

Higher Education Coordinating Commission
Credit for Prior Learning Advisory Committee

July 15, 2014

9:00-12:00pm

Chemeketa Community College
4000 Lancaster Drive NE, Salem, OR 97309
Building 3, Room 254

MEETING NOTES

Members Present/Participating By Phone: Jason Ferguson, Lynne Brown, Marilyn Davis, Chris Brantley, Rebeca Mathern

Additional Attendees: Cyndi Andrews.

Staff Present: Donna Lewelling, HECC

Public Testimony

No public testimony was given.

Approval of Minutes

There were no changes to the minutes as presented and the committee approved the minutes unanimously.

Update on HECC Subcommittee:

Marilyn reminded the group that the Group that the CPL Advisory Committee now reports to the Student Success and Institutional Collaboration (SSIC) Subcommittee. The SSIC Subcommittee then provides updates to the full HECC on the work of the Advisory Committee.

Since the last Advisory Committee meeting, the SSIC made a recommendation to the full HECC that the CPL Pilot Project be approved. The recommendation was approved and the HECC passed a motion that included the direction to staff to identify funding within the current biennium to support the Portfolio Assessment Event in Winter/Spring 2015 and to include the Ace Transcription Event for fall 2015 for consideration and development of the 2015-17 Agency Request Budget.

There was not a Subcommittee or full HECC meeting in July.

Donna shared that Melanie is available February 27 and March 6, 2015. The group agreed that the pilot institutions should select the date for spring and fall 2015. The group requested that Donna resend the

list of participating Pilot institutions.

Update on Funding & Cost Analysis Workgroup

Marilyn shared that the group is continuing their work. During the June 25th meeting the group discussed the development of a matrix based upon the types of assessment accepted. This will be built upon the areas identified in the CPL Pilot project survey (Credit by Exam, Industry Certifications, Institutional Challenge Exams/Processes, Military Credit (ACE Credit Rec.), Portfolios, Professional Licensure, and other. This will allow the recognition of different costs/resources based upon different types of CPL.

The group also discussed the development of guiding principles for public intuitions such as “Students not bearing the total cost of CPL”. The Workgroup recognizes that it is important to note that privates are ultimately tuition-driven so the students do bear it all.

The Workgroup will be looking to have the pilot schools track what it is costing them to develop institutional policies/procedures/practices. The pilot schools will also be reporting on costs to students such as fees charged, etc.

Donna shared that eventually Business Officers will be engaged in the conversation to assist in the review of the matrix which is also being referred to as the Cost Analysis Worksheet.

CPL Pilot Project Planning

Marilyn asked the group to review the pilot project overview. Attention was paid to the Deliverables Section. Donna pointed out that attendance at the two events needs to be added to the document. The group requested that we add develop training plans to the section.

There is a concern about making sure that the cross-functional teams are inclusive. Donna shared that the Implementation Plan Update includes a list of the members of the teams. Donna suggested we add the definition from the standards to the form to remind institutions as to who should be included. Donna plans to provide technical assistance.

Chris stated that it will be interesting to gather information related to how hard is it to get some agreement at the institutions related to CPL within different departments. Jason stated that military and portfolio is likely where there will be differences in how it is assessed, etc. It has more flexibility, leeway, etc. which is hard to build consistency. Chris shared that it might be a good idea to get some feedback from intuitions re: how hard to do within institutions between departments and the differences.

The group discussed CPL for veterans and how we might engage the pilot institutions in learning more about CPL for veterans. After some conversation it was suggested that Donna reach out to former CPL Advisory Committee member Diane Beach at the Oregon Military Department to ask her to provide feedback regarding what kind of questions should we be asking regarding access to CPL for veterans.

There is interest in having a Technical Assistance Contact at the state level or somewhere regarding how

credit transfers. Maybe this could be a Veterans Service Officer or someone at ACE. This topic should be flushed out as we move forward.

There is interest in the development of some FAQs regarding CPL - maybe make this a topic of conversation of an upcoming Pilot Project call. Donna suggested that we ask the institutions to identify their "Veterans" CPL expert after the Military call. Do this prior to the ACE event so that there is some capacity building for training, etc. The group agreed.

The group discussed the challenges institutions are having in "bridging the gap" from military training to course outcomes. An example was given that a two separate veterans arrive at an institution and are exploring CPL for a course that has five learning outcomes. One veteran's military training has proved learning/proficiency in three of the outcomes while the other veteran's training has provided training for a different set of three learning outcomes. How do we bridge the gap? It is expensive for the institutions to create modules. It would be good for the pilot project to capture/provide anecdotal information on this process and how institutions are addressing this barrier. In concept, how can the pilot project assist in articulating the issue of modulization and would it be possible to eventually develop a modulization for something such as Welding 101 that could be accepted/used statewide and open-sourced?

There is also interest in getting some feedback from the students at the pilot institutions. Maybe during a technical assistance visit a student forum could be held.

Rebecca brought up the subject of transfer credit rules. It would be helpful to use similar protocol/methodology for CPL as for transfer/articulation. One idea is to pull together those who have transfer/articulation expertise to glean from them as to what makes sense for future work. Maybe this should not as part of the pilot but as part of the transfer conversation – maybe it could be part of the Spring 2015 OrACRAO conference? Rebecca would be willing to send a suggested participation list for the conference. Could be part of our work plan for fall 2014 or spring 2015, and could be a one-time event.

The group then reviewed the Pilot Project Overview and Timeline, suggestions for changes were made. Donna will make the changes and provide the updated document to the participating institutions. The group discussed the implementation plan template. Add the definition from the Standards for cross-functional teams. Cyndi shared that we need to make sure that the teams have advisors participating.

Donna suggested that a section regarding the development of training plans be added to the document. It was also discussed that a section be added regarding CPL data tracking status. Donna will need to work with the institutions regarding when those reports should also be submitted, her recommendation is that they align with the end of each term.

There is interest in adding a scale or something to the Plan Update that will be able to measure the progress happening. Chris provided a quick overview of the Change Based Model. The group discussed possibly using a similar model in the reporting to help identify where the institutions are in the process.

CPL Legislative Report

Donna walked the group through a quick overview of the upcoming HECC dates. The CPL Advisory Committee will need to have a pretty final product by the end of October. The group discussed using last year to be the beginning basis of this year's report. Donna will begin the draft version and as in previous years she will be the hub for version control.

Donna suggested that we use the next meeting to revisit the Advisory Committee's work plan in August to help inform the Recommendations for Future Steps section of the report. Donna will bring projector and laptop for "group editing".

Other Updates

Cyndi shared that Margaret Kimble has changed her role at Lane and is no longer going to be joining to the CPL Advisory Committee or Funding and Cost Analysis Workgroup. Cyndi will be assuming those roles in the future on behalf of the CASE Grant.