



Oregon Landscape Contractors Board

2111 Front St NE; Ste 2-101

Salem, OR 97301

503-967-6291

503-967-6298 fax

CHANGE TO ACTIVE STATUS REQUEST

There is a \$50 fee to change each license from inactive to active status if not done at renewal time.

Please change the status to active for the following license(s):

Landscape Construction Professional License # _____ (5 digit)

Name _____

The Landscape Construction Professional will need to submit certificates of completion for 16 Continuing Education Hours (CEH) for the previous 2 years with this form before the status of the license can be changed to active.

Business License # _____ (4 digit)

Business Name _____

The business must submit a current surety bond, liability insurance coverage, and worker's compensation coverage (if applicable), if not already on file with the LCB, and meet all licensing requirements before the status of the license can be changed to active.

Signature: _____ Date: ____/____/____
Licensee/Owner/Member/Officer

PLEASE NOTE: This change becomes effective when all documentation and license requirements have been met and approved.

PAYMENT INFORMATION

LCP \$50 Business \$50 Both \$100

Visa MasterCard Discover Amt. of Payment _____

Account # _____ CVC# _____ Exp. Date _____

Signature _____

Name on Card _____

You may fax, email or mail this form to:
LCB • 2111 Front St. NE; Suite 2-101 • Salem, OR 97301
Fax 503-967-6298 • LCBinfo@lcb.state.or.us