



OREGON LANDSCAPE CONTRACTORS BOARD PRACTICAL SKILLS REGISTRATION FORM

Registration Deadline: June 15, 2018

Test Date: July 27, 2018

Register Early, Limited Space!

If you wish to take the practical skills exam, you must complete both pages of this registration form and return it to the LCB office along with payment (see next page). The practical skills exam is provided by the Oregon Landscape Contractors Association (OLCA). OLCA will send you information regarding your scheduled exam sections after July 1, 2018.

APPLICANT INFORMATION

Name _____

Current Home Address _____

City _____ State _____ Zip _____

Cell Phone (____) _____ Email _____

Have you submitted an application to the LCB? Yes No

(If no, the application is available at www.oregon.gov/lcb.)

EMPLOYMENT/WORK INFORMATION

Current Employer _____

Work Address _____

City _____ State _____ Zip _____

Work Phone (____) _____ Fax (____) _____

Owner/Manager's Name _____

STUDY MATERIAL

Study material for the practical skills hands on exam can be ordered through OLCA at: www.oregonlandscape.org. You can also find the plant list on their website. Please allow 2-3 weeks for processing and shipping.

Study material for the practical skills mini written exam can be ordered by calling the LCB at: (503) 967-6291.

SIGNATURE

By signing this registration form I agree to observe and comply with the procedures and policies of the exam provider.

SIGNATURE

DATE

PRACTICAL SKILLS REGISTRATION FEE

This fee must be paid by all applicants:

① \$ 100

PRACTICAL SKILLS SECTIONS

Check which section(s) you wish to be tested in. If this is your first-time testing, you may only test for sections within the same license phase (Planting license or Irrigation plus Backflow license). If you tested previously, you may select the sections you need underneath either license type.

<u>PLANTING LICENSE</u>	
Plants and Turf <input type="checkbox"/> .21 Plant ID <input type="checkbox"/> .24 Tree Planting & Staking <input type="checkbox"/> .51 Sod Installation <input type="checkbox"/> .52 Plant Layout	Design, Grading & Drainage <input type="checkbox"/> .61 Grading & Drainage <input type="checkbox"/> .62 Instrument

<u>IRRIGATION PLUS BACKFLOW LICENSE</u>	
Irrigation <input type="checkbox"/> .23 Lateral Repair & Head Adjustment <input type="checkbox"/> .72 Lateral Installation <input type="checkbox"/> .73 Mainline Installation <input type="checkbox"/> .74 Valve Repair <input type="checkbox"/> .75 Valve Wiring	

PRACTICAL SKILLS TEST FEE:

_____ Section(s) (marked above) x \$60 = \$ _____
Administrative Fee: \$ 120

Practical Skills Section Fees Total: ② \$ _____

WRITTEN SECTIONS

The practical skills exam requires passage of mini written sections. These sections may be taken through PSI (by making an appointment) or through the LCB on the same day as the practical skills exam. Check the section(s) below if you plan to take the mini written section(s) at the exam site on July 27, 2018.

<input type="checkbox"/> Plants & Turf	<input type="checkbox"/> Design, Grading & Drainage
<input type="checkbox"/> Irrigation	

MINI WRITTEN EXAM FEE(S):

The fees are \$75 for the first section and \$10 for each additional section per sitting.

Plants and Turf: (a) \$ _____
Design, Grading & Drainage: (b) \$ _____
Irrigation: (c) \$ _____

Mini Written Exam Fees Total (a+b+c): ③ \$ _____

(Example: Plants and Turf \$75, Design, Grading & Drainage \$10 = \$85)

TOTAL FEES

Total Fees Due with this Registration Form:

(Registration fee + Practical Skills section fee + Written Section fees) ①+②+③ = \$ _____

SPECIAL ACCOMMODATIONS: Check any special arrangements you require

- Spanish version of mini written exam
- If English is not your primary language and you are taking the exam in English, you may request additional time.

PAYMENT INFORMATION

- I have enclosed a check or money order. Please make payable to the Landscape Contractors Board; or
- I am paying the exam fees by credit card:
 ___ Visa ___ MasterCard ___ Discover

Credit Card Number

_____/_____
Expiration Date

Last 3 digits on back of card

Signature

Date

Submit completed registration form and payment to the LCB office at:
 2111 Front Street NE, Ste 2-101
 Salem, OR 97301
 or by Fax: (503) 967-6298
 or by email: lcb.info@oregon.gov

REQUIREMENT:

Business Course

An applicant that passes at least one phase of the practical skills/hands-on exam (e.g.; Planting or Irrigation) may choose to take an approved business course in lieu of the full written Laws, Rules & Business Practice exam. Attendance of the business course is valid for at least two years. This business course will be offered on July 28, 2018. Contact Clackamas Community College to register for the business course by phone: (503) 594-3292.

OPTIONAL:

Workshop/Orientation

On June 30, 2018, Clackamas Community College will hold a workshop that will help prepare candidates for the practical skills/hands-on exam. The workshop will be taught by both English/Español bi-lingual instructors. Contact Clackamas Community College to register for the workshops by phone: (503) 594-3292.

QUESTIONS??? Please call the LCB at (503) 967-6291 ext. 221.
 More information is also available on our website at: www.oregon.gov/lcb.