



# Oregon Board of Parole & POST-PRISON SUPERVISION

## Board Business Meeting Minutes Monday May 23, 2011

**Call to Order and Note of Attendance:** The meeting was called to order at 9:01 a.m., and note of attendance made: Aaron Felton, Jeremiah Stromberg, Darcey Baker, Michelle Mooney, and guest Lynda Beecher. Excused from the meeting: Candace Wheeler, DOC Director Max Williams, and DOC Community Corrections Chief Mark Cadotte.

**Meeting Minutes:** Minutes for the April 25, 2011, meeting were approved as submitted.

### Chairperson Comments

- None

### DOC Update

- None

### Executive Director's Update

- **Staff Schedules:** The Board has approved a pilot program that will allow staff to work alternative schedules. The pilot program will run through the end of August. At that time the Board will evaluate if the schedules were effective or had any negative impacts on the agency's operating needs and will then vote on continuing the schedules permanently.
- **Electronic Release Plans:** Jeremiah would like to discuss the feasibility of moving forward to make the release plans process electronic.
- **Hearings Officer Contracts:** At a previous meeting the Board discussed adding language to the intergovernmental agreements with the counties to mandate that they attend the annual Board's hearings officer training. After review of the current contracts it was discovered that there is already language that mandates the counties to obtain training from the Board.

### Old Business:

- **Out of Country Travel:** This topic was discussed at the last meeting and at that time it was recommended that Jeremiah take the discussion to the OACCD meeting. Last week

Jeremiah raised the topic with the OACCD group. The counties would like to make these decisions on their own, and not have to submit requests to the Board. All but one county was in agreement with the decision remaining with the county. The criteria that the counties use are the same criteria the Board uses when reviewing requests to travel out of the country. The Board would like to create a policy similar to the informant policy for this topic.

#### **New Business:**

- **Offender Passports:** Multnomah County inquired into special conditions that require offenders to surrender their passport, or not be allowed to apply for one. The Board will not be adding any special conditions regarding passports but will provide the counties language that they can use as a directive.
- **Notifications:** 144.260 notifications to district attorney office, courts, sheriff's office, and the arresting agency. The Board has submitted a request to DOC IT department to create a program that will allow this report to be run, and generated into a PDF document that can be emailed out to the contacts.
- **Special conditions:** A week ago the Board sent out a memo to the field advising of changes to the special condition packages that the Board imposes. The Board will be streamlining the number of special conditions imposed and focus on conditions that target criminogenic risk factors. The Board will be eliminating most special conditions imposed and will be imposing a package instead on all offenders that requires assessment and case plan development, to identify and address criminogenic risk and needs. Following the assessment, POs could address the risk factors through existing conditions of supervision and GC 13-Follow counsel and direction of PO.

#### **Future Board Meetings:**

June 27, 2011

July 25, 2011

August 22, 2011

Meeting adjourned at 10:02 a.m.