

Construction Contractors Board

201 High St SE, Suite 600
PO Box 14140
Salem OR 97309-5052
Phone: (503) 934-2222 Fax: (503) 373-2007
E-mail: brandy.r.richter@state.or.us Web: www.oregon.gov/ccb

State of Oregon
Honorable Kate Brown, Governor



Jim Denno, Administrator

DRAFT
9/10/15

NOTICE OF PUBLIC MEETING

CCB Board Meeting

Tuesday, September 22, 2015

9:30 a.m. – 12:30 p.m.

201 High St SE, 6th Floor, Board Room, Salem, Oregon

	Page
Meeting Called to Order	
Approval of the Agenda	ACTION ITEM (pg 1)
Approval of the Minutes (6/23/15).....	ACTION ITEM (pg 2-6)
Board Calendar: Date of the Next Regularly Scheduled Meeting: October 27,2015 (CCB Offices).....	(pg 7)
 Public Comment	
Agency Report/Update (Stan Jessup).....	(no attach.)
1. Licensing (Laurie Hall)	
a. CCB Licensing Statistics.....	(pg 8-11)
2. Communication & Education (Cheryl Martinis)	
a. Education Update	(pg 12)
b. Fall Outreach Schedule	(pg 13)
3. Enforcement (Stan Jessup)	
a. Enforcement Update	(pg 14)
b. Consent Agenda: Notices of Intent and Final Orders.....	ACTION ITEM (pg 15-20)
4. Administrative Services (Kimberlee Ayers)	
a. Budget.....	(pg 21)

Old Business

New Business

Adjournment

The Board may meet in executive session under authority of ORS 192.660 from time to time. The specific statutory basis for the executive session will be announced on the record prior to the commencement of the executive session. Executive sessions are closed to the public.

The Board may recess the public meeting, in order to deliberate privately, under authority of ORS 192.690(1). The public meeting will then reconvene for the purpose of decision-making.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Brandy Richter (503) 934-2222.

DRAFT

9/10/15

**MINUTES OF THE AUGUST 25, 2015
CONSTRUCTION CONTRACTORS BOARD MEETING**

The Construction Contractors Board (CCB) met on Tuesday, August 25, 2015, in the CCB Board Room, 201 High St. SE, Salem, Oregon.

Attendees:

Board Members Present: Board Chair Kimberly Wood, Vice-Chair Jim Patrick, Kurt Bolser, Mariana Lindsay, Susan Steward and Sandi Warren

Excused Board Members: Jerry Jones Jr.

Staff: Administrator James Denno, Administrative Services Manager Kimberlee Ayers, Communications and Education Manager Cheryl Martinis, Enforcement Manager Stan Jessup, Licensing Manager Laurie Hall, Human Resources Manager Julie Love, Administrative Assistant Brandy Richter, Board Secretary Catherine Dixon and Assistant Attorney General Susan Bischoff.

Guests: Krista McDowell, Phil Peach, Bonnie Sullivan, Kirsten Adams, Patrick Heath and John Marshall.

A. MEETING CALLED TO ORDER:

Chair Wood called the meeting to order at 9:31 a.m.

B. APPROVAL OF AGENDA AND ORDER OF BUSINESS:

The order of business changed, starting with New Business, as follows.

New Business

Enforcement

Human Resources

Agency Report

Licensing

Communication/Education

Administrative Services

Old Business

Public Comment

Adjournment

MOTION: Jim Patrick moved to approve the August 25, 2015 agenda.

Motion carried unanimously.

C. APPROVAL OF MINUTES:

MOTION: Sandi Warren moved to approve the June 23, 2015 meeting minutes.

Motion carried unanimously; board member Kurt Bolser abstained.

D. DATE OF NEXT REGULARLY SCHEDULED MEETING:

The next board meeting is a teleconference scheduled for September 22, 2015.

Mr. Denno welcomed two new board members, Susan Steward and Kurt Bolser.

H. NEW BUSINESS:

1. NASCLA Exam:

Mr. Denno requested approval to implement rules and processes allowing acceptance of the NASCLA Accredited Exam for Commercial General Building Contractors.

No motion necessary. The board unanimously supported moving forward with this plan.

2. Residential Continuing Education Requirements:

Mr. Denno requested approval to develop proposed changes to the residential continuing education requirements that would more closely resemble the commercial continuing education program.

Public Comment on the topic of Continuing Education:

- a. Phil Peach of Oregon Contractor Education said he agrees and shares the major goals of the agency. He believes that some contractors will not be happy until the program is completely repealed and does not think we should weaken our system to try and appease them. Mr. Peach suggested keeping a registration process to help ensure compliance. He believes eliminating provider and course approval will allow more room for people to be dishonest. He passed out a list of other licensing agencies; some that require course approval for continuing education and some that do not.

Mr. Denno stated that random audits of license renewals would be done by the agency to assure compliance.

- b. Bonnie Sullivan commented that that she is concerned about the younger generation becoming involved in the industry.
- c. John Marshall of 3SC, a continuing education provider, commented he has been involved in the construction industry since 1990. He is an insurance agent by trade and is required to do CE for the insurance industry. He stated that no one wants to do CE but everyone needs it.

The board unanimously supported moving in the direction outlined in Mr. Denno's memo.

Chair Wood would like staff to report back with a schedule of expected progress at the October meeting

(Staff Action Item 8/25/15 H 2)

Mariana Lindsay stated a potential conflict of interest because she currently works for a higher education institution.

3. Dispute Resolution Services Process

Mr. Denno explained that the current process results in a higher percentage of complaints being resolved and is more cost effective than the old process. He asked the board to approve legislation in the 2016 session to keep the current process from sunseting.

MOTION: Jim Patrick moved to introduce legislation repealing the old dispute resolution process and to retain the new.

Motion carried unanimously.

F. AGENCY REPORTS:

3. Enforcement:

a. Mr. Jessup explained the Enforcement Section consent agenda.

Susan Bischoff explained to the new members of the board how statute gives the board authority to issue the notices, suspensions and penalties and Mr. Jessup brings the work done by staff back to the board so that they can ratify those enforcement actions. She then briefly explained conflicts of interest.

b. Consent Agenda:

MOTION: Sandi Warren moved to ratify actions taken by staff and approve consent agenda notices of intent and final orders.

Motion carried unanimously.

5. Human Resources

a. Julie Love congratulated Mr. Denno for being with the CCB one year as of August 11 and noted it is time for his performance evaluation. She outlined three options.

- The first option is the 360-degree evaluation administered by Jennifer Webster. This includes stakeholders and legislators and is a 69-question survey. The cost is estimated at \$900.
- The second option is the program currently used to evaluate other CCB managers. It has been adapted for the administrator.
- The third option is the evaluation used for the previous administrator.

Chair Wood mentioned that the board had discussed the 360-degree evaluation a year ago and she favors this approach because it encompasses multiple groups the administrator works with.

Board was in agreement and Ms. Love stated she would get it started.

b. Ms. Love asked the board to bring documents to fill out employment eligibility forms to the October meeting.

Chair Wood asked the Ms. Love to send out a reminder the day prior to the meeting. **(Staff Action Item 5 b).**

AGENCY REPORT/UPDATE

Mr. Denno thanked the agency staff for a successful move. He particularly complimented the Administrative Services team, and especially the outstanding work of Bruce Harris, and Laurie Hall.

Mr. Denno updated the board on the new licensing system. He mentioned we are partnering with Building Codes Division to create a one-stop place to renew or apply for licenses. We have met with the vendors multiple times and are moving forward with the procurement. Purchasing the system with BCD takes about \$150,000 off our cost. He stated we are working on an intergovernmental agreement with BCD on enforcement.

He updated the board about his upcoming trip to the NASCLA annual conference.

1. Licensing Update

- a.** Licensing Manager Laurie Hall reported on licensing statistics for August 2015. Ms. Hall stated she is looking forward to working with BCD on the new licensing system.

Kurt Bolser mentioned that all licenses seem to be going up with the exception of lead based paint.

Ms. Hall explained that the program began in 2010 and the training has a five-year certification, which caused a large group to expire in a short period of time.

- b.** Chair Wood stated that there are a lot of good comments about agency services and staff and explained to the new members that survey comments are reported to the board every quarter.

3. Communication/Education

a. Update:

Ms. Martinis reported that the education staff is starting their fall outreach and live classes. They have just finished a DVD of classes for individuals with limited computer access and their next video class will be on paying under the table. On the Communication side, they just sent an ad to the John Day paper reminding people to use a licensed contractor if they are going to rebuild due to the fires.

Ms. Martinis mentioned that the draft reference manual will be coming around in the near future and asked the board to let her know if any of them would be interested in reading the draft.

b. Homeowner Survey:

Ms. Martinis noted that the highlights of the survey are in the packet and she would email the full slide show to anyone who is interested.

5. **Administrative Services**

a. **Budget:**

Ms. Ayers reported that for May 2015 the actual revenue and expenses are above projections. She explained that we are still under budget over all for the biennium and that she expects to see more of our move expenses in the budget report at the October meeting.

Mr. Denno noted he expects the 9.8 months of operating cash to stabilize around three to four months as our move and upcoming IT expenses are funded.

H. **NEW BUSINESS:**

3. **Legislative Concepts:**

b. **Discussion of Future legislative Ideas.**

Jim Patrick suggested several future legislative concepts.

- **Notices:** He mentioned that some of the verbiage for these notices is in statute. He would like to see them combined and available in a word document since they now share the same triggers for when they are required. **(Staff Action Item H 3 b)**
- **Three day right of rescission:** Jim Patrick stated he would like to explore this requirement. Most contractors sign contracts onsite, especially for an emergency repair. Statute states contracts must be signed in an office or a three-day right of rescission applies.
Sandi Warren mentioned that the customer can waive the right but it adds an unnecessary complication for the customer and the contractor.
- **Review of statute and rule:** The agency should eventually review all applicable laws and rules for clarity and best practices, such as not including notice language in law or rule.

Mr. Denno suggested starting with rule because any statutory changes require a bill and we are limited to the number of bills we can submit as an agency. If we find something that cannot be changed with rule, we would then consider legislation.

E. **PUBLIC COMMENT:**

No additional public comment.

I. **ADJOURNED:**

The meeting adjourned at 11:39 a.m.

CCB Board Meeting Calendar 2015

All board meetings begin at 9:30 am, held at the CCB Office located at 201 High St SE, 6th Floor, Salem OR

MONTH	MEETING TYPE	NOTED ITEMS AT MEETINGS
January 27	Teleconference Board Meeting	
February 24	Board Meeting	Ethics Training
March 24	Teleconference Board Meeting	
April 28	Board Meeting	Agency All Staff Meeting
May 26	Teleconference Board Meeting	
June 23	Board Meeting	Per ORS 701.238 determine fees
July 28	Teleconference Board Meeting	Budget Review, Strategic Plan review
August 25	Board Meeting	
September 22	Teleconference Board Meeting	
October 27	Board Meeting	KPM 10 – Best Practices survey finalized
December 1	Board Meeting	Election of Officers

CCB LICENSING STATISTICS AS OF 9/1/15

LICENSES/ENDORSEMENTS

ENDORSEMENT TYPE	NUMBER
Residential General	18,583
Residential Specialty	8,585
Residential Limited	1,917
Residential Developer	157
Residential Locksmith Services	30
Residential Home Inspector Services	94
Residential Home Services Contractors	15
Residential Home Energy Performance Score Contractors	2
Inactive	1,083
TOTAL RESIDENTIAL LICENSEES	30,466
Commercial General Level 1	1,415
Commercial General Level 2	4,163
Commercial Specialty Level 1	700
Commercial Specialty Level 2	2,445
Commercial Developer	59
Inactive	252
TOTAL COMMERCIAL LICENSEES	9,034
TOTAL ACTIVE & INACTIVE LICENSEES (Number is lower than total of residential + commercial licensees since some hold both endorsements.)	35,320

LICENSES/SPECIALTY

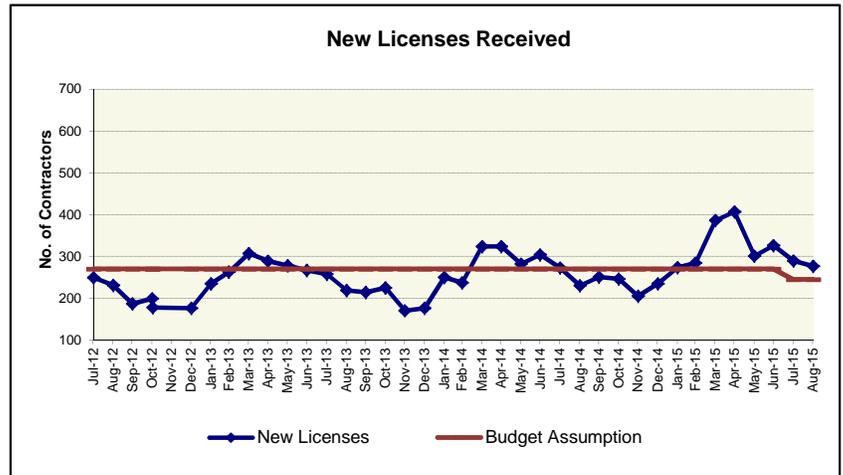
Lead Base Paint Renovator (LBPR)	4,318
----------------------------------	-------

CERTIFICATIONS

Home Inspectors	461
Locksmiths	500
EEAST	39
Home Energy Assessors	3

NUMBER OF NEW LICENSES RECEIVED PER MONTH AND TOTAL NUMBER OF LICENSES

Month/ Year	New License Total	Active + Inactive License Total	No. Expired
Jul-12	249	36,003	404
Aug-12	231	35,904	406
Sep-12	187	35,624	335
Oct-12	199	35,485	392
Nov-12	178	35,333	291
Dec-12	176	35,254	245
Jan-13	235	35,101	312
Feb-13	263	35,117	340
Mar-13	307	34,947	448
Apr-13	289	34,886	438
May-13	278	34,739	441
Jun-13	267	34,665	401
Jul-13	258	34,688	351
Aug-13	219	34,644	352
Sep-13	214	34,544	321
Oct-13	225	34,578	265
Nov-13	170	34,534	270
Dec-13	176	34,428	210
Jan-14	250	34,466	268
Feb-14	237	34,459	272
Mar-14	324	34,511	369
Apr-14	324	34,554	340
May-14	282	34,538	338
Jun-14	304	34,591	330
Jul-14	273	34,657	254
Aug-14	230	34,652	233
Sep-14	251	34,705	223
Oct-14	246	34,806	223
Nov-14	205	34,787	208
Dec-14	235	34,859	211
Jan-15	274	34,817	301
Feb-15	284	34,832	322
Mar-15	386	34,916	391
Apr-15	407	35,109	420
May-15	301	35,067	491
Jun-15	326	35,236	442
Jul-15	290	35,315	410
Aug-15	277	35,320	429



	# Months	New Apps Received	Average/Month
a. July 2001 - June 2003	24	7,920	330
b. July 2003 - June 2005	24	10,015	417
c. July 2005 - June 2007	24	11,351	473
d. July 2007 - June 2009	24	9,057	377
e. July 2009 - June 2011	24	6,456	269
f. July 2011 - June 2013	24	5,562	232
g. July 2013 - June 2015	24	6,401	267
h. July 2015 - August 201!	2	567	284

Budget Projection Information

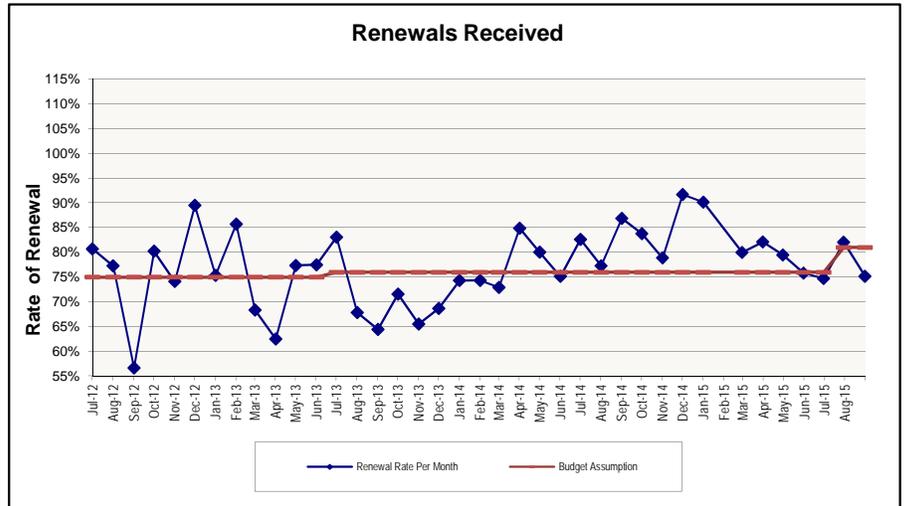
- a. 2005-07 budget based on 350 licenses/month
- b. 2007-09 budget based on 385 licenses/month
- c. 2009-11 budget based on 325 licenses/month
- d. 2011-13 budget based on 270 licenses/month
- e. 2013-15 budget based on 270 licenses/month
- f. 2015-17 budget based on 245 licenses/month

*(Note: Starting 5/2/14 the reporting calculation has been revised to include all unprocessed applications received.)

RATE OF RENEWALS

Licenses Due to Expire vs Renewals Received During Month, Regardless of Due Date

MONTH/ YEAR	LICENSES DUE TO EXPIRE	LICENSES RENEWALS RECEIVED	RATE OF RENEWAL
Jul-12	1,696	1,369	80.7%
Aug-12	1,600	1,236	77.3%
Sep-12	1,434	812	56.6%
Oct-12	1,521	1,220	80.2%
Nov-12	1,255	930	74.1%
Dec-12	1,283	1,148	89.5%
Jan-13	1,545	1,164	75.3%
Feb-13	1,690	1,449	85.7%
Mar-13	2,064	1,411	68.4%
Apr-13	1,924	1,202	62.5%
May-13	1,854	1,434	77.3%
Jun-13	1,826	1,415	77.5%
Jul-13	1,587	1,318	83.0%
Aug-13	1,568	1,064	67.9%
Sep-13	1,390	895	64.4%
Oct-13	1,392	996	71.6%
Nov-13	1,185	776	65.5%
Dec-13	1,228	843	68.6%
Jan-14	1,622	1,205	74.3%
Feb-14	1,545	1,148	74.3%
Mar-14	1,902	1,387	72.9%
Apr-14	1,858	1,577	84.9%
May-14	1,832	1,466	80.0%
Jun-14	1,882	1,414	75.1%
Jul-14	1,514	1,251	82.6%
Aug-14	1,386	1,071	77.3%
Sep-14	1,258	1,093	86.9%
Oct-14	1,328	1,113	83.8%
Nov-14	1,164	918	78.9%
Dec-14	1,183	1,085	91.7%
Jan-15	1,454	1,311	90.2%
Feb-15	1,613	1,290	80.0%
Mar-15	1,906	1,565	82.1%
Apr-15	1,752	1,392	79.5%
May-15	1,679	1,273	75.8%
Jun-15	1,676	1,252	74.7%
Jul-15	1,491	1,223	82.0%
Aug-15	1,462	1,099	75.2%



Average Renewal Rate History		
	<u>No. of Months</u>	<u>Average Renewal Rate</u>
a. July 2001 - June 2003	24	76.3%
b. July 2003 - June 2005	24	83.4%
c. July 2005 - June 2007	24	81.7%
d. July 2007 - June 2009	24	77.1%
e. July 2009 - June 2011	24	75.5%
f. July 2011 - June 2013	24	73.9%
g. July 2013 - June 2015	24	77.8%
h. July 2015 - August 2015	1	78.6%

Projected Budget Information	
a. 2001-03 budget based on average 70% renewal rate	
b. 2003-05 budget based on average 75% renewal rate	
c. 2005-07 budget based on 80% renewal rate	
d. 2007-09 budget based on 80% renewal rate	
e. 2009-11 budget based on 75% renewal rate	
f. 2011-13 budget based on 75% renewal rate	
g. 2013-15 budget based on 76% renewal rate	
h. 2015-17 budget based on 81% renewal rate	

(Note: Starting 5/2/14 the reporting calculation on the number of renewals has been revised to include all unprocessed renewals received.)

**CONSTRUCTION CONTRACTORS BOARD
NUMBER OF TOTAL ACTIVE AND INACTIVE
RESIDENTIAL AND COMMERCIAL ENDORSEMENTS
By Month July 31, 2012 - August 31, 2015**

Month Ending	Residential										Commerical						
	Resid General	Resid Specialty	Resid Limited	Resid Developer	Resid Locksmith Svcs	Home Energy Perfrm. Score Contr.	Home Inspec Svcs Contr	Home Svcs Contr	Inactive	Total Resid	Comm Gen Level 1	Comm Gen Level 2	Comm Specialty 1	Comm Specialty 2	Comm Developer	Inactive	Total Comm
07/31/12	17,663	9,069	2,478	134					1,752	31,096	1,392	4,067	724	2,483	59	357	9,082
08/31/12	17,653	9,050	2,445	136					1,713	30,997	1,401	4,081	725	2,466	62	348	9,083
09/30/12	18,659	9,248	2,666	155					1,674	32,402	1,540	4,177	760	2,510	73	349	9,409
10/31/12	17,485	8,944	2,377	135					1,668	30,609	1,393	4,064	722	2,453	57	349	9,038
11/30/12	17,456	8,901	2,340	136					1,637	30,470	1,305	4,030	721	2,460	59	348	8,923
12/31/12	17,424	8,869	2,333	136					1,668	30,430	1,389	4,033	720	2,472	59	349	9,022
01/31/13	17,353	8,829	2,319	138					1,637	30,276	1,385	4,023	713	2,469	59	348	8,997
02/28/13	17,379	8,845	2,289	137					1,622	30,272	1,382	4,014	712	2,471	59	346	8,984
03/31/13	17,330	8,784	2,269	139					1,597	30,119	1,379	4,014	708	2,471	60	339	8,971
04/30/201	17,331	8,780	2,239	133					1,587	30,070	1,393	4,023	700	2,470	58	340	8,984
05/31/13	17,296	8,774	2,220	132					1,511	29,933	1,397	4,005	696	2,461	57	322	8,938
06/30/13	17,306	8,726	2,193	133					1,440	29,798	1,407	4,002	698	2,463	57	310	8,937
07/31/13	17,363	8,722	2,175	135					1,440	29,835	1,412	4,009	696	2,473	55	310	8,955
08/31/13	17,342	8,719	2,155	138					1,408	29,762	1,399	4,021	696	2,492	56	306	8,970
09/30/13	17,339	8,694	2,141	134					1,351	29,659	1,403	4,013	692	2,475	56	310	8,949
10/31/13	17,386	8,681	2,133	137					1,330	29,667	1,395	4,025	697	2,469	55	308	8,949
11/30/13	17,360	8,682	2,124	136					1,304	29,606	1,399	4,034	697	2,478	55	310	8,973
12/31/13	17,346	8,639	2,094	141					1,294	29,514	1,396	4,028	696	2,459	54	313	8,946
01/31/14	17,401	8,623	2,095	142					1,287	29,548	1,393	4,023	700	2,467	53	308	8,944
02/28/14	17,423	8,614	2,081	145					1,287	29,550	1,389	4,024	699	2,458	54	294	8,918
03/31/14	17,480	8,648	2,071	146					1,287	29,632	1,389	4,049	699	2,449	55	294	8,935
04/30/14	17,538	8,664	2,054	152					1,222	29,630	1,393	4,057	699	2,451	54	291	8,945
05/31/14	17,578	8,650	2,056	148					1,196	29,628	1,393	4,046	694	2,435	52	283	8,903
06/30/14	17,664	8,639	2,055	148	0	0	14	6	1,169	29,695	1,398	4,050	694	2,430	56	282	8,910
07/31/14	17,730	8,643	2,050	147	7	0	17	6	1,169	29,769	1,395	4,048	695	2,435	55	279	8,907
08/31/14	17,766	8,642	2,029	141	9	0	18	6	1,155	29,766	1,394	4,061	691	2,432	58	275	8,911
09/30/14	17,824	8,658	2,017	143	9	0	20	6	1,156	29,833	1,403	4,066	695	2,419	59	275	8,917
10/31/14	17,901	8,661	1,998	140	11	0	26	6	1,159	29,902	1,407	4,082	701	2,419	59	280	8,948
11/20/14	17,906	8,633	1,989	143	12	0	31	7	1,162	29,883	1,412	4,100	698	2,417	60	276	8,963
12/31/14	17,971	8,639	1,995	140	13	0	32	7	1,163	29,960	1,410	4,101	704	2,410	59	274	8,958
01/31/15	17,982	8,606	1,975	141	15	0	45	8	1,163	29,935	1,406	4,100	698	2,416	59	271	8,950
02/28/15	18,025	8,573	1,969	145	19	0	56	9	1,175	29,971	1,401	4,091	702	2,426	63	271	8,954
03/31/15	18,210	8,585	1,961	149	22	0	62	11	1,144	30,144	1,400	4,115	698	2,434	64	263	8,974
04/30/15	18,246	8,625	1,955	152	26	1	69	13	1,146	30,233	1,405	4,137	703	2,438	62	263	9,008
05/31/15	18,300	8,564	1,930	153	27	2	75	13	1,144	30,208	1,404	4,110	703	2,431	57	261	8,966
06/30/15	18,428	8,610	1,945	152	28	3	87	13	1,110	30,376	1,407	4,126	710	2,448	56	261	9,008
07/31/15	18,522	8,604	1,935	162	29	2	91	15	1,090	30,450	1,412	4,155	701	2,440	55	259	9,022
08/31/15	18,583	8,585	1,917	157	30	2	94	15	1,083	30,466	1,415	4,163	700	2,445	59	252	9,034

CONSTRUCTION CONTRACTORS BOARD

700 Summer St NE Suite 300
PO Box 14140
Salem OR 97309-5052
503-378-4621
503-373-2007 FAX



Interoffice Memo

To: James Denno
From: Cheryl Martinis
Education Manager
Date: Sept./10/2015
Subject: Education updates

Here's what we're working on:

October Toolbox contractor newsletter: We're putting this together now. I think we'll have a fun one. We plan to follow a new contractor through his first year of business, and this issue of the newsletter will feature the introductory story. We hope to use some of the contractor's thoughts, tips, etc. online, as well.

Contractor course outreach: An education staffer will team up with an enforcement investigator to teach three-hour CCB classes at locations shown on the next page. The Building Codes Division will be presenting with us in most places. Oregon OSHA will be at every presentation, and the contractors have really appreciated hearing from OSHA. Also, we do now have one DVD of CCB courses that we can send to contractors who have trouble taking classes online and don't catch us when we're doing outreach.

Outreach tools: We have received our business card "jackets." These are the small handouts that describe the importance of using a licensed contractor and list ways people can avoid problems on home projects. We hope that contractors will insert their business cards and hand them to prospective clients, helping us to reach homeowners with these important messages. We'll be taking them to trade shows and to the classes we teach while looking for other ways to get them in the hands of contractors or homeowners (with a CCB business card).

Spanish version of pre-license test: Later this month, PSI and the CCB will host a three-day workshop to review the translation of the Spanish version of the pre-license test. Clackamas Community College will host this event. About eight of us – mostly the bilingual pre-license educators – will look to see whether the test question translation matches the manual translation.

Fall 2015 Contractor Outreach (Live CCB classes)

City	When	Location	Details	Facility contact
Seaside Sept. 15	1-4 p.m. Tuesday, Sept. 15	Clatsop CC SBDC, South County Campus, Room 2/3 1455 N. Roosevelt St.	Room capacity: 30	Mary Kemhus at mkemhus@clatsopcc.edu 503-338-2402. No charge for room. Mary may want to address the contractors
Eugene Sept. 22	9 a.m.-noon, Tuesday, Sept. 22	Lane CC, main campus, Building 19, Room 102 in the Center for Meeting and Learning . Free parking next to center.	Room capacity: At least 70. Bring laptop and projector	Event contact: Carolyn Philes. 541.463.3519 or philesc@lanecc.edu Contract contact: Paula Westgate westgatep@lanecc.edu (541) 463-3509
Roseburg Sept. 23	9 a.m.-noon Wednesday, Sept. 23	Umpqua Business Center , Conference Room, 522 SE Washington St., Roseburg	Room capacity: Up to 100 auditorium-style seating. Bring Flash drive. They have computer and projector so you shouldn't need to set up.	Robin: 541-440-7662. No charge for facility and Robin will supply coffee. Call closer to event with numbers. Also, Robin will bring in forms for the contractors to fill out. She may want to talk about the SBDC programs at Umpqua.
Grants Pass Sept. 24	9 a.m.-noon, Thursday, Sept. 24	Rogue Community College (Redwood campus in Grants Pass), 3345 Redwood Highway, Rogue Auditorium	Room capacity: Up to 150 people. NO BCD	SBDC: (541) 956-7494 DJacklin@rogucecc.edu
Coos Bay Sept. 25	9 a.m. to noon, Friday, Sept. 25	Coos Bay Public Library, 525 Anderson Ave., Myrtlewood Room	Will set up 50 chairs but call if we need more. Room capacity: 100. NO BCD	Call 541-269-1101 a day or two in advance and ask for a reference librarian. Remind them we're coming and will arrive by 8 a.m.
Hood River Sept. 30	1-4 p.m. Sept. 30	Ty Taylor Fire Station, Leonard Hay Community Room, 1785 Meyer Parkway, Hood River.	Room capacity: Roughly 80. (No charge)	Kip Miller kip@hoodriverfire.com
Bend Oct. 1	9 a.m.-noon Oct. 1	Central Oregon Community College, 2600 NW College Way, Bend Boyle Education Center, 155	Large room; we have used it before. I would say at least 100 capacity.	Erica Waldbillig 541-318-3779 ewaldbillig@cocc.edu
Portland, JLC	1:30-4:30 p.m. Dec. 2.	Oregon Convention Center: Details to come		

CONSTRUCTION CONTRACTORS BOARD

700 Summer St NE Suite 300
PO Box 14140
Salem OR 97309-5052
503-378-4621
503-373-2007 FAX



Interoffice Memo

September 8, 2015

**To: James Denno
Administrator**

**From: Stan Jessup
Enforcement Manager**

Subject: Enforcement Status

The two new Field Investigators have undergone Pre-Licensure education & testing and have both completed their Lead Based Paint certification courses.

In keeping with the evaluation of processes in the Dispute Resolution Section, both new investigators have begun participating in on-site mediations.

Mediations require a completely different mindset than enforcement work, so the goal in mediation participation is to evaluate the possibility of having a few of the Field Investigators trained in mediations based on strategic locations, primarily eastern Oregon and the Portland area. Assuming the evaluations are favorable, we will be looking for formal mediation training in conjunction with mentoring using the current Mediators.

Mediations will fit within the Compliance Specialist 2 classification, so there would not be any need for classification changes and the strategic value could be very important to the agency and the public by reducing the scheduling time and the amount of travel required for dispute resolution.

The Portland area Field Investigators have completed a two day sweep in cooperation with the Oregon Department of Revenue in the west Portland area. The joint August sweep results are below.

During September, the Enforcement and Field Investigation sections will be actively involved with a number of consumer, business and stakeholder outreach events around the state. These events have proven extremely popular and have drawn very good audiences which often have more questions about practical application of the construction regulation than there is time available.

CONSTRUCTION CONTRACTORS BOARD ENFORCEMENT CONSENT AGENDA

9/8/2015

08/13/2015 - 09/08/2015

NOTICES OF INTENT

1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
108028	DODSWORTH, GEORGE	701.021(1)	08/28/2015	5,000.00
108356	BOLER, ERIC	701.021(1)	09/03/2015	5,000.00
109142	CHRISTENSEN, JULIE	701.021(1)	08/19/2015	600.00
109223	BLUE MOUNTAIN PAVING COMPANY LLC	701.021(1)	08/19/2015	1,000.00
109587	CUTTEN IV, KYLE LEWYN FRANK	701.021(1)	08/18/2015	5,000.00
109588	PAUL STUART KUHNKE & MARKUS RAY GORDON	701.021(1)	09/01/2015	5,000.00
109593	ENGELHORN, PETER	701.021(1)	08/24/2015	5,000.00
109623	LEE, JOSEPH ROY	701.021(1)	08/25/2015	600.00
109646	PAUL STUART KUHNKE & MARKUS RAY GORDON	701.021(1)	09/01/2015	700.00
109648	POLAR COMPANY LLC	701.021(1)	08/20/2015	1,000.00
109753	IVER FACER III AND BLANCY MITCHELL, AN UNLICENSED UNREGISTERED PARTNERSHIP	701.021(1)	08/19/2015	600.00
109814	PIERCE, JAMES THOMAS	701.021(1)	09/02/2015	600.00
109831	SPRONG, TODD RANDALL	701.021(1)	08/18/2015	1,000.00
109894	OI PROPERTY INVESTMENTS LLC	701.021(1)	08/13/2015	5,000.00
109904	WHITED, BRIAN MILO	701.021(1)	08/28/2015	1,000.00
109919	STEWART, RICHARD MATTHEW	701.021(1)	08/25/2015	5,000.00
109921	SHAMBURG, HEATH VINCENT	701.021(1)	08/26/2015	5,000.00
109996	RADLEY, STEVEN S	701.021(1)	08/25/2015	5,000.00
110011	ESPOSITO, LAWRENCE T	701.021(1)	08/21/2015	1,000.00
110038	FRANZER, CLINT D	701.021(1)	08/27/2015	1,000.00
110039	HAYNOSKI, JOSEPH ALLEN	701.021(1)	08/27/2015	1,000.00
110040	BERGSTROM, STACY ALLEN	701.021(1)	08/26/2015	5,000.00
110048	SNYDER, DUANE ROBERT	701.021(1)	08/14/2015	1,000.00
110060	AMOS CONSTRUCTION INC	701.021(1)	08/13/2015	1,000.00
110088	AA REMODELING LLC	701.021(1)	08/27/2015	600.00
110100	PRESTIGE DEVELOPMENT INC	701.021(1)	08/28/2015	600.00
110101	O QUINN, MICHAEL C	701.021(1)	08/15/2015	1,000.00
110103	RICHEY, NICHOLAS LOYD	701.021(1)	08/15/2015	1,000.00
110111	LI, FEYNA JACKIE	701.021(1)	09/04/2015	5,000.00
110129	HOUCK, JIM	701.021(1)	09/03/2015	1,000.00
110147	BOARDWALK LLC	701.021(1)	08/21/2015	3,000.00
110170	AISEA, MELEANA OFAKIMULI	701.021(1)	08/19/2015	700.00
110171	DODSWORTH, GEORGE	701.021(1)	08/28/2015	5,000.00
110177	JAUREGUI, DANNY PAUL	701.021(1)	08/20/2015	600.00
110187	BOWLIN, JASON D	701.021(1)	08/21/2015	700.00
110188	RICCARDI II, JOHN THOMAS	701.021(1)	08/27/2015	600.00
110213	CALLAWAY CONSTRUCTION COMPANY	701.021(1)	08/26/2015	700.00
110240	VALLEY FENCE INC	701.021(1)	09/03/2015	600.00
110265	JARAMILLO ZARAGOSA, JUAN JOSE	701.021(1)	09/01/2015	600.00

**CONSTRUCTION CONTRACTORS BOARD
ENFORCEMENT CONSENT AGENDA**

9/8/2015

08/13/2015 - 09/08/2015

NOTICES OF INTENT (cont.)

1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
110266	LOPEZ, JOSE HIDALGO	701.021(1)	09/03/2015	1,000.00
110282	RODRIGUES, JOHNNY	701.021(1)	09/02/2015	1,000.00
110294	COLIRON, TRAVIS	701.021(1)	09/02/2015	600.00
110311	SNYDER, DUANE ROBERT	701.021(1)	09/07/2015	1,200.00
110312	HOWE JR, GERALD EARL	701.021(1)	09/03/2015	1,000.00

2 - EXEMPT CONTRACTOR WITH EMPLOYEES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
109591	DAVID DELAIN CONSTRUCTION LLC	701.035(3)	08/20/2015	1,000.00
109674	TWIN RIVERS GENERAL CONSTRUCTION LLC	701.035(3)	08/13/2015	1,000.00
110046	RODRIGUEZ LOPEZ, ROBERTO	701.035(3)	08/13/2015	1,000.00
110069	MAYNARD, ROBERT CRAIG	701.035(3)	09/02/2015	1,000.00
110102	HAWK, ROBERT LEALAND	701.035(3)	08/21/2015	1,000.00
110200	ANDREW THOMAS BOAZ CONSTRUCTION LLC	701.035(3)	09/02/2015	1,000.00
110202	FAIRCHILD JR, JAMES LEE	701.035(3)	08/28/2015	1,000.00
110287	BEST PRICE PLUMBING & DRAIN LLC	701.035(3)	09/03/2015	1,000.00

3 - LEAD BASED PAINT

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
110089	DALES REMODELING INC	701.510(2)	08/14/2015	1,000.00
110090	MOON, EDWIN F	701.510(2)	08/14/2015	1,000.00
110175	LINAN, JOSE	701.510(2)	08/21/2015	1,000.00
110197	KINGDOM BUILDERS INC	701.510(2)	08/20/2015	1,000.00

5 - HIRING AN UNLICENSED SUBCONTRACTOR

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
110059	CHERVENELL CONSTRUCTION CO	701.026(1)	08/13/2015	1,000.00

6 - FAILURE TO DELIVER RESIDENTIAL CONSTRUCTION NOTICES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
109961	K C GENERAL MAINTENANCE & CONTRACTORS LLC	087.093(6)	08/18/2015	200.00
110144	K C GENERAL MAINTENANCE & CONTRACTORS LLC	701.330(4)	08/18/2015	100.00
110145	K C GENERAL MAINTENANCE & CONTRACTORS LLC	701.330(4)	08/18/2015	100.00
110221	DECONTI, MICHAEL SCOTT	087.093(6)	08/24/2015	200.00
110269	THREE LITTLE BIRDS CONSTRUCTION LLC	087.093(6)	09/01/2015	200.00
110270	THREE LITTLE BIRDS CONSTRUCTION LLC	701.330(4)	09/01/2015	100.00
110271	THREE LITTLE BIRDS CONSTRUCTION LLC	701.330(4)	09/01/2015	100.00

7 - SUSPENSIONS

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
---------------	-------------------	-------------	-------------	---------------

**CONSTRUCTION CONTRACTORS BOARD
ENFORCEMENT CONSENT AGENDA**

9/8/2015

08/13/2015 - 09/08/2015

NOTICES OF INTENT (cont.)

7 - SUSPENSIONS (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
110070	KARN, ARNOLD HAROLD	701.106(1)(b)	08/13/2015	0.00
110081	KODIAK ELECTRIC OF WASHINGTON INC	701.102(2)(c)	08/14/2015	0.00
110086	THREE SISTERS PLUMBING INC	701.102(2)(a)	08/14/2015	0.00
110097	BANYAN BUILT CONSTRUCTION INC	701.102(2)(a)	08/14/2015	0.00
110106	DALES REMODELING INC	701.515(1)(d)	08/14/2015	0.00
110107	ALLEN & ALLEN CONSTRUCTION INC	701.515(1)(d)	08/14/2015	0.00
110108	CASCADE COATINGS INC	701.515(1)(d)	08/14/2015	0.00
110109	SHURTS, MICHAEL DON	701.515(1)(d)	08/14/2015	0.00
110122	HARWOOD GENERAL CONTRACTORS INC	701.102(2)(a)	08/15/2015	0.00
110128	SJB CONSTRUCTION LLC	701.102(2)(a)	08/15/2015	0.00
110131	MBM CONSTRUCTION LLC	701.515(1)(d)	08/15/2015	0.00
110132	AMAZING SIDING CORP OF PORTLAND	701.515(1)(d)	08/15/2015	0.00
110133	MCBENNETT, PETER	701.515(1)(d)	08/15/2015	0.00
110134	SKYLINE CONTRACTING LLC	701.515(1)(d)	08/15/2015	0.00
110135	WORTHINGTON JR, DONALD WILLMER	701.515(1)(d)	08/15/2015	0.00
110136	HAYS SECURITY INC	701.515(1)(d)	08/15/2015	0.00
110137	CASCADE COAST CONSTRUCTION INC	701.515(1)(d)	08/15/2015	0.00
110189	CONFLUENCE CONSTRUCTION & RESTORATION CO	701.106(1)(k)	08/19/2015	0.00
110248	PRESTIGE DESIGN & GENERAL CONTRACTING INC	701.098(1)(b)	08/28/2015	0.00
110249	BROADWAY CONSTRUCTION LLC	701.098(1)(b)	08/28/2015	0.00
110322	ECOBEST LLC	701.098(1)(b)	09/04/2015	0.00
110323	BUHNER CONSTRUCTION LLC	701.098(1)(b)	09/04/2015	0.00
110324	SAMANIEGO, IGNACIO DAVID	701.102(2)(a)	09/04/2015	0.00
110326	LEE, JESSE WILLIAM	701.102(2)(a)	09/07/2015	0.00
110327	ROCKSTAR HARDSCAPES LLC	701.102(2)(a)	09/07/2015	0.00

8 - OTHER

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
109478	JS CONSTRUCTION & ROOFING SPECIALISTS LLC	701.106(1)(j)	09/04/2015	1,000.00
109690	FJS CONSTRUCTION LLC	701.106(1)(j)	09/04/2015	1,000.00
109703	JB HOMES LLC	701.106(1)(j)	09/03/2015	1,000.00
109792	WEST, CHAD CLINTON	701.305(2)	08/14/2015	200.00
109882	DIAZ PAINTING COMPANY	701.035(2)(a)	08/21/2015	1,000.00
109896	STELCOR ENERGY LLC	701.098(1)(l)	08/20/2015	5,000.00
109898	STELCOR ENERGY LLC	701.098(1)(l)	08/20/2015	5,000.00
109957	OTTLINGER, JOSEPH RUSSELL	701.098(1)(b)	09/01/2015	50.00
109987	HIGH PERFORMANCE HOMES INC	701.098(1)(l)	08/21/2015	1,000.00
110036	SEVEN SEAS MANAGEMENT ORGANIZATION CORP	701.098(1)(b)	08/13/2015	50.00
110071	HARD ROCK CONCRETE INC	701.098(1)(l)	08/13/2015	0.00
110094	WALL, RANDAL ALAN	701.046(4)	08/20/2015	5,000.00

**CONSTRUCTION CONTRACTORS BOARD
ENFORCEMENT CONSENT AGENDA**

9/8/2015

08/13/2015 - 09/08/2015

NOTICES OF INTENT (cont.)

8 - OTHER (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
110139	SALEM HEATING & SHEET METAL INC	701.098(1)(b)	09/07/2015	100.00
110191	PRESTIGE DESIGN & GENERAL CONTRACTING INC	701.098(1)(l)	08/28/2015	1,000.00
110195	WILLIES CUSTOM ROOF CLEANING INC	701.106(1)(j)	08/20/2015	1,000.00
110212	GUTIERREZ, JOEL PENA	701.106(1)(j)	08/24/2015	1,000.00
110222	DECONTI, MICHAEL SCOTT	701.305(1)	08/24/2015	500.00
110252	RYAN VERLE BAARSTAD & JEREMY ROY BROWER	701.305(1)	08/31/2015	500.00
110267	THREE LITTLE BIRDS CONSTRUCTION LLC	701.305(2)	09/01/2015	200.00
110288	BEST PRICE PLUMBING & DRAIN LLC	701.098(1)(b)	09/03/2015	100.00
110291	TIMOTHY EDGAR FOLTZ & CORI MARIE FOLTZ	701.098(1)(b)	09/01/2015	100.00
110300	ZHEN, XI RONG	701.098(1)(b)	09/03/2015	50.00
110302	ZHEN, XI RONG	701.098(1)(g)	09/03/2015	1,000.00
110303	ZHEN, XI RONG	701.305(1)	09/03/2015	500.00

CONSTRUCTION CONTRACTORS BOARD ENFORCEMENT CONSENT AGENDA

9/8/2015

08/13/2015 - 09/08/2015

FINAL ORDERS

1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
107818	GIRAPHICS DESIGN & SIGN LLC	701.021(1)	08/27/2015	5,000.00
108600	HOWARD, JEROME ISAAC	701.021(1)	09/04/2015	700.00
108759	BORTON, GERALD	701.021(1)	08/15/2015	5,000.00
108983	BUTTERFIELD, SPENCER EVERETT	701.021(1)	08/25/2015	1,000.00
109027	BORTON, GERALD JAMES	701.021(1)	08/15/2015	5,000.00
109128	WALKER, GEORGE LEE	701.021(1)	08/31/2015	600.00
109195	BORTON, GERALD JAMES	701.021(1)	08/18/2015	1,000.00
109456	HARBIN, CHRISTOPHER ERIC	701.021(1)	08/19/2015	600.00
109496	DELAROSA, EDDIE	701.021(1)	09/04/2015	1,000.00
109645	SCHMOLL, JUDAH DEON	701.021(1)	08/19/2015	600.00
109647	IDEAL DEMOLITION SERVICES LLC	701.021(1)	08/24/2015	600.00
109654	EDDIE JR, CLIFTON EUGENE	701.021(1)	08/26/2015	600.00
109698	MUSSER, CARL JOSEPH	701.021(1)	08/25/2015	600.00
109736	MISTRETTA, JERRY L	701.021(1)	08/27/2015	1,000.00
109758	THROOP CELLULAR CONCRETE LLC	701.021(1)	08/31/2015	600.00
109848	MYERS, JUSTIN BOYD	701.021(1)	08/14/2015	5,000.00
109912	LESSENDEN, LAWRENCE	701.021(1)	08/20/2015	5,000.00
109954	TRAN, RICHARD	701.021(1)	09/01/2015	700.00

2 - EXEMPT CONTRACTOR WITH EMPLOYEES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
109324	VILIAMI BILL KALAMAFONI & SEILONI FANGUNA	701.035(3)	08/20/2015	1,000.00
109458	BLESSING, JOSHUA MATTHEW	701.035(3)	09/03/2015	1,000.00
109869	STUMPF, MARC	701.035(3)	09/03/2015	1,000.00
110046	RODRIGUEZ LOPEZ, ROBERTO	701.035(3)	08/21/2015	1,000.00
110102	HAWK, ROBERT LEALAND	701.035(3)	09/04/2015	1,000.00

3 - LEAD BASED PAINT

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
109866	BUILT IN OREGON LLC	701.510(2)	08/14/2015	1,000.00
109868	VESTA ENTERPRISES LLC	701.510(2)	08/21/2015	1,000.00
109908	MUNGUIA QUALITY PAINTING LLC	701.510(2)	08/27/2015	1,000.00
109964	GLENEDEN PAINTING INC	701.510(2)	08/27/2015	1,000.00
109970	PFEIFER CONSTRUCTION INC	701.510(2)	09/01/2015	1,000.00

5 - HIRING AN UNLICENSED SUBCONTRACTOR

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
109362	SCHMITT ELECTRIC INC	701.026(1)	09/01/2015	1,000.00

**CONSTRUCTION CONTRACTORS BOARD
ENFORCEMENT CONSENT AGENDA**

9/8/2015

08/13/2015 - 09/08/2015

FINAL ORDERS (cont.)

6 - FAILURE TO DELIVER RESIDENTIAL CONSTRUCTION NOTICES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
109445	GRIFFITH, KRIS IVORY	087.093(6)	09/03/2015	200.00
109757	M & M CONCRETE INC	087.093(6)	08/24/2015	200.00
109927	M & M CONCRETE INC	701.330(4)	08/24/2015	100.00
109928	M & M CONCRETE INC	701.330(4)	08/24/2015	100.00
110015	KELLER, EDWARD LEE	087.093(6)	09/04/2015	200.00

7 - SUSPENSIONS

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
109125	JOSHUA LEGACY PAINTING & RESTORATION LLC	701.102(2)(a)	08/14/2015	0.00
109773	PDX FLOORING & REMODELING LLC	701.098(1)(b)	08/14/2015	0.00
109846	BRIDGE CITY CONTRACTORS INC	701.098(1)(b)	08/13/2015	0.00
109857	ROSEBURG PAINTING LLC	701.102(2)(a)	08/13/2015	0.00
109886	NORTH COAST CONSTRUCTION LLC	701.102(2)(a)	08/14/2015	0.00
109888	JACK OUSKA INC	701.102(2)(a)	08/14/2015	0.00

8 - OTHER

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
107264	CABRERA CONSTRUCTION LLC	701.106(1)(j)	09/03/2015	1,000.00
108694	SCHILLING, JERRY DALE	701.098(1)(g)	08/28/2015	1,000.00
108826	CLARK, WILLIAM ROBERT	701.098(1)(g)	08/20/2015	1,000.00
109166	SWANSON, NEIL PATRICK	701.305(1)	08/27/2015	500.00
109446	GRIFFITH, KRIS IVORY	701.305(1)	09/03/2015	500.00
109833	4CS BUILDERS LLC	701.106(1)(j)	08/19/2015	1,000.00
109871	ONEILL, RONALD JAMES	701.046(4)	09/01/2015	5,000.00
109897	STELCOR ENERGY LLC	701.098(1)(l)	08/19/2015	1,000.00
109947	KELLER, EDWARD LEE	701.305(2)	09/07/2015	200.00
110036	SEVEN SEAS MANAGEMENT ORGANIZATION CORP	701.098(1)(b)	09/03/2015	50.00
110094	WALL, RANDAL ALAN	701.046(4)	08/31/2015	5,000.00

CONSTRUCTION CONTRACTORS BOARD

700 Summer St NE Suite 300
PO Box 14140
Salem OR 97309-5052
503-378-4621
503-373-2007 FAX



Interoffice Memo

To: CCB Board of Directors
From: Kimberlee Ayers; Administrative Services Manager
Date: September 22, 2015
Subject: Budget Report

Budget Update

The monthly summary of the Agency's budget for **June 2015** includes:

- Actual Revenue \$1,370,656; \$605,463 above Projected Revenue
- Actual Expense \$814,059; \$712,328 above Projected Expense
- Approximately 11.04 months of operating cash

The biennial summary of the Agency's budget for **June 2015** includes:

- Actual Revenue to date \$15,872,250; \$2,010,485 above Projected Revenue
- Actual Expense to date \$12,952,176; \$2,623,228 under Project Expense

Our budget continues to remain strong, with a solid revenue increase that offset some of the move expenses that were allocated. The end of the budget biennia will be reported at the next Board Meeting.