



Qualifications Committee OREGON BOARD OF ACCOUNTANCY

2023 Application Submission Timeline

Qualifications Committee meeting of February 8, 2023

Deadline to submit complete* application materials	Application review period	Revision period for applicants	Packets sent to Committee
12/28/2022	12/29/22 to 1/10/23	1/11/2023 to 1/25/2023	2/1//2023

Qualifications Committee meeting of June 1, 2023 (rescheduled from May 17, 2023)

Deadline to submit complete* application materials	Application review period	Revision period for applicants	Packets sent to Committee
4/19/2023	4/24/2023 - 5/8/2023	5/9/2023 – 5/23/2023	5/25/2023

Qualifications Committee meeting of August 30, 2023

Deadline to submit complete* application materials	Application review period	Revision period for applicants	Packets sent to Committee
7/11/2023	7/18/2023 – 8/1/2023	8/2/2023 – 8/16/2023	8/23/2023

Qualifications Committee meeting of November 15, 2023

Deadline to submit complete* application materials	Application review period	Revision period for applicants	Packets sent to Committee
10/4/2023	10/11/2023 – 10/24/2023	10/25/2023 – 11/1/2023	11/8/2023

Qualifications Committee meeting of To Be Determined

Deadline to submit complete* application materials	Application review period	Revision period for applicants	Packets sent to Committee

*Industry applicants must submit a complete application packet by the submission deadline, including a narrative that sufficiently describes how the core competencies are met to the satisfaction of the Board. The materials will be reviewed by Board staff to determine completeness before the narrative is forwarded to the QC reviewer for a more technical review to parse out the finer details. If an incomplete application is received and cannot be completed by the submission deadline, the applicant has 3 months to submit the remainder of the documentation. The timelines above allow you to plan ahead for potential narrative revisions. Upon receipt of a complete application, Board staff will forward the application to the QC for their meeting (see timelines above). If the application is not completed within the 3-month window, it will be closed. Application fees are not refundable. Applications recommended for approval by the Qualifications Committee will be permitted to practice, with the license being ratified at the next Board meeting. If you have any questions, please contact the Board by email at boa.info@boa.oregon.gov or by phone at 503-378-4181.