

Higher Education Coordinating Commission  
Credit for Prior Learning Advisory Committee

May 20, 2014

9:00-12:00pm

Chemeketa Community College  
4000 Lancaster Drive NE, Salem, OR 97309  
Building 3, Room 254

MEETING NOTES

**Members Present/Participating By Phone:** Lynn Browne, Craig Kolins, Marilyn Davis, Chris Brantley, and Rebecca Mathern

**Additional Attendees:** Matt Markee (College Board), Steve Erickson, Joy Ingerson (OBN), and Margaret Kimble, Cyndi Andrews.

**Staff Present:** Donna Lewelling, HECC

**Public Testimony**

No public testimony was given.

**Approval of Minutes**

There were no changes to the minutes as presented and the committee approved the minutes unanimously.

**Update on HECC Subcommittee Meeting**

The HECC Student Success and Institutional Collaboration (SSIC) Subcommittee asked that Staff work with members to identify the funding necessary to fund the proposal activities. In addition, the Subcommittee recommended the Standards for adoption. The Standards were adopted by the HECC the following day.

Donna shared with the group that Chair Nesbitt is very pleased that the Pilot Project is getting off the ground prior to the July 1st date. He publically thanked the Advisory Committee and staff for their hard work and quick response to the request for the development of the Standards.

Co-Chair Davis and Kolins congratulated everyone for their work in getting the Standards adopted.

### **Update on Funding and Cost Analysis Workgroup**

The group discussed the proposal. A few recommended changes were suggested such as adding the wording "includes travel" to the National Speaker Stipend, including language "(and include lodging, mileage, faculty release time)" for institutional stipends and to add into parenthesis (public community colleges, public universities, for profit not for profit) after the wording "postsecondary sectors" on first page, last paragraph.

Funding workgroup should look at the variety of funding models and weigh in on the pros and cons as part of their next steps.

Cyndi shared that awarding of CPL results in a loss of FTE reimbursement, tuition and fees. For instance for every 12 credits awarded for CPL results in the loss of tuition and fees revenue associated with those credits awarded. It will come up with institutions particularly if institutions will be paying faculty. So you have reduction in major revenue source and an increase in associated costs. The workgroup needs to consider this.

Lynn reminded everyone that the CPL credits don't fall under the financial aid umbrella - students pay for it out of pocket. It will be important to consider this in planning. In addition, it would be good for the pilot project to discuss within their cross functional teams regarding the impact of CPL on financial aid.

### **Other Statewide CPL Activities**

Craig and Donna shared that they presented at the OrACRAO conference earlier in the month. They provided the history on the journey in the development of the CPL Standards. They also shared the Standards and the FAQ's after the presentation.

The presentation went very well and the only big question that surfaced was around Military Credit. The question was "down in the weeds" around the acceptance of credit for military – MOS versus college of the Air Force, etc. There were also questions about transcription of credits and the funding of CPL. There were institutions who mentioned the reimbursement piece regarding AP & IB and that whether or not it is currently reimbursable at the State level. The group discussed the need for this information to be shared with the HECC Subcommittee and the Cost Analysis Workgroup.

Donna shared that she presented the history of the development of the CPL Standards with a group of WorkSource Oregon partners and community college participants who had gathered to discuss the possibility of awarding CPL for the National Career Readiness Certificate. Momentum is gaining around this topic and she will keep the group informed as information becomes available. There is interest in having this on a future CPL Agenda to discuss CIA questionnaire regarding NCRC for college credit that was generated, general information regarding the effort, etc. Donna will work with Craig and Marilyn to refine the agenda topic and then coordinate with Todd Nell at CCWD for the presentation.

Donna shared a brief background regarding TAACCT grants in Oregon. The TAACCT 4 proposal will contain a CPL component that includes the adoption of the CPL Standards. The Advisory Committee requested that Donna continue to monitor that the grant application language continue to stay in alignment with the work of the CPL Advisory Committee, etc. There is interest in leveraging the fall 2015 Professional Development Event for a statewide collaborative event with the TAACCT 4 Grant, should the grant be successful as the spring conference might generate some best practice measurement, etc. for sharing with everyone in the state.

### **CPL Pilot Project Overview**

The group reviewed the CPL Pilot Project Overview. The group discussed the deliverables associated with the Project.

Cyndi suggested that the quarterly reports be submitted by someone at the college who has decision authority, etc. Donna shared that her intention is for the reports be submitted by the POC for the college. The quarterly reports will more than likely be just an update on the progress to implementation.

The group discussed the cost analysis – will we be able to give them a general overview? It would be helpful to give them categories. It will be important to identify whether we are talking about costs or time spent as people are currently doing this as part of their current job activities. Change the wording on the Overview to "Conduct time/cost analysis". Should include the following types of information:

- Implantation costs/start-up costs (such as release time for cross-functional team, faculty development, etc.);
- Existing Costs (Time spent of existing positions)
- Ongoing costs (assessment, faculty release time to conduct assessment)

Chris suggested that a table be developed (percentage of time spent \* salary of the position) - allow for it to be kept unanimous if institutions prefer.

Lynn suggested that the morning session of the spring conference have a time for them to bring the information together to discuss it.

It was recommended that we use the same categories that we used for the professional development survey.

The group discussed the need to figure out a way to quantify it (based on students, credits, etc.) How many students do we expect will take advantage of it. Maybe it's based upon an X% increase - What would an X% increase look like at your college?

It will be important to identify what is the current number of students accessing CPL? What increase do you project for an increase? Maybe we should look at it by credit... That will help with the cost analysis as credits, making it easier to measure.

The group reiterated the need to figure out a way to get data related to CPL so we can tell the story. Does it really accelerate towards completion? Cyndi shared that the CASE Grant found that it really didn't in the areas of CTE Degrees and certificates - but it is important to be mindful of barriers, etc. CPL is likely better for students who are seeking transfer degrees.

### **MEMBERSHIP**

Donna shared that there has been quite a bit of turnaround in the membership of the Advisory Committee since last year. The committee instructed Donna to work on the membership roster during the summer and bring information to the Committee in September.

### **Next Meetings**

The group determined that it will be important to meet at least once prior to the first Pilot Project Call. Donna will work to secure a location at Chemeketa for future meetings. Craig offered his assistance in reaching out to Chemeketa leadership if necessary to make this happen.