

CHARTER		YEAR	Rev - 2013
Sponsors	Mickey Serice		
Purpose	<p>To enhance safety for victims and survivors of domestic violence.</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none"> • Inform the Department of Human Services (DHS) and Oregon Health Authority (OHA) leadership on coordination and enhancement of services, policies, resources and training across DHS OHA. • Maintain and support the implementation of best practices as outlined in the Quality Assurance Standards for Domestic Violence Intervention and Prevention within DHS OHA. • Promote consistent quality of domestic violence response for the benefit of DHS OHA clients, staff, contractors and community partners. • Advocate for workplace safety for DHS OHA employees who are experiencing domestic violence. • Engage community partners. • Support domestic violence related initiatives within DHS OHA. • Identify and inform DHS OHA leadership about gaps in services, resources and systems. 		
Meeting Frequency and Design	<ul style="list-style-type: none"> ▪ Formal meetings are held every other month and subgroup and ad-hoc meetings are scheduled as needed. Regular attendance is required. ▪ Active participation is expected during and between meetings. Each member will be expected to provide input or feedback. If members are not able to attend, they will review the agenda minutes and any handouts to make their recommendations known before the next meeting. ▪ The council will have a structured agenda known to each member before each meeting with a clearly stated purpose for each agenda item. ▪ Formal presentations will be included to inform the group as needed. ▪ Action items will be reported and minutes will be taken at each meeting. 		

<p>Leadership, Accountability and Responsibilities of Members</p>	<ul style="list-style-type: none"> ▪ Members for the Council and for subcommittees will be solicited as needed through an application process. The DV Council sponsor(s) will approve the council members. New members will be given an orientation by the membership committee. ▪ Each member will serve a two year term identified by an application process and may serve consecutive terms. ▪ Members are expected to resign if they no longer want to participate or if they accept a position outside the scope of the Council.
<p>Composition of Governance</p>	<ul style="list-style-type: none"> ▪ The Council shall be comprised of fifteen voting members with no more than two thirds of the membership being DHS OHA staff. ▪ DHS OHA members will be drawn from both administrative and field staff who have an interest and knowledge in this area and the support to make the time commitment ▪ Non DHS OHA members will be drawn from domestic violence service providers, culturally specific service providers, community representatives and other advocacy groups ▪ Membership will reflect geographic, programmatic and cultural diversity ▪ The Council can include ad-hoc and ex-officio members
<p>Decision Making</p>	<ul style="list-style-type: none"> ▪ Decisions will be made by a simple voting process. The facilitator will ensure that each member present has voted and has been heard. ▪ When necessary, the Council will seek feedback and approval from the sponsors and DHS OHA leadership.
<p>Communication & Advocacy</p>	<ul style="list-style-type: none"> ▪ The Council will maintain a communications plan and review it every January. ▪ The Council will work with the DHS OHA Communications Offices to implement the communication plan. ▪ The Council will maintain a strategic plan.
<p><i>ANNUAL SIGNATURE OF EACH MEMBER OF THE DOMESTIC VIOLENCE COUNCIL THAT STATES THAT THEY ARE IN AGREEMENT AND ACCOUNTABLE FOR THE ABOVE MENTIONED CHARTER.</i></p>	
<p>Approved:</p>	