

## **DRAFT Community Engagement DRAFT Committee Charter**

*The Community Engagement Committee will be responsible for both community engagement and communications workstreams.*

### **Committee Membership:**

Board Members: (Chair)

Non-Board Members:

### **Tasks**

#### *Community Engagement Tasks:*

- Review Joint Task Force Final Report's appendices on community engagement, understand existing feedback that communities have given and identify gaps in engagement including, but not limited to, behavioral health consumers and providers
- Identify strategies to engage with communities and stakeholders using existing structures and meetings
- Engage with key partners including: federally recognized tribes in Oregon, businesses, Providers, Clinics, CCOs, community-based organizations (CBOs), disability-led organizations and insurance carriers
- Develop plan for general public outreach to engage throughout the Finance and Operations committees
- Engage with small and large businesses particularly in the development of the revenue and finance development of the Universal Health Plan
- Present feedback received through community engagement efforts to the Governance Board committees and board to inform decisions

#### *Communications Tasks:*

- Identify communication materials needed and develop strategies for using the materials
- Identify the best messages to communicate the value of a Universal Health Plan

### **Deliverables:**

#### *Community Engagement Deliverables: [Section 2(3) f, g, h]*

- Community engagement outreach plans for business, health care industry and health care consumers throughout Oregon
- At a minimum, present workstream recommendations to relevant community partners following each workstream to get feedback on recommendations prior to board review

### *Communications Deliverables:*

- Develop a communications plan, including a message strategy, that includes materials – PowerPoint, talking points, and one-pagers – developed at major benchmarks of the project available for outreach community engagement
- A minimum of ten presentations of the comprehensive plan to finance and administer a Universal Health Plan open to communities throughout Oregon to hear the final work prior to submission to the legislature
- Create a dissemination plan to the final report to ensure full public knowledge

### **Process Considerations**

Committee will provide recommendations to the board. The committee will be making recommendations on specific outreach efforts that will impact the other committee's work timelines. Keeping the board aware of the timelines for communications and community engagement will be very important.

### **Timeline and Meeting Frequency: July 2024 – March 2026**

Committee will meet every two – three weeks and provide monthly updates to the Governance Board on progress.

June: Governance Board review and approve committee charter

July: Recruit non-board member committee members

August/ September: Foundation building. Review prior community engagement during the Joint Task Force and identify existing meetings and structures to use for outreach efforts.

October /November: Develop communications plan and materials to assist with additional listening and outreach efforts to supplement the Joint Task Force work and increase the public's understanding of the work of the Governance Board. Develop outreach plans to assist with workstream engagement.

December 2024-December 2025: Implement outreach and communications efforts as recommended by the committee and approved by the board.

October 2025: Create dissemination plan and develop communication materials.

January, 2026 – March, 2026: Give a minimum of ten presentations on comprehensive plan throughout Oregon. Disseminate final report to increase public understanding of the plan.

### **Subject Matter Expertise**

Community engagement strategies. Knowledge of health care, business, and health care consumers to engage with this effort.

### **Resources Needed**

Communications and messaging. Language translation. Community engagement specialist to support engagement efforts.

### **Staff**

Jenny Donovan, Senior Policy Specialist, and Katy DeLuca, Executive Assistant, UHPGB



## **DRAFT Finance and Revenue Committee DRAFT Committee Charter**

### **Committee Membership**

Board Members: (Chair)

Non-Board Members:

### **Tasks:**

- Review and understand current health spending in Oregon
- Develop an annual Universal Health Plan cost target that can be supported with new revenue and existing health spending
- Review revenue options to pay for universal health plan as outlined in the Joint Task Force Report
- Describe the impact of revenue or taxes on large and small businesses and households
- Identify required startup costs and plan reserves and develop strategies for building the needed reserves

### **Deliverables: [SB 1089 Section 2(3) i and j]**

- Unified financing strategy for the Universal Health Plan that may include an income tax, a payroll tax, or other options that take into considerations ERISA and has support from large and small employers
- Analysis of the impact of Universal Health Plan on Oregon's economy

### **Process Considerations:**

Committee will provide recommendations to the board. As the committee is developing recommendations engagement with the business community, as recommended by the Community Engagement Committee, will need to be built into the timeline.

### **Timeline and Meeting Frequency: July 2024 – August 2025**

Committee will meet every two – three weeks and provide monthly updates to the Governance Board on progress.

June: Governance Board review and approve committee charter

July: Recruitment for non-board members

August-October: Foundation building. Build understanding of current health spending and revenue options in Oregon and review revenue options discussed by the Joint Task Force

November-January, 2025: Develop revenue options and strategies for startup costs and reserves

February-April, 2025: Outreach and engagement on revenue options being developed

May – July, 2025: Discuss input with committee and board and revise unified financing strategy

August, 2025: Present committee deliverables to the board

**Subject Matter Expertise**

Staff will invite experts on Oregon's current methods of taxation and options for financing a Universal Health Plan. State and/or National experts will be brought in to provide analysis of the impact of taxes on large and small businesses.

**Resources Needed**

Legal and finance policy support. Revenue analysis and impact.

**Staff**

Morgan Cowling and Katy DeLuca, UHPGB

## **DRAFT Plan Design and Expenditures Committee DRAFT Committee Charter**

### **Committee Membership**

Board Members: (Chair)

Non-Board Members:

### **Tasks:**

- Review benefit plan outlined in the recommendations of the Joint Task Force Report
- Update expenditure estimates on the plan designed by the Joint Task Force
- Evaluate benefit plan and provider reimbursement plan relative to cost targets outlined by the Finance and Revenue Committee
- Review and discuss options for cost containment in a Universal Health Plan
- Identify strategies to address quality of care for consumers
- Discuss workforce needs and develop recommendations to meet health care provider and other workforce needs in the Universal Health Plan

### **Deliverables: [SB 1089 Section 2(3) d, k]**

- Final recommendations on Universal Health Plan benefits, eligibility, provider reimbursements, cost containment strategies
- Financial modeling and actuarial analysis of various plan options that include expenditures and savings

### **Process Considerations**

Committee will provide recommendations to the board. As the committee is developing recommendations engagement with the health care provider community, as recommended by the Community Engagement Committee, will need to be built into the timeline.

### **Timeline and Meeting Frequency: September 2024 – November 2025**

Committee will meet every two – three weeks and provide monthly updates to the Governance Board on progress.

June- July: Governance Board review and approve committee charter

August: Recruit and appoint non-board committee members

September- October: Foundation building. Review Joint Task Force recommendations and identify areas that need additional clarity or further recommendations updates to the plan design – benefits, cost containment, eligibility, provider reimbursements

November - February 2025: Refine plan and develop options for staying within the cost targets as establish

March – August 2025: Financial analysis of the plan

August – October, 2025: Outreach and engagement on proposal for Universal Health Plan and on-going discussion with committee and board  
November 2025: Committee deliverables to the board

**Subject Matter Expertise**

Staff will support plan design conversations and bring in health care experts to discuss topics of design with the committee.

**Resources Needed**

Legal and health policy support. Actuarial analysis of Universal Health Plan model.

**Staff**

TBD, Policy Analysts, OHA; Morgan Cowling, and Katy DeLuca, UHPGB

## **DRAFT Operations Committee DRAFT Committee Charter**

*The Operations Committee will be responsible for the operations and transition and implementation workstreams.*

### **Committee Membership**

Board Members: (Chair)

Non-Board Members:

### **Tasks:**

#### *Operations Tasks:*

- Review other public corporations in Oregon and understand administrative structures
- Identify information technology needs and systems that can accommodate needs

#### *Transition & Implementation Tasks:*

- Identify transition steps needed to move from status quo into the Universal Health Plan system
- Develop and conduct a readiness assessment of key partners and state agencies including the Department of Human Services and the Oregon Health Authority
- Review existing reports on health care workforce challenges and identify strategies to mitigate those transition into a Universal Health Plan

### **Deliverables:**

#### *Operations Deliverables:[SB 1089 Section 2(3) e, l, m]*

- Recommendations on administrative structure
- Recommendations on statutory authority and information technology needs for plan operations
- Plan to create a Trust Fund in the State Treasury
- Plan to create an independent public corporation to run the Universal Health Plan
- Identify federal waivers needed to implement plan
- Create federal waiver guidance document on necessary steps to engage CMS on federal waivers

#### *Transition & Implementation Deliverables:[SB 1089 Section 2(3) c, j, g, h]*

- Report on readiness assessment and plan for needed next steps for key partners and state agency to transition to a Universal Health Plan
- Develop implementation strategies including addressing workforce challenges



- Interim strategy and legislative recommendations for building the Universal Health Plan in Oregon
- Create a transition timeline and steps needed from status quo into the Universal Health Plan

### **Process Considerations**

Committee will take on the tasks and deliverables relating to operations prior to the tasks and deliverables relating to transition and implementation. However, some of the tasks from operations may lead to further recommendations for implementation.

### **Timeline and Meeting Frequency: September 2024 – December 2025**

Committee will meet every two – three weeks and provide monthly updates to the Governance Board on progress.

June- July: Governance Board review and approve committee charter

August: Recruit and appoint non-board member committee members

September/October: Build understanding of public corporations and the information technology needs for a universal health plan

November/June, 2025: Address and make recommendations on administrative structures for public corporation and Trust Fund needed for Universal Health Plan

July -August, 2025: Develop and implement key partner readiness assessment. Identify workforce challenges and identify strategies to address in the transition

September – December, 2025: Develop implementation timeline and transition steps needed to move from status quo to the Universal Health Plan system

### **Subject Matter Expertise**

Staff will bring in partners from public corporations in Oregon to explain structures.

### **Resources Needed**

Legal and policy analysis.

### **Staff**

Policy Analysts, OHA; Jenny Donovan, Senior Policy Specialist, and Katy DeLuca, Executive Assistant, UHPGB