



Employer's Filing Due Dates & Miscellaneous Contact Information

EMPLOYMENT DEPARTMENT INFORMATION FOR EMPLOYERS	
Unemployment Insurance Tax	503-947-1488 TTY dial 711
Unemployment Insurance Coverage	503-947-1488
E-mail Unemployment Insurance Tax Questions	OED_taxinfo_user@oregon.gov
Unemployment Insurance Tax Website	www.oregon.gov/Employ/Businesses/Tax
OTTER Software Technical Support	503-947-1544
Plain Paper Reporting	www.oregon.gov/Employ/Businesses/Tax for specs or 503-947-1488
SSN Corrections	503-947-1467
1099-G for Unemployment Benefits	800-237-3710 opt. 0
Notice of Claim Determination (Form 197)	503-947-1332 503-947-1341
Claim Re-Determination	503-947-1323
Copy of Benefit Charge Statement	503-947-1488
Tax Rate Notice	503-947-1488
Work Opportunity Tax Credit (WOTC)	503-947-1478
Multiple Worksite Report (required for covered workers) or NAICS	503-947-1248 or 800-262-3912 x71248

EVENT	DUE DATE
Quarterly Report Forms – OQ AND 132	
First Quarter	April 30
Second Quarter	July 31
Third Quarter	October 31
Fourth Quarter	January 31
Annual Domestic Reports – OA AND 132-Domestic	
January - December	January 31

EVENT	DISTRIBUTION DATE
Combined Payroll Report Packet	February 16-20
OTTER Software Download	March 1-5
Annual Domestic Report Packet	November 13-17
UI Tax Rate Notice	November 15
Oregon Tax Coupon (OTC)	December

MISCELLANEOUS AGENCY INFORMATION

Misc. Information	Agency	Phone	E-mail	Web Address
Business Information Center	SOS - Corps	503-986-2200	corporation.division@state.or.us	sos.oregon.gov/business
Withholding, TriMet, LTD Payroll Tax Reporting	Revenue	503-945-8091 TTY 800-886-7204	payroll.help.dor@oregon.gov	www.oregon.gov/DOR/programs/businesses/Pages/payroll-withholding.aspx
Revenue en Español	Revenue	503-378-4988 or 800-356-4222		www.oregon.gov/DOR
Transit Boundary – Lane	Lane Transit	541-682-6100		www.ltd.org/payroll-self-employment-tax-information
Transit boundary – TriMet	TriMet	503-962-6466		www.trimet.org/taxinfo
Workers' Benefit Fund Assessment	DCBS	503-378-2372 Voice or TTY	wbfassess.fabs@oregon.gov	www.oregon.gov/DCBS/pages/wbf.aspx
Workers' Compensation Coverage	DCBS	503-947-7814	workcomp.questions@oregon.gov	www.wcd.oregon.gov/Pages/index.aspx
State Income Tax	Revenue	503-378-4988		www.oregon.gov/DOR
W-2 Questions – State	Revenue	503-945-8091		www.oregon.gov/DOR
1099 Questions – Federal	IRS	866-455-7438		www.irs.gov
W-3 Questions – SSA	IRS	866-455-7438		www.ssa.gov/employer
Minimum/Prevailing Wage	BOLI	971-673-0824	pwreemail@boli.state.or.us	www.oregon.gov/boli/WHD/PWR/Pages/index.aspx
Employment Eligibility I-9	USCIS	888-464-4218	E-Verify@dhs.gov	www.uscis.gov
New Hire Reporting	OR Justice	503-378-2868	emphnewhire.help@doj.state.or.us	www.oregonchildsupport.gov/employers/pages/reporting.aspx

FORMS ORDERING

Order Forms For	Agency	Phone	Web Address
Oregon Quarterly Forms, Oregon Tax Coupons or OTTER Software	Employment	503-947-1488 TTY dial 711	www.oregon.gov/Employ/Businesses/Tax
Combined Registration, Change in Status, Oregon Withholding Tables	Revenue	503-945-8091	www.oregon.gov/DOR/programs/businesses/Pages/payroll-withholding.aspx
W-2, W-4, 940, 941, 943 SS-4 (application for FEIN)	IRS	800-829-3676	www.irs.gov
Oregon Business Guides	SOS - Corp	503-986-2200	sos.oregon.gov/business/Pages/business-information-center.aspx
BOLI Handbooks & Publications	BOLI	971-673-0824	www.oregon.gov/BOLI/ITA/pages/T_Tabooks.aspx
Form I-9 Employment Eligibility Verification	USCIS	800-870-3676	www.uscis.gov/files/form/i-9.pdf
Handbook for I-9	USCIS	800-870-3676	www.uscis.gov/files/form/m-274.pdf
New Hire Reporting Forms	OR Justice	503-378-2868	www.oregonchildsupport.gov/forms/docs/csf010580.pdf

The Oregon Employment Department is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Language assistance is available to persons with limited English proficiency at no cost.

El Departamento de Empleo de Oregon es un programa que respeta la igualdad de oportunidades. Disponemos de servicios o ayudas auxiliares, formatos alternos y asistencia de idiomas para personas con discapacidades o conocimiento limitado del inglés, a pedido y sin costo.