

1. An error message will display when you have more than one Signing Supervisor associated to your Electrical license and you are required to select one.

Licensed Professional List									
The professional licenses listed will be submitted with the application.									
6	An error has occurred. You must associate an electrical supervisor to this permit record. To do so, click on your electrical license number, choose a supervisor and click 'Save' before continuing your application.								
Showing 1-1 of 1									
	Action	License Number	License Type	Business Name	CCB #	Primary Phone	Fax		
Δ	Edit Delete		(C) Electrical Contractor						

2. Click *Edit* next to the appropriate Electrical license.

Licensed Professional List								
The professional licenses listed will be submitted with the application.								
\otimes	An error has occurred. You must associate an electrical supervisor to this permit record. To do so, click on your electrical license number, choose a supervisor and click 'Save' before continuing your application.							
Showing 1-1 of 1								
	Action	License Number	License Type	Business Name	CCB #	Primary Phone	Fax	
Â	Edit Delete	-	(C) Electrical Contractor					

3. A new window will appear with the license details. Select the appropriate *Electrical Signing Supervisor* from the dropdown > click *Save and Close*.

Licensed F	Professio	onal Inforn	nation			
(C) Electrical Cont	ractor	•	Number:			
First:	Last:					
Name of Busine	ss:					
Country:						
Select	•					
* Address Line 1:						
*City:	* State:	*Zip:				
Primary Phone:		Secondary Ph	one:	Fax:		
,		,				
MARION CO						
Electrical Signi	ng Superviso	r:				
Save and Clo	se Discar	d Changes				

4. A message will appear that the licensed professional was updated successfully and you can proceed with your online application.

Licensed Professional List								
The professional license	The professional licenses listed will be submitted with the application.							
Licensed professional updated successfully. Showing 1-1 of 1								
Action	License Number	License Type	Business Name	CCB #	Primary Phone	Fax		
Edit Delete		(C) Electrical Contractor				-		

5. Once the permit is issued, the selected Signing Supervisor will show on your permit under *LICENSED PROFESSIONAL INFORMATION*.

Marion County O R E G O N	Building Permit Residential Electrica Permit Number: 555-23-000 IVR Number: 55505324719	t 11 019-ELEC 16		Marion County 5155 Silverton Rd NE Salem, OR 97305 503-588-5147 Fax: 503-588-7948			
Web Address: www.co.marion.or.us			Email Address	s: building@co.marion.or.us			
Permit Issued: April 24, 2023			Application	Date: April 24, 2023			
	TYPE OF WORK						
Electrical Specialty Code Edition: 20	21						
Category of Construction: Detached Structure Submitted Job Value: \$0.00 Description of Work: test	Accessory Type of W	ork: Addition					
	JOB SITE INFORMATIO	N					
Worksite Address 7125 FRUITLAND RD NE SALEM OR 97317	Parcel 072W22D 01200	Owner: Address:	SHAMBERGER FAM TR 6020 FRUITLAND RD NE SALEM, OR 97317				
LICENSED PROFESSIONAL INFORMATION							
Business Name	License (C) Electrical Contractor (S) Electrician, General Supervising	License N	umber	Phone			