



# Oregon Board of Parole

## & POST-PRISON SUPERVISION

### Board Business Meeting Minutes

Monday, April 25, 2016

**Call to Order and Note of Attendance:** The meeting was called to order at 11:01 a.m., and note of attendance made: Board Chair, Michael Wu; Board Vice-Chair, Christine Herrman; Board member, Sid Thompson; Board member, Patty Cress; Executive Director, Brenda Carney; Board staff, Rachael Hunter; ; Department of Corrections, Cindy Booth. No public attendees.

**Meeting Minutes:** Minutes from March 28, 2016; edits previously suggested. Thompson moved to adopt the minutes, Herrman seconded.

**Chairperson Comments:** Wu stated that there was a question from developers of PBMS of how to designate lifetime PPS. We have been using 1099. There was a proposal to use 0's and that was disregarded and the plan is to now use "9999".

Carney supplied an email regarding after-hours warrant coverage by SCI. Wu stated that an issue with SCI clearing a warrant after noting the wrong offender had been apprehended. Although not a frequent occurrence it does come up, and is Wu is proposing to the Board should allow SCI to re-enter a warrant that has been accidentally cleared. Wu spoke with Shawna Harnden and was told that it was not a feasible plan due to conflicting ORI's, but wants to know if the Board to structure a procedure around an after-hours entering warrants, accidentally cleared. Wu opens to Board for suggestions. Herrman says she would be willing to be trained to enter warrants "on-call". Carney says that would entail a Board member to be LEDS certified. Booth stated that DOC has had extensive training, and suggested additional training regarding the identification of the proper subject. Booth suggested exploring about training with Bethany Smith of OISC before coming up with a new plan. Wu seconded.

Wu circulated a proposal to modify OAR revised 225-030-0015 pursuant to 183-33-5 the statute that governs temporary rule adoptions. The reason why is because the Board has gone from three to five. When we began to look at a number of administrative rules and how many board members was required to conduct hearings; it became clear that there has been conflict between the OARs and the statutes. The statutes were more permissive and allowed for fewer Board members to conduct a hearing, and allowed for fewer members to make rules. The changes are to sub 2 the rule states how many Board Members are necessary to conduct those types of hearings. The statute that governs the majority now becomes three. The proposal is to amend the rule to state the two board members to conduct hearings?

Wu has drafted a statement with the revisions temporary rule adoption 120-180 days for the temporary rules in effect. All board is in agreement. Thompson moved to adopt (temporarily)

Cress seconded. Wu stated it passed and will temporarily be instated. Wu asked Perry to work on getting that started.

Wu wanted to recognize Sid Thompson for his participation for his WorkGroup. Wu says we are also continuing our duties with re-entry and recognized Cress for her work with that.

We are also meeting with OSP. (Oregon State Police) meeting with the director Mr. Claybaugh in May Director of Sex Offender management.

Executive Director has stated they are in the process of building the budget. This budget will go into 2019.

We are looking at some of the hearings and whether they were going to be staffed by Board members or hearings officers. Victim Services Specialist work load will increase and might want to look at a second position for Victim support. Wu asked Board for input on the new budget build. Cress is in agreement about increasing the victim support. Carney is going to look at the statutes about the hearings piece. Do we need a Board member or a hearings officer for certain hearings. Carney to keep updated.

**Executive Director's Update: Current May 6, 2016 is the last day for our Morrissey Hearing Officer. Additional Records Specialist Tosha Walsh has accepted employment and will start May 2, 2016.**

**On sex offender notification who is responsible for bench probationers? And who is responsible for the misdemeanor cases?. Currently bench probations fall under the local supervisory bench authority.**

Carney updates that staff training were able to get on with Fred Pryor at a great price, for one year unlimited training opportunities.

#### **DOC Update:**

Booth says that DOC has been reviewing legislative concepts but only as it pertains to DOC. No additional updates.

Teresa Shelley is on job rotation. Vicki Kilburn is covering.

#### **Old Business:**

- Division 85 – proposed amending the statute numbers and some language. The language clarification is regarding the timelines for our staff as well as the registrants as to when Notice of Rights and/or objections must be received by the Board. Waddell advised that statute number changes can be done with the Secretary of State office. Wu would like to address the new proposed amendments at the follow-up meeting.  
Exhibit J Amendments – Changing statute numbers. Wu suggested including these amendments with the additional changes as mentioned. Harnden advised it would be less confusing for public to process all rule changes at one time since they are for the same rules. Carney suggested adding language that specifically recognizes the two sex offender packages, A & B. Thompson advised the sex offender packages are not identified with an A or B on the final order. Sex offender package B is a separate set of conditions, which typically include special conditions 3-6 and are discretionary by the PO. Wu advised they would not be adding A & B to the language. Still working on the internal processes for the entire SONL program, the victim notification process within that program and continuing to work with the release counselors on requested conditions on offenders.

**New Business:**

- **Revised OAR 255**

**Future Board Meetings:**

- Tuesday, May 31, 2016

Meeting adjourned at 11:32 a.m.