

# Refund Policy

Find contact information for these jurisdictions on the [Building Department Directory](#).

## Payment and Delivery Statement

1. The applicant must submit a complete permit application. The application can be submitted:
  - In person, at the counter.
  - By mail.
  - By fax.
2. Electronically through BuildingPermits.Oregon.gov
3. The permit application is reviewed for completeness.
4. When a permit cannot be issued the applicant is notified by telephone, fax, mail or e-mail that:
  - Additional information is required.
  - A plan review is required.
  - Additional payment is required.
  - The scope of work is not covered by the type of application submitted.
5. After full payment is received and all requirements are met a permit may be issued; for "basic service jurisdictions" on ePermitting, a work authorization may be issued allowing work to begin, but the basic service jurisdiction will issue the actual permit and notify contractor how to schedule inspections.
6. A permit or work authorization may be cancelled if jurisdiction finds that permit issuance is in conflict with a local ordinance, land use law or other legal requirement. The permit or work authorization purchaser must contact the local jurisdiction to resolve the issue.

## Refund Policy

1. The jurisdiction may authorize the refunding of:
  - Any fee not duly authorized;
  - The fee paid for a permit under which no work has commenced, subject to the limitation of subsection 2 of this section; and,
  - No fee shall be refunded except on a written request by the applicant and received by the jurisdiction no later than 180 days after payment. Requests for waiver or refunding of all other permit fees shall be made to the jurisdiction.
2. The jurisdiction may retain part of the fee to cover administrative costs.

### Additional Policies

The jurisdiction(s) below have additional policies, which replace the general policies above:

[City of Beaverton](#)

[City of Coos Bay](#)

[City of Cornelius](#)

[City of Creswell](#)

[Deschutes County](#)

[City of Forest Grove](#)

[City of Happy Valley](#)

[City of Hillsboro](#)

[Jackson County](#)

[City of Junction City](#)

[City of Lincoln City](#)

[Polk County](#)

[City of Redmond](#)

[City of Talent](#)

[City of Umatilla](#)

[City of Veneta](#)

[Wasco County](#)

### Internet Service Provider

Internet Service Provider: State of Oregon, Department of Administrative Services

[Privacy Policy](#)