# Employee Services

# Providing individualized support and guidance

The goal in Employee Services is to provide exceptional customer service to every DCBS employee while ensuring a positive work environment, encouraging personal development and professional growth, and supporting the agency in its mission. Employee Services professionals provide interpretation, advice, and counsel in a wide range of human resource-related topics. In short, Employee Services provides individualized support and guidance.

#### Recruitment

We have an effective recruitment team that strives to find mission driven, goal-oriented professionals to join our team. Recruitment's objective is to develop a strong workforce committed to the DCBS mission. Additionally, the team provides individual career coaching, counseling services and will help applicants navigate through the Workday HRIS system.

### **Training and Development**

The training and development team works with employees to reach their full potential. The training team is committed to providing quality, innovative, and interactive research-based training that



results in new awareness and knowledge, and the acquisition of immediately usable skills.

## **Employee Relations**

The employee relations team provides counsel and guidance on personnel rules, policies and procedures, collective bargaining agreements, position classification, salary administration, employee performance management, employee grievances, workforce diversity (DEI), Employee Assistance Program (EAP), Americans with Disabilities Act (ADA), federal Family and Medical Leave Act (FMLA), and Oregon Family Leave Act (OFLA).

We are committed to serving the current and future workforce

440-5658d (COM/7/22)