



Qualifications Committee
OREGON BOARD OF ACCOUNTANCY

2021 Application Submission timeline

Qualifications Committee meeting of January 20, 2021

Deadline to submit complete application materials	Application review period	Revision period for applicants	Packets sent to Committee
11/18/2020	12/2/2020 to 12/16/2020	12/16/2020 to 12/30/2020	1/6/2021

Qualifications Committee meeting of April 28, 2021

Deadline to submit complete application materials	Application review period	Revision period for applicants	Packets sent to Committee
3/3/2021	3/10/2021 to 3/24/2021	3/24/2021 to 4/7/2021	4/14/2021

Qualifications Committee meeting of August 25, 2021

Deadline to submit complete application materials	Application review period	Revision period for applicants	Packets sent to Committee
6/23/2021	7/7/2021 to 7/21/2021	7/21/2021 to 8/4/2021	8/11/2021

Qualifications Committee meeting of December 1, 2021

Deadline to submit complete application materials	Application review period	Revision period for applicants	Packets sent to Committee
9/29/2021	10/6/2021 to 10/20/2021	10/20/2021 to 11/3/2021	11/10/2021

Industry applicants must submit a complete application packet by the submission deadline, including a narrative that sufficiently describes how the core competencies are met to the satisfaction of the Board. The materials will be reviewed by Board staff to determine completeness before the narrative is forwarded to the QC reviewer for a more technical review to parse out the finer details. If an incomplete application is received and cannot be completed by the submission deadline, the applicant has 3 months to submit the remainder of the documentation. Upon receipt of a complete application, Board staff will forward the application to the QC for their meeting (see timelines above). If the application is not completed within the 3-month window, it will be closed. Application fees are not refundable.

**Although the Board will not adopt their 2022 meeting calendar until December 2021, it is anticipated that applications for the first meeting in 2022 will be due by November 22, 2021. Subject to change.*

PLEASE NOTE: The timelines above allow you to plan ahead for potential narrative revisions. Applications recommended for approval by the Qualifications Committee will be permitted to practice, with the license being ratified at the next Board meeting. If you have any questions, please contact the Board by email at boa.info@oregon.gov or by phone at 503-378-4181.