



# Oregon Board of Parole

## & POST-PRISON SUPERVISION

### Board Business Meeting Minutes Monday April 22, 2013

**Call to Order and Note of Attendance:** The meeting was called to order at 10:03 a.m., and note of attendance made: Board Chair, Kristin Wings-Yanez; Vice-Chair, Candace Wheeler; Board member Amber Kaatz; Executive Director, Jay Scroggin; Board staff, Shawna Harnden; and DOC Assistant Director of Community Corrections, Jeremiah Stromberg. Guests in attendance: Linda Harrison.

**Meeting Minutes:** March 18, 2013 minutes approved with edits made by Board members before the meeting and reflected in the current version.

#### Chairperson Comments:

- APAI Conference in May 2013 held in Providence, Rhode Island.
- Ways & Means Committee is continuing through the budget/legislation process.

#### Executive Director's Update:

- No phase II scheduled with the Ways & Means Committee on the Board's budget to date. Scroggin and Wings-Yanez have had continued discussions with the Ways & Means Committee on the possibility of restructuring the KPM for the Administrative Reviews to more accurately reflect the Board's current staffing/workload situation. The current KPM rate for this performance measure is at .08%.
- Bill 2549 – Sex Offender Tier System has made it through committee. The final version that has made it to the floor has the Board as the entity to do the Static99, assign the designations, and address any appeals or petitions for relief.
- The Administrative Specialist 1, Revocation Specialist, position has been posted for an inter-agency promotional opportunity. This position will close this week. We will also be posting the Hearings Officer position but it will be an open competitive recruitment and will remain open for three weeks.
- The training on victim issues requested by the Board Members has been completed; next will be the structured sanction training.

#### DOC Update:

- Community Corrections budget has not been decided by Ways & Means Committee yet. The Governor had proposed to use a portion of the general funds as a reinvestment opportunity by putting the money back into Community Corrections. A workgroup has been created to look at how that money would be reinvested back into the community.
- Several counties throughout the state are under new leadership. During this transition, it would be valuable for the Board to reach out to these new leaders.
- Received a new grant for advanced parole and probation academy called the SMART grant. The Board has been offered a 90-minute block to cover the topics that are not covered by Parole & Probation Academy done by Department of Public Safety & Standards Training. Stromberg advised he is hoping to run at least three academies this year with the first training happening this fall.
- DOC is going through strategic planning, with the goals to be more of an outcome based agency, to empower staff, and to make sure that everyone has a clear understanding what the agency mission is.

**Old Business:**

- Special Condition 10 – No new information to give. Wings-Yanez has been working with Department of Justice to get an answer on what direction to go.
- SB370 – 144.260(1) - Nothing new to add at this time.

**New Business:**

- 255-062 – Extended Deferral Rule—Winges-Yanez and Harnden noticed what appear to be typos in the printed rule subsection 0011. Harnden researched the rule filings in recent past and will be working with Secretary of State’s office to make corrections.
- Static 99R rule temporary filing deadline missed. Harnden and Wings-Yanez are working with Department of Justice to find out how best to get this rule filed.

**Future Board Meetings:**

**May 28<sup>th</sup> 10:00 a.m.**

Meeting adjourned at 10:39 a.m.