



Oregon

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July 10, 2014

TO: Land Conservation and Development Commission

FROM: Bob Rindy, Senior Policy Analyst

SUBJECT: **Agenda Item 15, July 24-25, 2014, LCDC Meeting**

CITIZEN INVOLVEMENT ADVISORY COMMITTEE (CIAC) REPORT AND RECOMMENDATION FOR APPOINTMENT OF NEW MEMBERS

I. AGENDA ITEM SUMMARY

This item is intended for Land Conservation & Development Commission (LCDC or commission) to appoint three new members to its Citizen Involvement Advisory Committee (the committee or CIAC). This memo describes the three appointees who are recommended by the director and a joint interview committee that included the director, members of the department and the CIAC. This memo also reports on recent activities of the CIAC.

For additional information about this report please contact, Bob Rindy at 503-934-0008 or at bob.rindy@state.or.us or Casaria Taylor at 503-934-0065 or at casaria.taylor@state.or.us.

II. BACKGROUND

CIAC is a permanent committee established by state law (ORS 197.160) to advise LCDC regarding citizen involvement and Statewide Planning Goal 1. CIAC is comprised of eight volunteers, one from each of Oregon's five Congressional Districts, and three at-large positions. LCDC appoints committee members to four-year terms.

The committee furthers citizen involvement in land use planning by advising LCDC on all matters concerning citizen involvement and the statewide planning program. In addition, the committee advises the department and local governments about ways to enhance citizen involvement, assists the department about methods to educate and inform Oregonians about citizen involvement, gathers and disseminates information about citizen involvement techniques, and reviews local government plans and programs concerning citizen involvement, including changes to such plans and programs.

Resignation of CIAC Members: The committee is losing three members: In December,

CIAC vice chair Don Greene resigned from the committee due to health reasons prior to completing his second term. Don has served on the committee since 2008 as an “at large” member. In January 2014, recently appointed District 2 member David Sykes also resigned, indicating that recent unforeseen changes to his business will make it too difficult to devote sufficient time to the CIAC. In May, CIAC member Debora Martzahn emailed the chair and the department indicating that “if you have two good candidates for at-large positions, I'd like to resign. I have served a full term and my other commitments are greater now than ever before.” Debora has served one full term on the CIAC beginning January 2010.

The department deeply appreciates the service of these departing members and the particular efforts they made to further the goals and work program of the committee. The CIAC is an all-volunteer committee and members are not compensated for their work (except for travel to meetings).

III. RECOMMENDATION

The Department of Land Conservation & Development (DLCD or the department) received one application for the District 2 position and five applications for the at-large CIAC appointment. However, one at-large candidate subsequently dropped out. All the candidates were very qualified for these positions. The department, in consultation with CIAC chair Gregory McClarren, decided that, since the department had received a viable District 2 application, it would not further extend the recruitment.

The department and the CIAC agreed to an interview committee consisting of the DLCD Director (Jim Rue), the CIAC vice chair of CIAC (Sadie Carney) and department staff (Bob Rindy and Casaria Taylor).

On July 8 the committee met and interviewed the four at-large candidates. The committee agreed that the one candidate for the District 2 position was very qualified and, due to his previous service as Association of Oregon City Planning Directors representative to the committee, an interview was not necessary. After interviewing the four at-large candidates, the department agreed to the following recommendations for new CIAC members:

District 2: The department received one application for the District 2 CIAC position, from Phil Stenbeck of the city of Prineville. For several years Phil (at that time a Douglas County planner) attended CIAC meetings as a designated representative for the AOC PD. More recently, Phil became the planning director for the city of Prineville and relocated to that city. Based on his long association with this committee and attendance at its meetings, DLCD and the CIAC chair agreed to recommend the appointment of Phil to the committee.

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Phil is currently the city of Prineville planning director and has also served as the Jefferson County planning director, the Crook County assistant planning director and as a senior planner for Douglas County Planning. He has worked on programs for a broad range of land use issues in Oregon and is also a certified Flood Plain Manager.

At its meeting July 10, the CIAC concurred with that recommendation and agreed to forward Phil Stenbeck to LCDC for appointment to CIAC as the District 2 member.

At Large Position: The department received five applications for the at-large CIAC appointment. However, one candidate subsequently dropped out. On July 8, the interview committee interviewed all four candidates for the open CIAC positions and selected two candidates to recommend to CIAC and LCDC – Jerry Gerspach and Marissa Grass (see information below).

On July 10, the CIAC met and agreed to recommend these two candidates (and Phil Stenbeck) for appointment by LCDC. The department strongly recommends these candidates – each of them meet all the qualifications for CIAC members and each has a strong background and interest in citizen involvement. The recommended candidates are:

1. Jerry Gerspach: Works in the Port of Portland's (Port's) Noise Management Department (since 1978) with a particular focus on community outreach. Jerry has a strong understanding of communications tools and messaging for effective outreach. He plans community outreach events for the port and has long experience in high-conflict situations due to years of front-line service on the Port's Noise Hotline. He is interested in discussing ideas and techniques with the CIAC.
2. Marissa Grass: Is an associate planner with the city of Tigard, where she has been the public involvement lead for several planning projects, including the urban forestry code revisions project which received an American Planning Association National Planning Excellence Award and a Professional Achievement in planning award. She is the staff liaison to the city of Tigard Committee for Citizen Involvement.

IV. UPDATE ON OTHER CIAC ACTIVITIES

In addition to discussion about CIAC vacancies reported above, at its recent (July 10) meeting the CIAC discussed its annual work program, including:

1. STAR awards for exceptional citizen involvement programs. This award recognizes organizations or individuals for outstanding citizen involvement efforts. Debra provided a draft of the announcement seeking nominations and indicated that it will be sent very soon.
2. Obtain data on citizen involvement programs. Sadie Carney presented a final draft of a proposed survey to be sent to all cities and counties. There was discussion about trying to obtain help from LOC and AOC in providing this survey to all local governments, as well as to special districts. On a related matter, Bob Rindy indicated the department has a list of local governments

indicating whether or not they have an independent Committee for Citizen Involvement or use the planning commission or other governing board. He indicated this data is based on official "plan amendment" (PAPA) notices. One thing that has become clear lately is that many jurisdictions that send a letter to CIAC indicating a change from their independent CCI to the planning commission do not realize they are supposed to also give PAPA notice. As such, this data may have some gaps.