



# ePayroll Terms and Conditions

By using this Web site, you agree to the following Terms and Conditions. These Terms and Conditions may change at any time. Notification of a change will be posted on the login screen. It is your responsibility to review these Terms.

## **Modifications to these Terms and Conditions of Use**

We may modify these Terms and Conditions of Use from time to time by posting a revised version on our website. Your continued use of the ePayroll portal after the posting of such new Terms and Conditions of Use means that you agree to the changes; therefore, if you do not agree to the changes, you should discontinue use of the ePayroll portal. If there is a conflict between these Terms and Conditions of Use and the new/additional terms and conditions, the new/additional terms and conditions will control.

## **Personal Information Displayed on ePayroll**

The only personally identifiable information displayed on your electronic paystub is your first and last name. By using ePayroll, you acknowledge and understand that your first and last name will be displayed on your electronic paystub and you have no unresolved privacy issues regarding the display of this information. You further acknowledge that if a privacy issue arises in the future, you will discontinue using ePayroll until you have resolved that issue.

## **Permitted Use**

You agree that you are only authorized to access and view the Web site and the Content and make use of the Services solely for your own personal, non-commercial use and benefit and not for the benefit of any other person or entity. You may not obtain, or attempt to obtain, access to any information not associated with your account. This includes obtaining or attempting to obtain login information or passwords required to access the information of other accounts. You may not use the login information of another person.

## **Email Address**

If you are a registered user, you are required to keep your email address up to date.

## **Security**

The State of Oregon takes a variety of measures to protect the security of ePayroll. Despite these measures, we cannot guarantee that there will be no unauthorized access to the system. Your access to services and content will be password protected. To maintain the security of your information, keep your password strictly confidential and do not disclose it to anyone. You may be held responsible for any adverse or corrective actions the State of Oregon needs to take due to your intentional or deliberate distribution of your portal password. If you become aware of any security breach of your password or of the security of the ePayroll website more generally, please let us know by contacting the Enterprise Security Office at 503-378-5644.

## **Enforcing Security on the Site**

Actual or attempted unauthorized use of the ePayroll Portal may result in criminal and/or civil prosecution, including, without limitation, punishment under the Computer Fraud and Abuse Act of 1986 under U.S. federal law. The State of Oregon reserves the right to view, monitor, and record activity on the ePayroll Portal without notice or permission from you. Any information obtained by monitoring, reviewing, or recording is subject to review by law enforcement organizations in connection with investigation or prosecution of possible criminal or unlawful activity on the ePayroll Portal as well as to disclosures required by or under applicable law or related government agency actions. The State of Oregon will also comply with all court orders involving requests for such information. In addition to the foregoing, the State of Oregon reserves the right, at any time and without notice, to modify, suspend, terminate, or interrupt operation of or access to the ePayroll Portal, or any portion of the ePayroll Portal, in order to protect the ePayroll Portal, the Department of Administrative Services, or the State of Oregon.