

**Construction Contractors Board**

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State of Oregon  
Honorable Kate Brown, Governor



Jim Denno, Administrator

**DRAFT**  
**3/17/15**

**NOTICE OF PUBLIC MEETING**  
**CCB Board Meeting**

**Tuesday, March 24, 2015**  
9:30 a.m.– 12:30 p.m.

CCB Offices, 700 Summer St NE Ste 300,  
Conference Room B, Salem, Oregon

	<b>Action Item</b>	<b>Page#</b>
<b>9:30 a.m.</b>		
A. Meeting Called to Order		
B. Approval of the Agenda .....	ACT	(pg 1)
C. Approval of the Minutes (2/24/15).....	ACT	(pg 2-5)
D. Board Calendar: Date of the Next Regularly Scheduled Meeting: April 28, 2015 (CCB Offices) .....		(pg 6)
<b>9:40 a.m.</b>		
E. Public Comment		
<b>9:50 a.m.</b>		
F. Agency Report/Update (Jim Denno) .....		(pg 7)
1. Licensing (Laurie Hall)		
a. CCB Licensing Statistics .....		(pg 8)
b. Number of New Licenses Processed Per Month .....		(pg 9)
c. Rate of Renewals .....		(pg 10)
d. Residential/Commercial Licensing Chart .....		(pg 11)
2. Education (Cheryl Martinis)		
a. Education Update .....		(pg. 12)
3. Enforcement (Stan Jessup)		
a. Consent Agenda: Notices of Intent and Final Orders.....	ACT	(pg 13-19)
4. Administration/IT (Kimberlee Ayers)		
a. Budget .....		(handout)
G. Old Business		
a. Draft Home Inspector Exam Rules.....	ACT	(pg 20-24)
H. New Business .....		(no attach.)

**12:30 p.m. adjournment**

*The Board may meet in executive session under authority of ORS 192.660 from time to time. The specific statutory basis for the executive session will be announced on the record prior to the commencement of the executive session. Executive sessions are closed to the public.*

*The Board may recess the public meeting, in order to deliberate privately, under authority of ORS 192.690(1). The public meeting will then reconvene for the purpose of decision-making.*

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Catherine Dixon (503) 934-2185 or Oregon Relay 7-1-1.*

ACT = action item

**DRAFT**

3/16/15

**MINUTES OF THE FEBRUARY 24, 2015  
CONSTRUCTION CONTRACTORS BOARD MEETING**

The Construction Contractors Board (CCB) met on Tuesday, February 24, 2015, at the Broadway Commons, Peru Room (306), 1300 Broadway St NE, Salem, Oregon.

**Attendees:**

**Board Members present:** Board Chair, Kimberly Wood, Vice-Chair Jim Patrick, and Board Members: Mariana Lindsay, Simone Neall, Melvin Oden-Orr, and Rob Yorke.

**Excused Board Members:** Sandi Warren.

**Staff:** Administrator James Denno, Administrative Services Manager Kimberly Ayers, Communications/Education Manager Cheryl Martinis, Enforcement Manager Stan Jessup, Licensing Manager Laurie Hall, Education Program Assistant Tami Rhein, Administrative Assistant Brandy Richter, and Board Secretary Catherine Dixon, Assistant Attorney General Susan Bischoff.

**Guests:** Bonnie Sullivan, and Tammy Hedrick.

**A. MEETING CALLED TO ORDER:**

Chair Wood called the meeting to order at 9:40 a.m.

**B. APPROVAL OF AGENDA AND ORDER OF BUSINESS:**

**MOTION:** Rob Yorke moved to approve the February 24, 2015 agenda.  
Motion carried unanimously.

**C. APPROVAL OF MINUTES:**

**MOTION:** Melvin Oden-Orr moved to approve the January 27, 2015 meeting minutes.  
Motion carried unanimously.

**D. DATE OF NEXT REGULARLY SCHEDULED MEETING:** The next meeting is scheduled for March 24, 2015, at CCB offices, 700 Summer St NE, Ste 300, Salem, Oregon.

Board member Patrick suggested statute changes for CCB to :

- Combine the three required consumer notices into one notice and remove the notice forms from statute so the agency can more easily update them.
- Revise the three-day right of rescission statute wording so it better reflects the intent of the law. The intent of the law, he said, is to protect homeowners from unsolicited door-to-door sales and not constructor contractors who submit a bid to a property owner at the homeowner's residence in response to a homeowner's call.
- Consider an increase in the \$2,000 threshold for a written contract. He said many clients want the job done the same day, and a written contract can be impractical in these circumstances.

**E. PUBLIC COMMENT:**

None.

**F. ETHICS TRAINING:**

Tammy Hedrick, Oregon Ethics Commission conducted a training session on ORS 244, ethics.

**G. AGENCY REPORTS:****1. Administrator's Report:**

Mr. Denno gave an update on the following:

- Rulemaking process
- Legislature
- Building/new headquarters
- Board liaisons

**a. Rulemaking Process:**

Mr. Denno proposed streamlining the rulemaking process to make sure rules are thoroughly vetted, board meeting time is used efficiently, and to make it easier for stakeholders to attend rule hearings.

The proposed procedure:

1. Proposed rule changes would be discussed by the Board to determine whether there is need for a rule change.
2. If so, staff solicits stakeholder input.
3. Staff then returns the rule to the Board for a policy decision on whether to move forward with the rule change.
4. Staff would then:
  - Assemble a rule advisory committee from stakeholders,
  - Draft rule language, and
  - Conduct a rulemaking hearing
5. Staff would then bring all the information, including input from rulemaking, to the Board for a final decision to adopt or amend the proposed rules.

Mr. Denno reported that staff sought input from home inspectors and will bring a draft rule requiring future candidates to pass a national exam to the next Board meeting.

Other: Assistant Attorney General Bischoff suggested that the agency look at all the rules for things that are unnecessary, ambiguous, or need simplification.

**b. Legislative Update:**

Mr. Denno discussed proposed legislation that the agency is tracking.

**c. Board Liaisons:**

Board members decided who would be program liaisons for the agency.

- Jim Patrick - Enforcement
- Kimberly Wood - Administration and IT
- Mariana Lindsay – Education and Outreach
- Sandi Warren – (Mr. Denno will check to see if Ms. Warren is interested in being the liaison for Licensing).

**(Staff Action item 2-24-15.G1d)**

Mr. Denno reported that three Board members will finish their terms at the end of June. He is working with the Governor's Office to fill the vacant positions on the Board.

**d. All-Staff Meeting:**

Mr. Denno reported that the next all-staff meeting is tentatively scheduled for April 28, 2015. Board members determined that they will attend the staff meeting and hold the Board meeting afterwards at the CCB offices.

**2. Licensing**

Licensing Manager Laurie Hall reviewed the January quarterly report. She reported that the number of new licensees has decreased slightly.

**3. Education**

Communications/Education Manager Cheryl Martinis introduced Tammy Rhein, Education Program Assistant.

**a. Education Update**

Ms. Martinis discussed upcoming outreach and noted the agency is working with the Building Codes Division to conduct joint presentations around the state.

**b. Contractor Reference Manual Survey**

Ms. Martinis discussed the contractor reference manual survey results. Seventy percent of contractors say they occasionally use the manual; 60 percent thought the information in the manual was just right; 65 percent felt that the government regulation information was extremely important and 33 percent thought the business information was extremely important.

**c. Home Inspector Exam:**

Ms. Martinis reported that the draft rule to move to a national exam will be discussed at the next Board meeting.

**(Staff Action item 2-24-15.G.3.c)**

**4. Enforcement****a. Consent Agenda:**

Enforcement Manager Stan Jessup discussed the consent agenda.

Chair Wood pulled file number 108589, Stellar Structures LLC from the consent agenda to be considered separately.

**MOTION:** Rob Yorke moved to ratify actions taken by staff and approve consent agenda notices of intent and final orders issued.

Motion carried unanimously.

File No. 108589, Stellar Structures LLC:

Chair Wood declared a potential conflict of interest (ORS chapter 244) and recused herself from participation in the discussing and voting on the Stellar Structures issue because her employer, Perlo Construction, has a financial relationship with Stellar.

**MOTION:** Jim Patrick moved to ratify the action taken by staff on file no. 1085989, Stellar Construction LLC.

Motion carried unanimously, Chair Wood abstained.

**b. Sweeps:**

Mr. Jessup reported that some Building Codes Division staff will join CCB enforcement staff on the next sweep. He is working with the Independent Contractor Network to get other agencies involved in sweeps.

**5. Administration/IT**

**a. Budget:**

Ms. Ayers reported that the CCB currently has seven months of operating cash estimated ending fund balance. Overall, revenue is slightly ahead of projections and expenses slightly less than projections.

**b. Administration Update:**

Ms. Ayers reported that work continues on the records management system with the Enforcement Section being the first to move to the new system.

**G. ADJOURNED:**

The meeting adjourned at 12:35 p.m.

# Calendar 2015

All meetings will start at 9:30 a.m.; Appeal Committee Meetings will start at 1:00 p.m.

MONTH	MEETING TYPE	TIMES/LOCATION	ITEMS TO REVIEW AT EACH MEETING
January 27	Teleconference Board Meeting	9:30 a.m./CCB Offices	
February 24	Board Meeting	9:30 a.m./Peru Room (306), Broadway Commons Appeal Committee	Ethics Training
March 24	Teleconference Board Meeting	9:30 a.m./CCB Offices	
April 28	Board Meeting	9:30 a.m./Peru Room (306), Broadway Commons Appeal Committee	
May 26	Teleconference Board Meeting	9:30 a.m./CCB Offices	
June 23	Board Meeting	9:30 a.m./Peru Room (306), Broadway Commons Appeal Committee	Per ORS 701.238 determine fees
July 28	Teleconference Board Meeting	9:30 a.m./CCB Offices	Budget Review, Strategic Plan review
August 25	Board Meeting	9:30 a.m./TBA Appeal Committee	KPM 10 – Best Practices survey finalized Annual Stakeholder Meeting?
September 22	Teleconference Board Meeting	9:30 a.m./CCB Offices	
October 27	Board Meeting	9:30 a.m./TBA Appeal Committee	
December 1	Board Meeting	9:30 a.m./TBA Appeal Committee	Election of Officers

# CONSTRUCTION CONTRACTORS BOARD

700 Summer St NE Suite 300  
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503-378-4621  
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## Interoffice Memo

**To:** Board Members  
**From:** James Denno  
Administrator  
**Date:** March 17, 2015  
**Subject:** Agency Updates

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I will be updating the Board on the following subjects:

Agency Operations

Legislative Update

Building Update

**CCB LICENSING STATISTICS AS OF 3/1/15**

**LICENSES/ENDORSEMENTS**

<b>ENDORSEMENT TYPE</b>	<b>NUMBER</b>
Residential General	18,025
Residential Specialty	8,573
Residential Limited	1,969
Residential Developer	145
Residential Locksmith Services	19
Residential Home Inspector Services	56
Residential Home Services Contractors	9
Residential Home Energy Performance Score Contractors	0
<b>TOTAL RESIDENTIAL LICENSEES</b>	<b>29,971</b>
Commercial General Level 1	1,401
Commercial General Level 2	4,091
Commercial Specialty Level 1	702
Commercial Specialty Level 2	2,426
Commercial Developer	63
<b>TOTAL COMMERCIAL LICENSEES</b>	<b>8,954</b>
<b>TOTAL ACTIVE &amp; INACTIVE LICENSEES (Number is lower than total of residential + commercial licensees since some hold both endorsements.)</b>	<b>34,832</b>

**LICENSES/SPECIALTY**

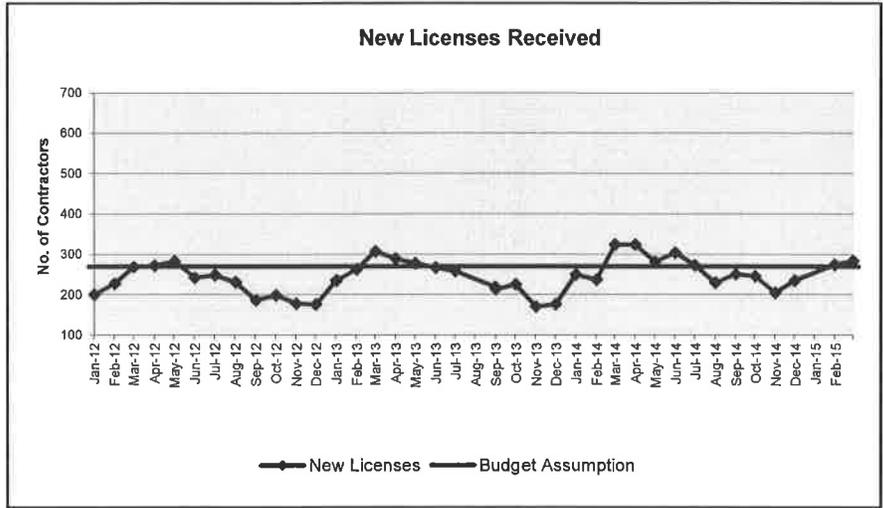
Lead Base Paint Renovator (LBPR)	4,433
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**CERTIFICATIONS**

Home Inspectors	432
Locksmiths	445
EEAST	41
Home Energy Assessors	0

## NUMBER OF NEW LICENSES RECEIVED PER MONTH AND TOTAL NUMBER OF LICENSES

Month/Year	New License Total	Active + Inactive License Total
Jan-12	200	37,264
<b>Feb-12</b>	<b>228</b>	<b>37,107</b>
Mar-12	269	36,750
Apr-12	272	36,633
May-12	283	36,405
Jun-12	242	36,108
Jul-12	249	36,003
Aug-12	231	35,904
Sep-12	187	35,624
Oct-12	199	35,485
Nov-12	178	35,333
Dec-12	176	35,254
Jan-13	235	35,101
<b>Feb-13</b>	<b>263</b>	<b>35,117</b>
Mar-13	307	34,947
Apr-13	289	34,886
May-13	278	34,739
Jun-13	267	34,665
Jul-13	258	34,688
Aug-13	219	34,644
Sep-13	214	34,544
Oct-13	225	34,578
Nov-13	170	34,534
Dec-13	176	34,428
Jan-14	250	34,466
<b>Feb-14</b>	<b>237</b>	<b>34,459</b>
Mar-14	324	34,511
Apr-14	324	34,554
May-14	282	34,538
Jun-14	304	34,591
Jul-14	273	34,657
Aug-14	230	34,652
Sep-14	251	34,705
Oct-14	246	34,806
Nov-14	205	34,787
Dec-14	235	34,859
Jan-15	274	34,817
<b>Feb-15</b>	<b>284</b>	<b>34,832</b>



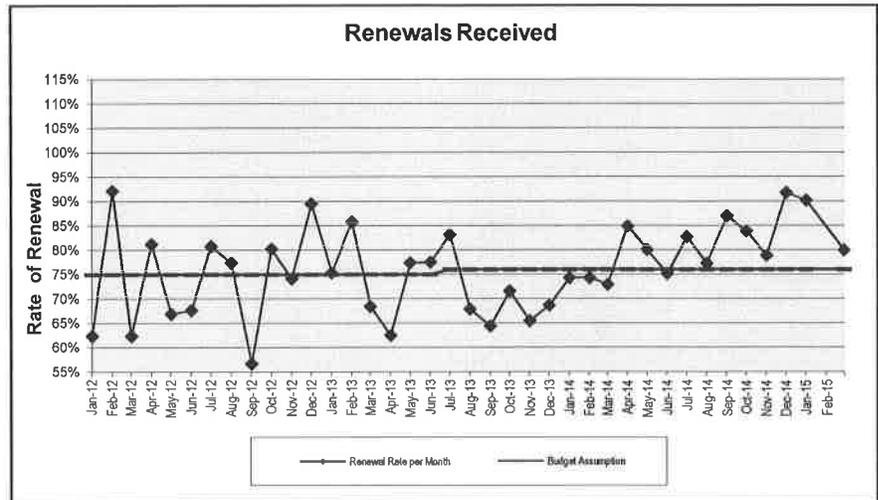
		<u>New Apps Received</u>	<u>Average/Month</u>
a.	July 2001 - June 2003	24 mo. 7,920	330
b.	July 2003 - June 2005	24 mo. 10,015	417
c.	July 2005 - June 2007	24 mo. 11,351	473
d.	July 2007 - June 2009	24 mo. 9,057	377
e.	July 2009 - June 2011	24 mo. 6,456	269
f.	July 2011 - June 2013	24 mo. 5,562	232
g.	July 2013 - Feb. 2015	20 mo. 4,981	249

\*(Note: Starting 5/2/14 the reporting calculation has been revised to include all unprocessed applications received.)

## RATE OF RENEWALS

### Licenses Due to Expire vs Renewals Received During Month, Regardless of Due Date

MONTH/ YEAR	LICENSES DUE TO EXPIRE	LICENSES RENEWALS RECEIVED	RATE OF RENEWAL
Jan-12	1,943	1,211	62.3%
<b>Feb-12</b>	<b>1,791</b>	<b>1,650</b>	<b>92.1%</b>
Mar-12	2,265	1,412	62.3%
Apr-12	2,127	1,727	81.2%
May-12	2,058	1,376	66.9%
Jun-12	2,238	1,514	67.6%
Jul-12	1,696	1,369	80.7%
Aug-12	1,600	1,236	77.3%
Sep-12	1,434	812	56.6%
Oct-12	1,521	1,220	80.2%
Nov-12	1,255	930	74.1%
Dec-12	1,283	1,148	89.5%
Jan-13	1,545	1,164	75.3%
<b>Feb-13</b>	<b>1,690</b>	<b>1,449</b>	<b>85.7%</b>
Mar-13	2,064	1,411	68.4%
Apr-13	1,924	1,202	62.5%
May-13	1,854	1,434	77.3%
Jun-13	1,826	1,415	77.5%
Jul-13	1,587	1,318	83.0%
Aug-13	1,568	1,064	67.9%
Sep-13	1,390	895	64.4%
Oct-13	1,392	996	71.6%
Nov-13	1,185	776	65.5%
Dec-13	1,228	843	68.6%
Jan-14	1,622	1,205	74.3%
<b>Feb-14</b>	<b>1,545</b>	<b>1,148</b>	<b>74.3%</b>
Mar-14	1,902	1,387	72.9%
Apr-14	1,858	1,577	84.9%
May-14	1,832	1,466	80.0%
Jun-14	1,882	1,414	75.1%
Jul-14	1,514	1,251	82.6%
Aug-14	1,386	1,071	77.3%
Sep-14	1,258	1,093	86.9%
Oct-14	1,328	1,113	83.8%
Nov-14	1,164	918	78.9%
Dec-14	1,183	1,085	91.7%
Jan-15	1,454	1,311	90.2%
<b>Feb-15</b>	<b>1,613</b>	<b>1,290</b>	<b>80.0%</b>



Average Renewal Rate History		
		Average Renewal Rate
a.	July 2001 - June 2003	24 mo. 76.3%
b.	July 2003 - June 2005	24 mo. 83.4%
c.	July 2005 - June 2007	24 mo. 81.7%
d.	July 2007 - June 2009	24 mo. 77.1%
e.	July 2009 - June 2011	24 mo. 75.5%
f.	July 2011 - June 2013	24 mo. 73.9%
g.	July 2013 - February 2015	20 mo. 73.4%

Projected Budget Information	
a.	2001-03 budget based on average 70% renewal rate
b.	2003-05 budget based on average 75% renewal rate
c.	2005-07 budget based on 80% renewal rate
d.	2007-09 budget based on 80% renewal rate
e.	2009-11 budget based on 75% renewal rate
f.	2011-13 budget based on 75% renewal rate
g.	2013-15 budget based on 76% renewal rate

**CONSTRUCTION CONTRACTORS BOARD  
NUMBER OF TOTAL ACTIVE AND INACTIVE  
RESIDENTIAL AND COMMERCIAL ENDORSEMENTS  
By Month Jan. 31, 2012 - Feb. 28, 2015**

Month Ending	Residential										Commercial							
	Resid General	Resid Specialty	Resid Limited	Resid Developer	Resid Locksmith Svcs	Home Energy Perfrm. Score Contr.	Home Inspec Svcs Contr	Home Svcs Contr	Inactive	Total Resid	Comm Gen Level 1	Comm Gen Level 2	Comm Specialty 1	Comm Specialty 2	Comm Developer	Inactive	Total Comm	
01/31/12	18,269	9,508	2,701	131					2,078	32,687	1,419	4,131	740	2,487	78	420	9,275	
02/28/12	18,010	9,345	2,659	127					2,010	32,151	1,404	4,113	740	2,478	75	411	9,221	
03/31/12	17,901	9,254	2,608	126					1,927	31,816	1,410	4,090	733	2,488	65	387	9,173	
04/30/12	17,851	9,229	2,580	124					1,917	31,701	1,400	4,100	730	2,495	62	386	9,173	
05/31/12	17,807	9,140	2,537	131					1,917	31,532	1,395	4,079	729	2,480	61	379	9,123	
06/30/12	18,858	9,413	2,774	156					1,877	33,078	1,531	4,185	764	2,532	73	355	9,440	
07/31/12	17,663	9,069	2,478	134					1,752	31,996	1,392	4,067	724	2,483	59	357	9,082	
08/31/12	17,653	9,050	2,445	136					1,713	30,997	1,401	4,081	725	2,466	62	348	9,083	
09/30/12	18,659	9,248	2,666	155					1,674	32,402	1,540	4,177	760	2,510	73	349	9,409	
10/31/12	17,485	8,944	2,377	135					1,668	30,609	1,393	4,064	722	2,453	57	349	9,038	
11/30/12	17,456	8,901	2,340	136					1,637	30,470	1,305	4,030	721	2,460	59	348	8,923	
12/31/12	17,424	8,869	2,333	136					1,668	30,430	1,389	4,033	720	2,472	59	349	9,022	
01/31/13	17,353	8,829	2,319	138					1,637	30,276	1,385	4,023	713	2,469	59	348	8,997	
02/28/13	17,379	8,845	2,289	137					1,622	30,272	1,382	4,014	712	2,471	59	346	8,984	
03/31/13	17,330	8,784	2,269	139					1,597	30,119	1,379	4,014	708	2,471	60	339	8,971	
04/30/201	17,331	8,780	2,239	133					1,587	30,070	1,393	4,023	700	2,470	58	340	8,984	
05/31/13	17,296	8,774	2,220	132					1,511	29,933	1,397	4,005	696	2,461	57	322	8,938	
06/30/13	17,306	8,726	2,193	133					1,440	29,798	1,407	4,002	698	2,463	57	310	8,937	
07/31/13	17,363	8,722	2,175	135					1,440	29,835	1,412	4,009	696	2,473	55	310	8,955	
08/31/13	17,342	8,719	2,155	138					1,408	29,762	1,399	4,021	696	2,492	56	306	8,970	
09/30/13	17,339	8,694	2,141	134					1,351	29,659	1,403	4,013	692	2,475	56	310	8,949	
10/31/13	17,386	8,681	2,133	137					1,330	29,667	1,395	4,025	697	2,469	55	308	8,949	
11/30/13	17,360	8,682	2,124	136					1,304	29,606	1,399	4,034	697	2,478	55	310	8,973	
12/31/13	17,346	8,639	2,094	141					1,294	29,514	1,396	4,028	696	2,459	54	313	8,946	
01/31/14	17,401	8,623	2,095	142					1,287	29,548	1,393	4,023	700	2,467	53	308	8,944	
02/28/14	17,423	8,614	2,081	145					1,287	29,550	1,389	4,024	699	2,458	54	294	8,918	
03/31/14	17,480	8,648	2,071	146					1,287	29,632	1,389	4,049	699	2,449	55	294	8,935	
04/30/14	17,538	8,664	2,054	152					1,222	29,630	1,393	4,057	699	2,451	54	291	8,945	
05/31/14	17,578	8,650	2,056	148					1,196	29,628	1,393	4,046	694	2,435	52	283	8,903	
06/30/14	17,664	8,639	2,055	148	0	0	14	6	1,169	29,695	1,398	4,050	694	2,430	56	282	8,910	
07/31/14	17,730	8,643	2,050	147	7	0	17	6	1,169	29,769	1,395	4,048	695	2,435	55	279	8,907	
08/31/14	17,766	8,642	2,029	141	9	0	18	6	1,155	29,766	1,394	4,061	691	2,432	58	275	8,911	
09/30/14	17,824	8,658	2,017	143	9	0	20	6	1,156	29,833	1,403	4,066	695	2,419	59	275	8,917	
10/31/14	17,901	8,661	1,998	140	11	0	26	6	1,159	29,902	1,407	4,082	701	2,419	59	280	8,948	
11/20/14	17,906	8,633	1,989	143	12	0	31	7	1,162	29,883	1,412	4,100	698	2,417	60	276	8,963	
12/31/14	17,971	8,639	1,995	140	13	0	32	7	1,163	29,960	1,410	4,101	704	2,410	59	274	8,958	
01/31/15	17,982	8,606	1,975	141	15	0	45	8	1,163	29,935	1,406	4,100	698	2,416	59	271	8,950	
02/28/15	18,025	8,573	1,969	145	19	0	56	9	1,175	29,971	1,401	4,091	702	2,426	63	271	8,954	

Note: Some have dual endorsements, if the totals are added together, the number will be larger than the actual total number of licensees.  
Commercial Residential Stats.xlsx CD 3/12/2015

# CONSTRUCTION CONTRACTORS BOARD

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503-373-2007 FAX



## Interoffice Memo

**To:** James Denno  
**From:** Cheryl Martinis  
Education Manager  
**Date:** 3/16/2015  
**Subject:** Education update

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**Home inspectors:** We sent the attached document, including a draft home inspection rule, to key home inspectors in the industry who have expressed interest in this area. We additionally posted this material on our website. (See **handout on comments received to date.**)

**Lead video:** We now have an hour-long CCB video on lead paint regulations, so we have another option for residential contractors who need the three hours of CCB classes. We continue working on a revised contracts class.

**Spring newsletter:** We're finishing this up and it should be posted on our website in the first week of April.

**Prometric to PSI transition:** We're doing everything possible to make this a smooth transition. PSI will start registering students for tests on May 1, and will actually begin administering tests on May 18. We are working with pre-license educators to send flyers to pre-license students who are eligible to test but haven't taken the test to alert them to the change in test administrators. We will update our website with current information by May 1. We are in constant communication with our nearly 30 pre-license educators.

**CONSTRUCTION CONTRACTORS BOARD  
ENFORCEMENT CONSENT AGENDA**

3/16/2015

**02/18/2015 - 03/16/2015**

**NOTICES OF INTENT**

**1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE**

<b>File #</b>	<b>Respondent</b>	<b>Cite</b>	<b>Date</b>	<b>Amount</b>
101587	CORY, MICHAEL W	701.021(1)	03/06/2015	5,000.00
106269	LAVAKA, VILIAMI TAPUELOELU	701.021(1)	03/04/2015	5,000.00
107494	COOPER, ROBERT	701.021(1)	02/23/2015	1,000.00
107496	VARGAS, RONALD	701.021(1)	03/02/2015	1,000.00
107500	VARGAS, RONALD	701.021(1)	02/25/2015	1,000.00
107688	TAVARES, MICHAEL PERRY	701.021(1)	02/27/2015	1,000.00
107689	WOOD, TYLER GLENN	701.021(1)	02/27/2015	1,000.00
107786	HERRON, SEAN	701.021(1)	03/13/2015	1,000.00
107806	GONZALES 9 LLC	701.021(1)	03/09/2015	1,000.00
107920	VASSER, MATTHEW RONALD	701.021(1)	02/23/2015	1,000.00
107991	LOWSLEY, JAMES	701.021(1)	03/03/2015	600.00
108028	DODSWORTH, GEORGE	701.021(1)	03/06/2015	5,000.00
108156	ZAVALA, ALEJANDRO	701.021(1)	02/23/2015	1,000.00
108186	DEMERS, DANIEL KINTZING	701.021(1)	03/11/2015	1,000.00
108187	ROSS, STUART DUANE	701.021(1)	02/26/2015	5,000.00
108219	HARPER, THOMAS EUGENE	701.021(1)	03/11/2015	5,000.00
108244	RODRIGUEZ, ALFREDO RUELAS	701.021(1)	02/26/2015	600.00
108339	JORDAN, NICK	701.021(1)	02/27/2015	600.00
108341	KOBLIK, PAVEL	701.021(1)	03/05/2015	600.00
108417	OLIGER, KEN	701.021(1)	03/04/2015	700.00
108440	BOB HOERAUF CONCRETE INC	701.021(1)	03/03/2015	1,000.00
108455	LAVAKA, VILIAMI TAPUELOELU	701.021(1)	03/04/2015	5,000.00
108459	STEWART, JAMES	701.021(1)	03/05/2015	600.00
108487	AMERICAN PROTECTION PLANS LLC	701.021(1)	02/20/2015	600.00
108488	DG CUSTOM CONSTRUCTION LLC	701.021(1)	03/04/2015	5,000.00
108558	HAGEDORN, RANDY M	701.021(1)	03/03/2015	1,000.00
108596	DELUZ, ANTHONY WAYNE	701.021(1)	02/19/2015	5,000.00
108599	AD HANDYMAN SOLUTIONS LLC	701.021(1)	02/19/2015	600.00
108640	THURSTON, ANDREW TUNSTALL	701.021(1)	02/19/2015	1,000.00
108641	PEP PRO IMPROVEMENTS CONSTRUCTION SERVICES LLC	701.021(1)	02/20/2015	5,000.00
108659	HOWE, LAURA JEAN	701.021(1)	03/11/2015	600.00
108678	HOMESERVE USA REPAIR MANAGEMENT CORP	701.021(1)	02/26/2015	600.00
108688	GOMEZ, FERNANDO R	701.021(1)	02/27/2015	1,000.00
108698	FLETCHER, CHRISTOPHER SCOTT	701.021(1)	03/03/2015	1,000.00
108708	CLINTON TIMOTHY REANY & LISA KAY TORNOW	701.021(1)	03/11/2015	5,000.00
108709	CLINTON TIMOTHY REANY & LISA KAY TORNOW	701.021(1)	03/11/2015	5,000.00
108718	HARRIS, RICHARD MARK	701.021(1)	03/03/2015	1,000.00
108729	TERRAPIN STEEL BUILDINGS	701.021(1)	03/13/2015	600.00
108739	MURIE, EDDIE E	701.021(1)	03/04/2015	5,000.00

**CONSTRUCTION CONTRACTORS BOARD  
ENFORCEMENT CONSENT AGENDA**

3/16/2015

**02/18/2015 - 03/16/2015**

**NOTICES OF INTENT (cont.)**

**1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE (cont.)**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
108743	EVERGREEN RANCH & SUPPLY LLC	701.021(1)	03/04/2015	600.00
108745	NW CUSTOM STRUCTURES LLC	701.021(1)	03/12/2015	600.00
108746	DAVID AND ANDREW LOHR	701.021(1)	03/13/2015	5,000.00
108751	DEREK CLARK CONSTRUCTION LLC	701.021(1)	03/10/2015	1,000.00
108772	TRAN, RICHARD	701.021(1)	03/12/2015	600.00
108790	THORNLEY, JOSHUA NOAH	701.021(1)	03/09/2015	1,200.00
108794	SWAT ENVIRONMENTAL LLC	701.021(1)	03/11/2015	1,000.00
108830	SMITH, STACY MURREL	701.021(1)	03/11/2015	5,000.00
108832	SULLIVAN, JOSHUA TODD	701.021(1)	03/13/2015	700.00
108859	BLOOM, JAMES	701.021(1)	03/13/2015	700.00
108862	GAITTENS MCLEMORE, SHANNON RYAN	701.021(1)	03/13/2015	600.00

**2 - EXEMPT CONTRACTOR WITH EMPLOYEES**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
107629	PEARSON, SAMUEL ORVILLE	701.035(3)	02/20/2015	1,000.00
107984	FOREST CITY LLC	701.035(3)	02/27/2015	1,000.00
108637	ALL AMERICAN CONTRACTORS LLC	701.035(3)	02/19/2015	1,000.00
108672	SHINLY ENTERPRISES LLC	701.035(3)	03/04/2015	1,000.00
108686	WARRIORS ROOFING & SIDING LLC	701.098(1)(m) (2009)	02/26/2015	1,000.00

**3 - LEAD BASED PAINT**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
107724	HUSKEY, ADAM JACK	701.510(2)	03/16/2015	1,000.00
108072	BARTON, PATRICK GARY	701.510(2)	02/25/2015	1,000.00
108539	SERV PROPERTY MANAGEMENT LLC	701.510(3)	03/10/2015	1,000.00
108630	DEMERS, DANIEL KINTZING	701.510(2)	03/11/2015	1,000.00
108650	PEP PRO IMPROVEMENTS CONSTRUCTION SERVICES LLC	701.510(2)	02/20/2015	1,000.00
108660	VASSER, MATTHEW RONALD	701.510(2)	02/23/2015	1,000.00
108795	SERV PROPERTY MANAGEMENT LLC	701.510(3)	03/10/2015	1,000.00
108797	SERV PROPERTY MANAGEMENT LLC	701.510(3)	03/10/2015	1,000.00

**4 - IMPROPER LICENSE ENDORSEMENT**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
107804	VICTORIA INC	701.021(4)	03/09/2015	1,000.00
107810	PRO SIDE CONSTRUCTION LLC	701.021(4)	03/09/2015	1,000.00
108864	WILDISH CONSTRUCTION CO	701.021(2)	03/13/2015	1,000.00

**5 - HIRING AN UNLICENSED SUBCONTRACTOR**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
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**CONSTRUCTION CONTRACTORS BOARD  
ENFORCEMENT CONSENT AGENDA**

3/16/2015

**02/18/2015 - 03/16/2015**

**NOTICES OF INTENT (cont.)**

**5 - HIRING AN UNLICENSED SUBCONTRACTOR (cont.)**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
108750	RYAN HOPSON CONSTRUCTION LLC	701.026(1)	03/10/2015	1,000.00
108793	PETER CONSTRUCTION INC	701.026(1)	03/09/2015	1,000.00

**6 - FAILURE TO DELIVER RESIDENTIAL CONSTRUCTION NOTICES**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
108001	HELLAND, JACOB DANIEL	087.093(6)	02/27/2015	200.00
108314	HELLAND, JACOB DANIEL	701.330(4)	02/27/2015	100.00
108642	RYMER, MICHAEL T	087.093(6)	02/19/2015	200.00
108643	RYMER, MICHAEL T	701.330(4)	02/19/2015	100.00
108644	RYMER, MICHAEL T	701.330(4)	02/19/2015	100.00
108667	MACADAM FLOOR & DESIGN LLC	701.330(4)	02/25/2015	100.00
108668	MACADAM FLOOR & DESIGN LLC	701.330(4)	02/25/2015	100.00
108669	MACADAM FLOOR & DESIGN LLC	087.093(6)	02/25/2015	200.00
108681	SMR CONSTRUCTION LLC	087.093(6)	03/12/2015	1,000.00
108843	SMR CONSTRUCTION LLC	701.330(4)	03/12/2015	100.00
108844	SMR CONSTRUCTION LLC	701.330(4)	03/12/2015	100.00

**7 - SUSPENSIONS**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
108633	CAMPBELL, JESS ROY	701.102(2)(a)	02/19/2015	0.00
108647	NWPW1 INC	701.098(1)(b)	02/19/2015	0.00
108652	REGAL HOMES BY SHELLEY INC	701.106(1)(k)	02/20/2015	0.00
108653	MARANATHA ELECTRICAL CONSTRUCTION LLC	701.098(1)(b)	02/20/2015	0.00
108654	ENCOMPASS CONSTRUCTION & MAINTENANCE SERVICES INC	701.106(1)(k)	02/23/2015	0.00
108679	MMM MECHANICAL SERVICES INC	701.098(1)(b)	02/26/2015	0.00
108680	TEAM MASTERS CONSTRUCTION LLC	701.098(1)(b)	02/26/2015	0.00
108684	JERRY MALEY CONSTRUCTION LLC	701.098(1)(b)	02/26/2015	0.00
108722	A LIGHT UP COMPANY OF OREGON INC	701.098(1)(b)	03/02/2015	0.00
108730	FRANKLIN, SIMON ANDREW	701.102(2)(a)	03/03/2015	0.00
108733	WELL DONE CONSTRUCTION LLC	701.102(2)(a)	03/03/2015	0.00
108767	VALLEY FENCE INC	701.098(1)(b)	03/05/2015	0.00
108769	AMERIDREAM CONSTRUCTION LLC	701.106(1)(k)	03/05/2015	0.00
108770	TEAM MASTERS CONSTRUCTION LLC	701.106(1)(k)	03/05/2015	0.00
108845	GREEN THUMB LANDSCAPING & IRRIGATION SERVICE LLC	701.102(2)(a)	03/12/2015	0.00
108847	SOCKEYE TIMBERFRAMING LLC	701.098(1)(b)	03/12/2015	0.00
108848	K WATKINS CONSTRUCTION INC	701.098(1)(b)	03/12/2015	0.00
108850	CONFLUENCE CONSTRUCTION & RESTORATION CO	701.106(1)(k)	03/12/2015	0.00
108868	VERTICAL SOLUTIONS LLC A LIMITED LIABILITY COMPANY OF UTAH	701.098(1)(b)	03/13/2015	0.00

CONSTRUCTION CONTRACTORS BOARD  
ENFORCEMENT CONSENT AGENDA

3/16/2015

02/18/2015 - 03/16/2015

NOTICES OF INTENT (cont.)

8 - OTHER

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
108003	MACADAM FLOOR & DESIGN LLC	701.305(1)	02/26/2015	500.00
108057	RITE SIDE CORP	701.106(1)(j)	03/06/2015	1,000.00
108122	SIGNATURE HOMEBUILDERS LLC	701.098(1)(f) (2009)	03/03/2015	1,000.00
108172	F & L QUALITY CONCRETE LLC	701.305(2)	02/27/2015	500.00
108447	JENKINS, TED DENNIS	701.305(1)	02/25/2015	500.00
108504	WAGONER CONSTRUCTION SERVICES LLC	701.305(1)	03/06/2015	500.00
108532	JACKELOPE CONSTRUCTION LLC	701.305(1)	03/06/2015	500.00
108616	WESTERN SAFEGUARD INC	701.305(1)	02/20/2015	500.00
108638	RYMER, MICHAEL T	701.305(2)	02/19/2015	200.00
108692	VALENZUELA, WILLIAM EDWARD	701.305(1)	02/27/2015	500.00
108693	SMR CONSTRUCTION LLC	701.098(1)(l) (2009)	03/12/2015	1,000.00
108707	OLSON, DYLAN ANDREW	701.098(1)(l) (2009)	03/10/2015	1,000.00
108728	SIGNATURE HOMEBUILDERS LLC	701.305(1)	03/03/2015	500.00
108747	HIGH CREST CONSTRUCTION INC	701.305(2)	03/04/2015	200.00
108760	ALLIED STRUCTURAL	701.098(b)	03/06/2015	0.00
108771	ABC INC	701.106(1)(m)	03/06/2015	0.00
108796	USA PAINTING LLC	701.305(2)	03/11/2015	200.00
108822	BOGER SERVICES LLC	701.098(1)(l) (2009)	03/13/2015	1,000.00
108829	WEATHERGUARD INC A CORP OF WASHINGTON	701.098(1)(b)	03/11/2015	100.00
108849	BOGER SERVICES LLC	701.098(1)(c) (2009)	03/13/2015	1,000.00

**CONSTRUCTION CONTRACTORS BOARD  
ENFORCEMENT CONSENT AGENDA**

3/16/2015

**02/18/2015 - 03/16/2015**

**FINAL ORDERS**

**1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
107090	MERAS, MARIO	701.021(1)	02/19/2015	600.00
107150	MORENO, BJ	701.021(1)	03/04/2015	1,000.00
107387	CUSIK, STEPHEN CRAIG	701.021(1)	03/11/2015	1,000.00
107529	EMERICK, RICK G	701.021(1)	02/24/2015	600.00
107710	SPL INVESTMENTS LLC	701.021(1)	03/02/2015	5,000.00
107743	HUGHES, MICHAEL RYAN	701.021(1)	02/25/2015	600.00
107826	MORRIS GLASS & CONSTRUCTION INC	701.021(1)	02/19/2015	5,000.00
107894	HARD, OTIS STEVEN	701.021(1)	03/11/2015	600.00
108130	AAV ONE LLC	701.021(1)	03/12/2015	5,000.00
108240	NW GLASS INC	701.021(1)	03/04/2015	1,000.00
108248	KRENING, DAVID STANELY	701.021(1)	03/12/2015	600.00
108259	TIGHE, KEVIN	701.021(1)	02/24/2015	1,000.00
108320	GABRIEL, JAMES E	701.021(1)	02/19/2015	5,000.00
108328	HARTLEY, GREGORY WAYNE	701.021(1)	02/26/2015	5,000.00
108335	PELAYO, ERNESTO	701.021(1)	03/13/2015	1,000.00
108382	FUENTES, BENICIO COMACHO	701.021(1)	02/20/2015	1,000.00
108398	SWAT ENVIRONMENTAL LLC	701.021(1)	03/06/2015	2,000.00
108409	THE HANDYSAM LLC	701.021(1)	03/04/2015	600.00
108419	DUNKLEY, GARY WAYNE	701.021(1)	02/24/2015	700.00
108469	TRI STATE CARPORTS INC	701.021(1)	02/27/2015	5,000.00
108525	CONRAD, JAMES RYAN	701.021(1)	03/12/2015	5,000.00
108533	WEST, MOSES RAY	701.021(1)	03/09/2015	1,000.00
108571	WYNNE, DEROLD LEE	701.021(1)	03/06/2015	700.00
108576	NITT LLC	701.021(1)	03/05/2015	1,000.00
108599	AD HANDYMAN SOLUTIONS LLC	701.021(1)	02/26/2015	600.00
108641	PEP PRO IMPROVEMENTS CONSTRUCTION SERVICES LLC	701.021(1)	03/10/2015	5,000.00

**2 - EXEMPT CONTRACTOR WITH EMPLOYEES**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
107163	AGATE RIDGE LLC	701.098(1)(m) (2009)	02/19/2015	1,000.00
107355	WRIGHT CHOICE FLOORING LLC	701.035(3)	02/19/2015	1,000.00
107722	WALTER, JOSEPH FRANCIS	701.098(1)(m) (2009)	02/20/2015	1,000.00
107893	FENCESCAPES LLC	701.098(1)(m) (2009)	02/20/2015	1,000.00
107950	LIZARRAGA, FRANCISCO J	701.098(1)(m) (2009)	03/11/2015	1,000.00
108050	FOSTER JR, TIMOTHY DALE	701.035(3)	03/02/2015	1,000.00
108261	KENER, ROBERT DUNFORD	701.035(3)	02/27/2015	1,000.00
108319	TIMBER CREEK CONSTRUCTION 1 LLC	701.035(3)	02/26/2015	1,000.00

**CONSTRUCTION CONTRACTORS BOARD  
ENFORCEMENT CONSENT AGENDA**

3/16/2015

**02/18/2015 - 03/16/2015**

**FINAL ORDERS (cont.)**

**3 - LEAD BASED PAINT**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
106859	SHEETS PAINTING LLC	701.510(3)	03/16/2015	1,000.00
107628	NICHOLAS R RICHARDS & PATTI L RICHARDS & WAYMON R RICHARDS	701.510(2)	03/11/2015	1,000.00
107671	MACY, TED STEPHEN	701.510(3)	02/26/2015	1,000.00
108371	ADAMS CONSTRUCTION LLC	701.510(3)	02/19/2015	3,000.00
108416	ADAMS CONSTRUCTION LLC	701.510(3)	02/19/2015	3,000.00
108418	ADAMS CONSTRUCTION LLC	701.510(3)	02/19/2015	3,000.00
108566	NITT LLC	701.510(2)	03/05/2015	1,000.00
108613	RODET, ANDREW WILLIAM	701.510(2)	03/11/2015	1,000.00
108650	PEP PRO IMPROVEMENTS CONSTRUCTION SERVICES LLC	701.510(2)	03/10/2015	1,000.00

**5 - HIRING AN UNLICENSED SUBCONTRACTOR**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
85683	HUDSON, JOSEPH SCOTT	701.026(1)	02/26/2015	1,000.00
108063	WEST COAST HOME SOLUTIONS LLC	701.026(1)	03/09/2015	1,000.00

**6 - FAILURE TO DELIVER RESIDENTIAL CONSTRUCTION NOTICES**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
108315	HELLAND, JACOB DANIEL	701.330(4)	02/26/2015	100.00
108527	CAS CONSTRUCTION LLC	087.093(6)	03/13/2015	200.00
108528	CAS CONSTRUCTION LLC	701.330(4)	03/13/2015	100.00
108529	CAS CONSTRUCTION LLC	701.330(4)	03/13/2015	100.00
108609	INTERLOCK RETAINING WALLS LLC	087.093(6)	03/11/2015	200.00
108611	INTERLOCK RETAINING WALLS LLC	701.330(4)	03/11/2015	100.00

**7 - SUSPENSIONS**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
108350	COUNTRYSIDE PAINTING & REMODELING INC	701.098(1)(b)	02/19/2015	0.00
108362	VICTORIA MASONRY LLC	701.098(1)(b)	02/25/2015	0.00
108364	LEGACY HOMES NW INC	701.098(1)(b)	02/25/2015	0.00
108434	LHW CONSTRUCTION INC	701.106(1)(k)	02/26/2015	0.00
108435	JACKSON, JULIE MARIE	701.106(1)(k)	02/26/2015	0.00
108450	MACHINSKY, CHARLES M	701.102(2)(a)	03/02/2015	0.00
108452	TACKETT, STEPHEN ROY	701.102(2)(a)	03/02/2015	0.00
108453	PINTSIZE PLUMBING INC	701.102(2)(a)	03/02/2015	0.00
108471	BRAMBILA LLC	701.102(2)(a)	03/02/2015	0.00
108472	MCS1 LLC	701.102(2)(c)	02/23/2015	0.00
108473	BARTOLOME, DAVID	701.102(2)(a)	03/02/2015	0.00
108474	BEARDSLEY CONSTRUCTION LLC	701.102(2)(a)	03/02/2015	0.00

**CONSTRUCTION CONTRACTORS BOARD  
ENFORCEMENT CONSENT AGENDA**

3/16/2015

**02/18/2015 - 03/16/2015**

**FINAL ORDERS (cont.)**

**7 - SUSPENSIONS (cont.)**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
108475	OREGON STATE ROOFING LLC	701.102(2)(a)	03/02/2015	0.00
108480	ADVANCED WIRELESS SOLUTIONS INC	701.098(1)(b)	03/06/2015	0.00
108482	TACKETT, STEPHEN ROY	701.102(2)(a)	03/06/2015	0.00
108483	SOUTHERN PHILLIPS LLC	701.102(2)(a)	03/06/2015	0.00
108484	AAA CONSTRUCTION SERVICES LLC	701.102(2)(a)	03/06/2015	0.00
108489	HUGHBANKS, JAMES MARTIN	701.102(2)(a)	03/12/2015	0.00
108491	K & S CONSTRUCTION LLP	701.102(2)(a)	03/12/2015	0.00
108492	BARTOLOME, DAVID TAI SEU	701.102(2)(a)	03/12/2015	0.00
108493	BENCHMARK COATINGS INC	701.102(2)(a)	03/12/2015	0.00
108589	STELLAR STRUCTURES LLC	701.102(2)(a)	03/12/2015	0.00
108604	CHRIS LEE MASONRY INC	701.106(1)(k)	03/13/2015	0.00
108633	CAMPBELL, JESS ROY	701.102(2)(a)	03/16/2015	0.00
108646	COWELL, ERIC SEAN	025.750	02/19/2015	0.00
108768	VASQUEZ, JULIAN CHRISTOPHER	025.750	03/05/2015	0.00
108851	ALLRED, JOSHUA DAVID	025.750	03/13/2015	0.00
108854	FRALEY, JEFFERY MICHAEL	025.750	03/13/2015	0.00

**8 - OTHER**

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
107358	GUTIERREZ, JOEL PENA	701.106(1)(j)	02/23/2015	1,000.00
107405	PREMIER CONCRETE LLC	701.106(1)(j)	02/24/2015	1,000.00
107666	SALEMS FINEST FLOOR COVERING LLC	701.305(1)	03/04/2015	1,000.00
107788	PACIFIC FIRE & FLOOD INC	701.106(1)(j)	03/05/2015	1,000.00
107921	NORTHWEST ROOFING LLC	701.098(1)(b)	02/25/2015	100.00
107956	AMERICAN PRESSURE WASHING INC	701.106(1)(j)	03/09/2015	1,000.00
108056	CHAVEZ, ABEL	701.106(1)(j)	02/24/2015	1,000.00
108288	SALEMS FINEST FLOOR COVERING LLC	701.305(2)	03/05/2015	500.00
108289	SALEMS FINEST FLOOR COVERING LLC	701.305(2)	03/05/2015	500.00
108321	JGCM INC	701.098(1)(b)	02/24/2015	100.00
108334	TIMBER CREEK CONSTRUCTION 1 LLC	701.098(1)(c) (2009)	02/26/2015	1,000.00
108616	WESTERN SAFEGUARD INC	701.305(1)	03/16/2015	500.00
108692	VALENZUELA, WILLIAM EDWARD	701.305(1)	03/11/2015	500.00

## Draft Home Inspector Rule

**What:** Attached are proposed changes to home inspector rules that would move Oregon to the National Home Inspector Examination. The draft rule will go to the Construction Contractors Board members at the March 24 board meeting. If the board approves, we will initiate formal rulemaking with *additional* opportunity for public comment. This is a chance for you to comment before formal rulemaking.

**What this rule change would do:** The rule proposes four key changes. They are:

- Require *future* Oregon home inspectors, starting Oct. 1, 2015, to pass the National Home Inspector Examination rather than the current CCB exam.
- Require future home inspectors to sign a statement saying the individual has read and understands the Oregon home inspector standards of behavior.
- Eliminate an existing \$50 application fee to the CCB.
- Remove maximum limits on how many points can be earned from certain activities. Today, in addition to passing a test, Oregon applicants must accumulate 20 education points.

**How to read the attached rule:** Text that is **bold and underlined** is new. Parts that are ~~crossed out~~ indicate existing text that would be deleted. For example, much of the text under “Examination Requirements” would be deleted because the Oregon test would no longer exist.

### Why is the CCB proposing the national exam?

Key problems with the current home inspector examination include:

1. The Oregon test was developed years ago and has not been updated. The Home Inspector Advisory Committee, which wrote the original test, no longer exists. CCB staff lack the qualifications to update the test.
2. Tests that determine entry into a profession and that protect consumers by measuring competency need to be valid, as judged by a variety of psychometric instruments. There is a cost to develop, implement and maintain a valid, reliable examination. Oregon does not routinely subject its test to the analysis that is necessary to assure validity and reliability. The national exam does so, and is widely used by other states.
3. Test preparation materials for applicants using the Oregon exam are limited and few training providers offer a course specifically to prepare for the Oregon exam. In contrast, the national exam produces a study outline and applicants can pay to take a sample quiz. A variety of organizations and businesses offer study courses.

**Link to national exam:** To learn more, visit <http://www.homeinspectionexam.org/>.

### Comment

Please send comments to [cheryl.martinis@state.or.us](mailto:cheryl.martinis@state.or.us). Again, you will have another chance to comment if the board proceeds with formal rulemaking.

**DRAFT HOME INSPECTOR RULE CHANGES**

Proposed Rule	Explanation
<p><b>812-008-0020</b>  <b>Definitions</b>                      The following definitions apply to Division 8 of OAR chapter 812:                      (1) “Administrator” means the Administrator of the agency.                      (2) “Agency” means the Oregon Construction Contractors Board.                      (3) “Automatic safety controls” means the devices designed and installed to protect systems and components from excessively high or low pressures and temperatures, excessive electrical current, loss of water, loss of ignition, fuel, leaks, fire, freezing, or other unsafe conditions.                      (4) “Central air conditioning” means a system that uses ducts to distribute cooled and/or dehumidified air to more than one room or uses pipes to distribute chilled water to heat exchangers in more than one room, and that is not plugged into an electrical convenience outlet.                      (5) “Certified individual” means an individual who <del>successfully [passes]</del> <b>passed</b> a test accredited by the agency <del>or who successfully</del> <b><u>passed the National Home Inspector Examination and who completes the education required for renewal[,] and satisfies any other requirements established by OAR chapter 812.</u></b></p>	<p>Amends rule to change the definition of “certified individual” to include both individuals (1) who previously passed the agency’s examination or (2) who pass the National Home Inspector Examination (NHIE).</p>
<p><b>812-008-0040</b>  <b>Application Requirements and Eligibility Requirements</b>                      (1) An individual must submit the following to qualify for certification:                      (a) An application on a form provided by the agency;                      (b) The fee established in OAR 812-008-0110;                      (c) If applicable, CCB number and name of employing licensee;                      (d) Proof of minimum of 20 education points as set forth in sections (3) and (4) of this rule; [and]                      (e) Evidence of successful passage of [<del>agency’s test</del>] <b><u>the National Home Inspector Examination; and</u></b>  <b><u>(f) A signed statement that the individual has read and understands the home inspector standards of behavior, as set forth in OAR 812-008-0201, and the home inspector standards of practice, as set forth in OAR 812-008-0202 through 812-008-0214.</u></b>                      (2) A business must do the following to qualify for a license:                      (a) Become licensed with the agency as a residential general contractor, a residential specialty contractor or a home inspection services contractor;                      (b) Have as an owner or employee one or more individuals who have obtained a certificate from the agency to undertake certified home inspections;                      (c) Submit an application on a form prescribed by the agency; and                      (d) Submit the fee as prescribed in OAR chapter 812.                      (3) [<del>In order to qualify to take the test, an</del>] <b><u>An</u></b> individual applicant must provide the agency with acceptable documentation that the</p>	<p>Amends rule to require that, after the effective date of the rule, (1) an individual must have passed the National Home Inspector Examination and (2) signed a statement indicating the individual has read and understands the home inspector standards of behavior and standards of practice. Eliminates maximum number of hours credited towards certain experience criteria.</p>

<p>applicant has accumulated a minimum of 20 education points from the following choices:</p> <p>(a) Ten points for a completed, 3-credit hour minimum class with a passing grade in home inspection at an accredited college or university [<del>5</del>, <del>(10 points maximum)</del>].</p> <p>(b) One point for each completed 3-hour minimum class with a passing grade in construction, remodeling, engineering, architecture, building design, building technology, or real estate at an accredited college or university [<del>5</del>, <del>(10 points maximum)</del>].</p> <p>(c) One point for each completed "ride-along" inspection performed under the direct supervision of an Oregon certified home inspector [<del>5</del>, <del>(10 points maximum)</del>].</p> <p>(d) One point for each completed 3-hour minimum class with a passing grade in approved subject areas in OAR 812-008-0074(1) by approved education providers under 812-008-0074(2) that are not colleges or universities [<del>5</del>, <del>(10 points maximum)</del>].</p> <p>(4) The individual applicant may substitute the following experiences for all or part of the education requirements in OAR 812-008-0040(3):</p> <p>(a) Four points for each completed 12 months legally working as a home inspector in Oregon or another state or country [<del>4</del>, <del>(16 points maximum)</del>].</p> <p>(b) Two points for each completed 12 months working or teaching at an accredited college or university, trade school or private business for monetary compensation in construction, remodeling, engineering, architecture, building design, building technology, real estate, or building inspections [<del>4</del>, <del>(16 points maximum)</del>].</p> <p>(c) One-half point for each letter of recommendation from an Oregon-certified home inspector [<del>2</del>, <del>(4 points maximum)</del>].</p> <p>(d) One point for each building codes certification issued by a government agency [<del>5</del>, <del>(5 points maximum)</del>].</p> <p>Stat. Auth.: ORS 670.310, 701.235, 701.350 and 701.355  Stats. Implemented: ORS 701.081, 701.084, 701.350 and 701.355  (2/98, 5/99, temp. 6/99, 2/00, 6/00, 8/00, temp. 10/00, 12/00, 4/01, 9/01, temp. 10/01, 5/02, 12/06, 12/07, 2/08, 12/13 eff. 1/1/14)</p>	
<p><b>812-008-0050</b>  <b>[Testing] Examination Requirements</b></p> <p><del>{(1) The agency shall provide a written test for certification of individuals.</del></p> <p><del>(2) The test shall be divided into five sections and weighted as follows:</del></p> <p><del>(a) 20 percent: Structure, roofing, site, exterior, and interior.</del></p> <p><del>(b) 20 percent: Heating, cooling, insulation, ventilation, fireplaces and wood stoves.</del></p> <p><del>(c) 20 percent: Electrical.</del></p> <p><del>(d) 20 percent: Plumbing.</del></p> <p><del>(e) 20 percent: Contracts, reports and standards.</del></p> <p><del>(3) To be certified, applicants must successfully pass the test.</del></p> <p><del>(4) Applicants shall schedule an appointment with the agency, or designated proctors throughout the state, to take the test after receipt of</del></p>	<p>Amends rule to delete provisions relating to agency examination. Replaces the agency examination with the NHIE. Permits an individual to use evidence of successful passage of the NHIE (1) before the effective date of the rule and (2) in Oregon or any other state. Specifies that this requirement does not apply to already certified home inspectors.</p>

a letter of authorization from the agency and payment of the fee prescribed in Division 8.

(5) The passing score shall be 75 percent or higher based on 100 percent possible.

(6) Applicants shall score 75 percent or higher on each of five sections of the test.

(7) Applicants shall not take the same test version on consecutive attempts.

(8) The agency will notify applicants by mail of their test scores on each section of the test.

(9) Applicants who fail one or more sections of the test need not retake test sections already passed except as provided in (10) below.

(10) Applicants shall pass all sections of the test within one year of the date the person first took the test or retake all sections of the test.

(11) Applicants shall complete the certification process within one year from the date the person passed all sections of the test or retake the entire test.

(12) Applicants shall show picture identification before taking the test.

(13) Applicants shall not be accompanied by another individual while taking the test unless it is a translator.

(14) Applicants needing a translator shall pay for translator.

(15) Applicants taking the test shall not leave the testing room.

(16) Applicants shall not retain notes or other materials during the test.

(17) Applicants who attempt and fail the first test may take all subsequent tests in no less than 30 days.

(18) Applicants shall not review test questions or answer sheets.]

**(1) Beginning October 1, 2015, home inspector applicants shall successfully pass the National Home Inspector Examination created and graded by the Examination Board of Professional Home Inspectors.**

**(2) National Home Inspector Examinations passed before October 1, 2015, may be used if the applicant applies for certification on or after October 1, 2015.**

**(3) The examination shall be administered at a test center in Oregon designated by the Examination Board of Professional Home Inspectors or in any other state that administers the National Home Inspector Examination.**

**(4) Successful applicants will submit their official score sheet to the agency. The agency may verify with the Examination Board of Professional Home Inspectors the validity of any official score sheet.**

**(5) Retesting after a failed examination will be administered in accordance with protocols of the Examination Board of Professional Home Inspectors.**

**(6) This requirement does not apply to any home inspector certified by the agency before October 1, 2015, whose certification is current and in good standing.**

Stat. Auth.: ORS 670.310, 701.235 & 701.350

Stats. Implemented: ORS 701.350 & 701.355

(2/98, 4/98, 10/98, 9/99, 9/01, 6/03, 2/04, 3/06)	
<p><b>812-008-0110</b>  <b>Prescribed Fees</b>  The following prescribed fees are established:  <del>[(1) Application to become certified, \$50].</del>  <del>[(2) Test, first attempt, \$50.]</del>  <del>[(3) Test, each sitting to retake one or more sections, \$25.]</del>  <del>[(4)]</del> <b>(1)</b> Initial two-year Certification, \$150.  <del>[(5)]</del> <b>(2)</b> Certification renewal (two years), \$150.  <del>[(6)]</del> <b>(3)</b> Refunds:  (a) The agency shall not refund fees or civil penalties overpaid by an amount of \$20 or less unless requested by the payer in writing within three years after the date payment is received by the agency, as provided by ORS 293.445.  (b) Except as set forth in subsection <del>[(6)]</del><b>(3)</b>(c) of this rule, all fees are non-refundable and nontransferable.  (c) When an applicant withdraws their application for a certification or a certification renewal prior to issuance of a certification or certification renewal, or fails to complete the certification process, the agency may refund the certification fee but shall retain a processing fee of \$40.  (d) If the agency receives payment of any fees or penalty by check and the check is returned to the agency as an NSF check, the payer of the fees will be assessed an NSF charge of \$25 in addition to the required payment of the fees or penalty.  <del>[(7)]</del> <b>(4)</b>(a) Any certified home inspector in the United States armed forces need not pay a renewal fee if such fee would be due during the certified home inspector's active duty service.  (b) A certified home inspector in the United States armed forces shall pay the next license renewal fee that will become due after the certified home inspector is discharged from active duty service.  (c) The agency may request that the certified home inspector provide documentation of active duty status and of discharge.  Stat. Auth.: ORS 293.445, 670.310, 701.235 &amp; 701.350  Stats. Implemented: ORS 293.445, 701.350 &amp; 701.355  (2/98, 6/99, 9/01, temp. 1/03, 6/03, 12/04, 12/05, 12/07, 11/09 eff. 1/1/10)</p>	<p>Amends rule to eliminate the application fee of \$50, the test fee of \$50 and re-take fee of \$25.  (Applicants will pay approximately \$225 to the Examination Board of Professional Examiners to take, or retake, the examination.)</p>