



Notice of Award

**Title of Program: (OANS) Older American Act Nutrition Services Incentive Program for the States**

**Award Authority: P.L. 114-144 (OAA)**

**Grantee:**

Oregon  
Department of Human Services  
Aging and People with Disabilities  
500 Summer Street NE, E-12  
SALEM, OREGON 97301

**Date:** December 20, 2018

**Grant No.:** 1901OROANS-01  
**Award Instrument:** Grant (Formula)  
**Project Period:** 10-01-2018 - 09-30-2020  
**Budget Period:** 10-01-2018 - 09-30-2020

**EIN:** 1930592162A3  
**DUNS#:** 145747267

**CFDA:** 93.053

**Object Class Code:** 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-19-0142	2019,2994325,ACL	\$1,232,914	\$1,385,276
	Total	\$1,232,914	\$1,385,276

**ACL Contact Information:**

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at <https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

**Tanielle Chandler**  
**ACL Grants Officer**

**Terms and Conditions:**

1. This grant award is issued under Older Americans Act of 1965, as amended through P.L. 114-144, enacted April 19, 2016. The terms and conditions of this Notice of Award (NoA) and other requirements have the following order of precedence: (1) statute; (2) executive order; (3) program regulation; (4) administrative regulation found in 45 CFR Part 75; (5) agency policies; and (6) Any additional terms and conditions and remarks on NoA.

Please visit ACL's website at <https://www.acl.gov/grants/managing-grant> to view some of these terms and conditions such as:

- SAM.gov / DUNS Requirement
- Consolidated Appropriations Act, 2018, Pub. L. 115-141, signed into law on March 23, 2018

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- National Policies including Trafficking Victims Protection Act, Whistleblower Protections, and DOMA: Implementation of Same-Sex Spouses/Marriages
- Federal Funding Accountability and Transparency Act (FFATA)
- Federal Awardee Performance and Integrity Information System (FAPIS)
- HHS Grants Policy Statement, Part II

2. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved state plan(s) and will comply with the terms and conditions and other requirements of this award.

3. As communicated in the State Unit on Aging Directors Letter #01-2018, this Notice of Award includes the 24-month project period of 10/01/2018 – 9/30/2020. As a reminder, the project period represents the 24-month period of time during which the grantee may incur new obligations to carry out the work authorized under the Federal award. Consistent with 45 CFR 75.309(b), grantees must liquidate those obligations no later than 90 days after the end of the project period. In instances where grantees are unable to complete the work authorized within the project period or are unable to liquidate within the 90-day period, grantees may request an extension to the liquidation period or a no-cost extension. Please direct questions to your ACL Regional Office Fiscal Specialist.

4. The Federal Financial Report (SF-425) is due semi-annually. Reports are due within 30 days for the periods ending March 31 and September 30 (i.e., due April 30 and October 30), through September 30, 2020, a final report is due 90 days after September 30, 2020 (i.e., due December 30, 2020). Download the forms from <https://www.acl.gov/sites/default/files/grants/SF425%20Federal%20Financial%20Report.pdf> and submit the completed forms to the fiscal award administrator identified in the award. Complete all lines, as appropriate, including lines 10. a through c.

5. NSIP provides additional funding to States, Territories and eligible Tribal organizations that is used exclusively to purchase food, not meal preparation and may not be used to pay for other nutrition-related services such as nutrition education or for state or local administrative costs.

6. Performance requirements:

a. A meal reported for the Nutrition Services Incentive Program (NSIP) is required to meet the Older Americans Act (OAA) nutrition requirements of complying with the most recent Dietary Guidelines for Americans and having a nutrient content that meets one third of the Dietary Reference Intakes.

b. A meal reported for NSIP is to be served to individuals who meet the service criteria in the OAA and regulations, including not being means-tested for participation and being provided the opportunity to voluntarily contribute to the cost of service.

c. A meal can only be reported once, either by State Units on Aging on the State Program Report or by Indian Tribal Organizations on the Program Performance Report.

d. Reports for the NSIP are to meet the timelines and data quality standards established by the Administration on Aging.

**Remarks:**

1. This cash award is based on a distribution of approximately 75% of the FY 2019 appropriation for this program and does not include the amount if the grantee elected to be used for US Foods (commodities). The balance of funding will be determined and distributed based on the updated meal counts submitted by all States and Tribal Organizations.

2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. When requesting payment from PMS, please use your P account login and reference the Grant No. listed above for payment. Instructions regarding payments can be obtained at <https://pms.psc.gov/training/pms-user-guide.html#Request>, or contact your PSC Account Liaison; 1-877-614-5533; PMSSupport@psc.gov.

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3. Federal Cash Reporting: On the SF-425 form, lines 10 a through c are reported on a quarterly calendar year basis (for the periods ending 12/31, 3/31, 6/30, 9/30) at the HHS Departmental Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. Reconciliation of advances and disbursements is required for each quarter and the report must be completed within 30 days of the end of each quarter (i.e., by 1/30, 4/30, 7/30, 10/30). This reporting requirement is separate from completing the entire SF-425 as denoted in the financial reporting term.