MCB
OREGON MORTUARY & CEMETERY BOARD
Regulating Death Care Facilities & Practitioners in Oregon.

BOARD MEETING AGENDA

July 23 2013, 9:00 am - until end of business
Portland State Office Building, **Room 445**

I Call to Order

General Session is scheduled to start at 9:00 am, and will continue until the end of business. Executive Session (closed to public) will follow, continuing until the end of business. The Board does expect to come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and possible other applicable Board business. The Board meeting is anticipated to last more than three hours, and the Board plans to continue Board business with a working lunch.

II General Session

A Approval of Meeting Minutes

* **1** Board Regular Meeting Minutes, Draft - May 28 2013
* **2** Board Special Meeting via Teleconference Draft - June 20 2013

B Vice-President's Comments

1 Board Member / Positions Update
2 September 24 and 25 2013 Meetings in Bend
3 Assistant Attorney General Riemenschneider

* C Presentation and Approval of Executive Director's Report for July 2013

Investigative Report Extension Request for cases more than 60 days in age, pursuant to ORS 676.165.

D Public Comments

The Board welcomes public comments. A sign-up form will be available before start of General Session for public comment. Anyone wishing to address the Board is asked to sign up, and will be recognized at this time by the Board President. Written copies of comments are appreciated.

E General Discussion & Action Items

	1	OMCB Upcoming Meeting Topic & Location Forecast	Gaines
	2	General Legislative Update	Gaines
	3	2013-15 Budget Cycle Status and Process Update	Gaines
*	**4**	Board Best Practices Question and Answers / Update	Goolsby
*	**5**	Administrative Fee Schedule requires Board approval annually	Nelson
	6	Policy Subcommittee Meeting update	Nelson

* **F Licensing Actions** - Requests for Board Approval of Transfer of Apprenticeship, initial License, Certificate or Registration Application, Change of Location, Name Changes, Special Requests, etc.

* III Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (k)

IV General Session

Board actions as result of Executive Session.

V Adjournment

This proposed agenda subject to last minute changes without prior notice. The meeting location is accessible to persons with disabilities. A request for an interpreter or other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Carla Knapp, 971-673-1507 or carla.knapp@state.or.us.

To attend online: https://oregonconnect.ilinc.com/join/vwkszfp (See OMCB Virtual Meeting Instructions for additional details available on our website)

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* Indicates new material in your packet. Refreshments provided for Board members and guests.
** Indicates additional agenda item (handout distributed at Board meeting) since packet was issued.