

Oregon OSHA Administrator

Department of Consumer and Business Services
State of Oregon

In today's global economy, we are all interlinked, and what happens in international business and politics has a huge impact here in Oregon. Knowing the dynamics of Oregon's concerns around health care benefits, financial and insurance regulation, worker and building safety, and getting people back on their feet from a workplace injury are critical for the successful candidate to lead the Department of Consumer and Business Services. This position will provide the vision and leadership to protect Oregon's consumer and workers while supporting a positive business climate.



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To protect and serve Oregon's consumers and workers while supporting a positive business climate.

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A key leader for the State of Oregon

Oregon state government employs more than 80,000 workers. Five statewide officials manage the executive branch of government. These officials are the governor, secretary of state, treasurer, attorney general, and commissioner of Labor and Industries.

The director of DCBS is an appointee of the governor. The director serves on the state's Enterprise Leadership Team, which is an advisory board to the governor and state chief operating officer on long-term strategic priorities and statewide initiatives. The Oregon OSHA Administrator reports to the DCBS Director.

DCBS works closely with its sister agencies, the Governor's Office, and elected officials in developing policy and implementing programs.

About DCBS

DCBS is the state's largest consumer protection and business regulatory agency. We are a resource to consumers and business in areas involving finance and insurance, workplace safety and health, and building safety. Our programs include:

- » Workers' Compensation Division
- » Oregon Occupational Safety and Health Division (Oregon OSHA)
- » Division of Financial Regulation
- » Building Codes Division
- » Small Business Ombudsman and Injured Workers Ombudsman
- » Workers' Compensation Board

The department is made up of about 900 employees from various backgrounds and fields. From economists to consumer advocates, DCBS employees strive to provide the highest quality service to Oregon consumers, workers, and businesses. We serve Oregonians through:

- » **Licensing, chartering, and examining:** Financial and insurance companies and professionals, building trades workers and inspectors, worker leasing
- » **Educating and advocating:** Workplace safety workshops, insurance hotline, investor outreach, workers' compensation helplines
- » **Setting and enforcing standards:** Workplace safety and health, financial and insurance laws, building codes, workers' compensation benefits

More information about DCBS: oregon.gov/dcbs



About the position

The Oregon OSHA Administrator directs a statewide occupational safety and health program in accordance with state and federal rules, regulations, and statutory provisions, and works with management and labor groups, and other governmental agencies to promote occupational safety and health in Oregon. Oregon OSHA consists of approximately 200 employees.

As an innovative, and forward-thinking leader, the successful candidate will bring six or more years of management experience in a public or private organization, which includes developing program rules and policies, long- and short-range goals and plans, program evaluation, and budget preparation.

Other requested skills include:

- » Passion for protecting Oregon workers
- » Demonstrated leadership that promotes a culture of diversity, equity, and inclusion
- » Demonstrated experience in rulemaking and policy writing
- » Responsiveness toward all Oregon workers that is in alignment with the goals and objectives of the Department of Consumer and Business Services and the Governor's Office
- » Exceptional ability to build relationships with stakeholders and partners
- » Proven skills of building trust among those with competing interests while compassionately addressing the concerns of workers
- » Collaborative and inclusive communication skills that reflect empathy and sincerity while addressing worker health and safety
- » Successful use of negotiation skills aimed at building bridges among competing stakeholders with a passion for seeking the best outcome
- » Exceptional business acumen with a thorough understanding of cultural competency that is focused on serving and protecting Oregon's workforce

Benefits

The State of Oregon offers a comprehensive benefits package for medical, vision, and dental insurance; PERS retirement and Oregon Public Service Retirement Plan with employer-paid defined benefit and defined contributions; and paid leaves and other benefits. Please click on this [link](#) to learn about the benefits package.

Learn more about Oregon OSHA at osha.oregon.gov and watch [working at DCBS and Oregon OSHA video](#).



How to apply

You must [apply online](#). Attach a cover letter, not more than two pages, describing how your background and skills meet the required and requested skills for this position. Attach your curriculum vitae or resume indicating positions you have held, organizations for which you have worked, complete dates of your employment (month and year), and a detailed description of your duties and level of responsibility.

Application deadline: Nov. 30, 2021

For more information, contact Robert Newton, Employee Services Deputy Administrator, at robert.j.newton@dcbs.oregon.gov or 971-718-1566.

Help for applicants

Employee Services is committed to helping job seekers early in the application process. We encourage interested applicants to contact us directly with questions they may have about this recruitment and the job duties associated with this position. If you need information or want to speak with an agency representative about the challenges and unique skills required for this job, call or email Employee Services Deputy Administrator Robert Newton at 971-718-1566 or robert.j.newton@dcbs.oregon.gov.

About Salem and Oregon

[Salem](#) is the capital of Oregon. The second-most populous city in the state, Salem is located in the heart of Oregon's mid-Willamette Valley between the majestic Cascade Mountains, an hour to the east, and the popular Oregon coast, an hour to the west. Salem also sits an hour south of Portland, the state's largest city.

Oregon is meant to be explored. Among Oregon's wonders are:

- » Crater Lake National Park
- » Mount Hood, the state's highest point with skiing, snowboarding, snowshoeing, and hiking opportunities
- » Columbia River Gorge, home to windsurfing and Multnomah Falls
- » The Painted Hills in central Oregon
- » The breathtaking Oregon coast, with all 363 miles free and open to the public
- » Beautiful landscapes of the Wallowa mountain range in eastern Oregon
- » Smith Rock, a popular hiking and climbing spot in central Oregon
- » Hundreds of campgrounds throughout the state

State of Oregon and DCBS are Equal Opportunity Employers.

**DCBS: 350 Winter Street NE,
P.O. Box 14480, Salem, OR 97301**

oregon.gov/dcbs