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**Oregon Workers Compensation Review & Advisory Committee  
Meeting Schedule—MINUTES**

**Agenda Tracking No:** OR-2025-03

**Prepared by:** Veruschka Zachtshinsky  
**Minutes Released Date:** August 5, 2025

**Date of Meeting:** July 15, 2025

**Released Date:** June 13, 2025

**Meeting Location:** Embassy Suites Hotel, 9000 SW Washington Square Road, Tigard, OR

**Meeting Room:** Umpqua River Room

To participate via Webex, use this meeting link: [https://ncci.webex.com/meet/veruschka\\_zachtshinsky](https://ncci.webex.com/meet/veruschka_zachtshinsky).

To participate by phone, dial 844-740-1264 and enter access code 736 848 214 when prompted.

<b>Committee Members</b>	<b>Representing</b>	<b>Voting Y/N</b>	<b>Present Y/N</b>
Caitlin Breitbach*	Department of Consumer & Business Services, Small Business Ombudsman	N	Y
David Dahl	Department of Consumer & Business Services, Division of Financial Regulation	N	Y
Danni Norlander	Acuity Insurance	Y	Y (Virtual)
Edwin Herrera	Liberty Mutual	Y	Y (Virtual)
Jamie Powell	SAIF Corporation	Y	Y
Jeff Rasmussen	Jefferson County	Y	Y (Virtual)
Laurie Arnold	Travelers Insurance	Y	Y
Gina Chapman	Technology Insurance	Y	Y (Virtual)
Vacant	Oregon Workers' Compensation Insured	Y	N/A

\*Chair

**Others in Attendance:**

<b>Name</b>	<b>Representing</b>	<b>Present Y/N</b>
Julie Stratton	Department of Consumer & Business Services, Small Business Ombudsman	Y (Virtual)
Aaron Fellman	Oregon Workers' Compensation Division	Y
Ying Liu	Oregon Division of Financial Regulation	Y (Virtual)
Eric Bredeson	Oregon Division of Financial Regulation	Y (Virtual)

Clyde Rapozo, Jr.	Liberty Mutual	Y (Virtual)
Ashley Kempf		Y (Virtual)
Kevin Barrett	SAIF	Y
Eric Williams		Y
Skylar Hall		Y (Virtual)
Sandra Faraca		Y (Virtual)
Hilary Thrall		Y (Virtual)
Kathleen Saludaes		Y (Virtual)
Ena Pullman		Y
Brittnie Holland		Y
Delisa Fairley	National Council on Compensation Insurance	Y (Virtual)
Miriam Jereda		Y (Virtual)
Linda Bello		Y (Virtual)
Todd Johnson		Y
Veruschka Zachtshinsky		Y
Jose Hernandez		Y (Virtual)
Lesley O'Brien		Y (Virtual)
Tyler Santos		Y (Virtual)
Jose Hernandez		Y (Virtual)

### Agenda

Time	Topics	Resolution
9:00 a.m.	Continental Breakfast	N/A
9:30 a.m.	Roll Call	The ORAC Chair introduced the new Committee member.
9:40 a.m.	Public Comments	No comments raised.
9:50 a.m.	<p><b>Item B-1451—Revisions to NCCI's Basic Manual Rules and Classifications Related to Clerical Telecommuter Employees</b></p> <p>This item clarifies rules and classifications related to clerical telecommuter employees in NCCI's <i><b>Basic Manual for Workers Compensation and Employers Liability Insurance.</b></i></p>	<p>A motion was made, seconded, and passed, by a majority vote, that Item B-1451 be adopted as presented and filed with DCBS for review and approval.</p> <p>This item is proposed to become effective for new and renewal policies with effective dates on and after 12:01 a.m. on January 1, 2027.</p> <p>*NCCI advised the Committee that additional research on standard exceptions is being</p>

		performed as part of NCCI's Classification Revitalization Initiative.
10:30 a.m.	Oregon Professional Employer Organization rules and impact of HB 2800 (2025)	NCCI informed the Committee that the legislation has been enacted, and the Oregon Workers' Compensation Division will lead the rulemaking. Once the rulemaking is complete, NCCI will proceed with proposing any necessary changes to impacted <b>Basic Manual</b> rules, as may be applicable.
10:45 a.m.	New Business	<ul style="list-style-type: none"> <li>• The committee representative from Liberty Mutual raised the topic of anticipated and unanticipated bonuses and their proper classification for payroll inclusion or exclusion. DCBS will review the matter and provide the Committee with a formal response.</li> <li>• The committee representative from SAIF requested an update on the bulletin concerning union vacation pay. DCBS is drafting the bulletin and will provide the Committee with an update at the October meeting.</li> <li>• The Chair shared background information with the Committee regarding an agent who has expressed interest in joining as the Oregon Workers' Compensation Insured representative.</li> <li>• The Chair informed the Committee of a growing trend in audits that include payroll for independent contractors and sole proprietors who are not required to carry workers' compensation coverage.</li> </ul>