

Senate Bill 1534 Steering Committee

Agenda

Friday, April 26, 2019

10:00 A.M. – 12:00 P.M.

550 Capitol St NE – Scott Lay Conference Room

Join us by Skype or phone

Dial In Information: 503-934-1400 Access Code: 96701128#

Agenda Item	Presenter/Facilitator
OHCC project plan update <ul style="list-style-type: none">• Rules• Communication plan	Jenny Cokeley
Training Partnership project plan update	Brian Rudiger and Sarah Edwards
Review of Training Partnership proposed budget	Brian Rudiger and Sarah Edwards
Discussion: Creation of ongoing project team/project manager for training/orientation implementation	Sarah Edwards
Discussion: Data exchange	Sarah Edwards
Meeting frequency	Jenny Cokeley/Mike McCormick
Decisions from today's meeting	
1) The "Frequently Asked Questions About Senate Bill 1534" fact sheet was approved for distribution. 2) The steering committee will meet quarterly. The next meeting is scheduled for 7/26/19 with the assumption that work will continue on the project on a regular basis. The steering committee may be consulted in between meetings. 3) The SB 1534 Training Workgroup will be invited as stakeholders to participate in curriculum development discussions with the Training Partnership.	
Discussion	

- 1) Jenny Cokeley provided a rulemaking update. The rules are open to public comment through 5/31/19 and a public hearing is scheduled for 5/20/19. The SB 1534 website has been updated to reflect this information.
- 2) Jenny Cokeley provided an update on the communication plan. A FAQ document was created in collaboration with OHCC, APD communications, ODDS communications, and the Training Partnership. The document will be used as the foundation for other fact sheets based on audience (i.e. workers, stakeholders, legislature, consumers, field staff, general public). Social media messages will also be drafted.
- 3) Sarah Edwards and Brian Rudiger shared information about the Training Partnership project plan and proposed budget. Areas of focus include training operations and logistics; stakeholder collaboration; curriculum development; and communications and worker engagement. Sarah requested that an on-going OHCC/APD/ODDS project team and project manager be created for orientation and training implementation. She commented that she would also like to have access to local offices that conduct orientations in order to receive feedback from local office staff about what information is important to include in orientation from their viewpoint. Sarah requested that work begin on the data exchange process.

Assignment Tracker

Topic	Owner	Assigned Date	Due Date
Schedule APD/ODDS internal meeting to discuss SEIU ask regarding orientation and data exchange.	Jenny Cokeley	4/26/19	5/30/19

Next Meeting:

July 26, 2019 10:00

a.m. – 12:00 p.m.

Scott Lay Conference Room - 550 Capitol St. NE

