



MCB

OREGON MORTUARY & CEMETERY BOARD

Regulating Death Care Facilities & Practitioners in Oregon.

EXECUTIVE DIRECTOR'S REPORT for March 2015

Overview

This report covers the period from January 25th, 2015 through March 30th, 2015.

Administrative

2013 - 2015 Biennium Budget (July 2013 through June 30 2015)

The following chart includes a summary of the total expenses against the 2013 - 2015 budget plan, starting with the first month, July 2013, through the most current reconciled available. **Detailed reports are reviewed by the Board treasurer and are also available for review at the Board office.**

As you can see, now that we are post renewal for the majority of the transactions, our revenue numbers have picked up. Because of a number of factors including a retirement, we are no longer projecting a shortage of limitation (the Board can hold open the position to accumulate savings).

	2013 - 2015 TOTAL LAB <i>Limitation approved by Legislature</i>	Biennium to Date Actuals thru Feb 2015	Budget Pace 88%
<i>Beginning Cash Balance</i>	\$ 474,174	\$ 582,813	
Revenues	\$ 1,598,351	\$ 1,430,385.87	89%
Total Projected Avail Cash	\$ 2,072,525	\$ 2,013,198.87	
Personal Services	\$ 1,011,753	\$ 911,339.69	
Services & Supplies	\$ 397,352	\$ 276,788.50	
Total Expenses	\$ 1,409,105	\$ 1,188,128.19	84%
<i>Ending Cash Balance</i>	<i>Projected end of Bi</i> \$ 663,420	<i>Current Balance*</i> \$ 825,070.68	
Coverage (6-9 months minimum)*	14.7 months	(45k)18.3 months	

**Coverage and Anticipated Revenue Distribution Cycle. Revenue from licensing fees is billed once a year, for facilities in one year and individuals in the list. This concentrates revenue around the end of the calendar year and is part of why the Board must maintain a higher than average ending balance at the end of each fiscal year and each biennium. The Board also self-insures against unknown expenses such as costs associated with hearings. Please also note that there is a difference between limitation (authorization to spend) and cash on hand. If we anticipate exceeding our budgeted amounts for any expense line items, we must seek that additional limitation authority from the Oregon Legislature.*

2015 - 2017 Biennium Budget (July 2015 through June 30 2017)

The Governor's office has released the Governor's Budget (GB) which is the version that has been submitted to the Legislature. The Governor's Budget is substantively similar to the Agency Request Budget.

The full GB Budget is available for review at the Board Office.

Staffing

Long-time employee Merrill Creagh retired from State service on March 1st. Merrill was most recently serving in a limited duration position as an Investigator, and was key in supporting the elimination of the case backlog this years as well as in supporting facility inspections. We will miss her and thank her for her years of service as part of our team.

The Board is pleased to be working with David Linn, a Master's Program student from PSU who is serving his Internship with OMCB. David will be working on a number of projects, including developing communication and program strategies related to improving the Board's website, emergency preparedness, indigent disposition program management, apprenticeship and impacts of cemetery management. Said differently, David is contributing to many of our strategic objectives and we are pleased to have the opportunity to work with him.

Operational Summary Statistics- Licensing

Type of License	Nov 14 2014	Mar 30 2015*	Trend	Change
Death Care Consultants	0	0	—	0
Embalmer Apprentices	43	33	▼	(10)
Funeral Service Practitioner Apprentices	52	49	▼	(3)
Interns	9	16	▲	7
Embalmers (Embalmer Only)	18	22	▲	4
Funeral Service Practitioners (FSP Only)	179	180	▲	1
Combination License: Embalmer	388	395	▲	7
Combination License: FSP	388	395	▲	7
Military Combination License: Embalmer	0	0	—	0
Military Combination License: FSP	0	0	—	0
Preneed Salespeople	201	227	▲	26
Funeral Establishments	196	196	—	0
Immediate Disposition Companies	8	7	▼	(1)
Crematoriums	67	65	▼	(2)
Cemeteries, Operating	477	461	▼	(16)
Cemeteries, Registered Non-Operating	48	48	—	0
Removal Registrations	27	28	▲	1
Alternative Disposition Facilities	1	1	—	0
Combined Total of all Licenses, Registrations:	2102	2123	▲	21

*Note: All facility and apprenticeship licenses expired January 1; as of March 25 2015, there are 16 cemetery renewals that have not been returned as of this date.

Licensing Exam Histories

FSP Exam Date	FSP Pass Rate		Score Range		
	Passed	Failed		Highest Score	Lowest Score
Jan 29 2015	7	5	58%	86.5%	62.0%
Sept 15 2014	7	3	70%	89.0%	60.5%
July 31 2014	6	9	40%	84.5%	59.5%
May 9 2014	4	2	66%	84.0%	65.5%
Mar 27 2014	3	4	43%	90.0%	64.5%
Jan 23 2014	4	4	50%	91.0%	68.0%
Oct 18 2013	8	5	62%	91.5%	70.0%
July 26 2013	14	9	61%	85.0%	62.5%
Jan 25 2013	2	4	33%	88.0%	52.5%

DCC Exam Date	DCC Pass Rate			DCC Score Range	
	Passed	Failed		Highest Score	Lowest Score
Jan 29 2015	0	0	0%	0.0%	0.0%
Sept 15 2014	0	2	0%	67.0%	57.0%
Jul 31 2014	0	0	0%	0.0%	0.0%
May 9 2014	0	0	0%	0.0%	0.0%
Mar 27 2014	0	0	0%	0.0%	0.0%
Jan 23 2014	0	0	0%	0.0%	0.0%
Oct 18 2013	0	1	0%	0.0%	53.0%
July 26 2013	0	0	0%	0.0%	0.0%
Jan 25 2013	0	1	0%	0.0%	63.0%

2014 National Exam Statistics (used as Embalmer Exam)	Passed	Failed	Rate
Arts, First Time	1437	1106	77%
Arts, Repeater	315	114	36%
Arts, Total	1752	1220	70%
Sciences, First Time	1431	1111	78%
Sciences Repeater	299	88	29%
Sciences, Total	1730	1199	69%

Licensing Transactions Executed Pursuant to Delegated Authority

- 1 **Permanently Lapsed Individual Licenses**, with effective date: **None**.
- 2 **Unqualified Applicants**: **None**.
- 3 **Individual Licenses Inactivated**, with effective date:
 - a **Bodzin**, Maximilian T - AE and AF under Kevin Stephens, February 27 2015.
 - b **Bozarth**, John Thomas - AF under Arnold D Gogan, February 27 2015.
 - c **Eshelby**, Daren D - AE and AF under Christopher S Waud, March 4 2015.
 - d **Mueller**, Garrett James - AE and AF under Garry Zwaschka, December 23 2014.
 - e **Nedea**, Cristina Agnetha - AE under Laura Kaufman, March 9 2015 (apprenticeship maximum).
 - f **Sardarian**, Nathan S - AF under Robert Alan Gordon Sr, December 31 2014.
 - g **Worman**, Jason J - AF under John S Springer, March 16 2015.
- 4 **Individual or Facility Licenses Suspended**: **None**.
- 5 **Facility Licenses Inactivated**, with effective date:
 - a Ione Lexington Cemetery Maintenance District (established under ORS 265) dba **Sandhollow Cemetery**
1.5 Miles on Barclay Road (from Sandhollow Road)
Lexington OR 97839

CS-0339, December 31 2014, closed (not owned by District and is inaccessible to public).
 - b Rest-Haven Memorial Park Funeral Home Inc (Charles M B Wiper III, 75%; Charles M B Wiper IV, 25%)
dba **All Cremation Services**
390 West 39th Avenue
Eugene OR 97405

IM-9064, December 31 2014, closed. Permanent Records will be located at Rest-Haven Memorial Park
Funeral Home | 3900 South Willamette Street | Eugene OR 97405.
- 6 **Licenses Revoked**, effective date: **None**.

AD: Alternative Disposition Facility; **AE**: Apprentice Embalmer; **AF**: Apprentice FSP; **CE**: Cemetery; **CM**: City owned Cemetery; **CO**: Combination Embalmer and FSP; **CR**: Crematory; **CS**: Special Tax District owned Cemetery; **CY**: County owned Cemetery; **DC** = Death Care Consultant; **EM**: Embalmer; **FE**: Funeral Establishment; **FS**: Funeral Service Practitioner; **IP**: Intern Permit; **PN**: Preneed Salesperson; **RR**: Removal Registration.

Inspections

Completed Since Last Board Meeting

Facility Type	Onsite	Records
Funeral Establishment	45	4
Cemeteries	129	40
Immediate Disposition Co	2	2
Alternative Disposition Co	0	0
Crematory	18	2
Total Facility Inspections*	194	48

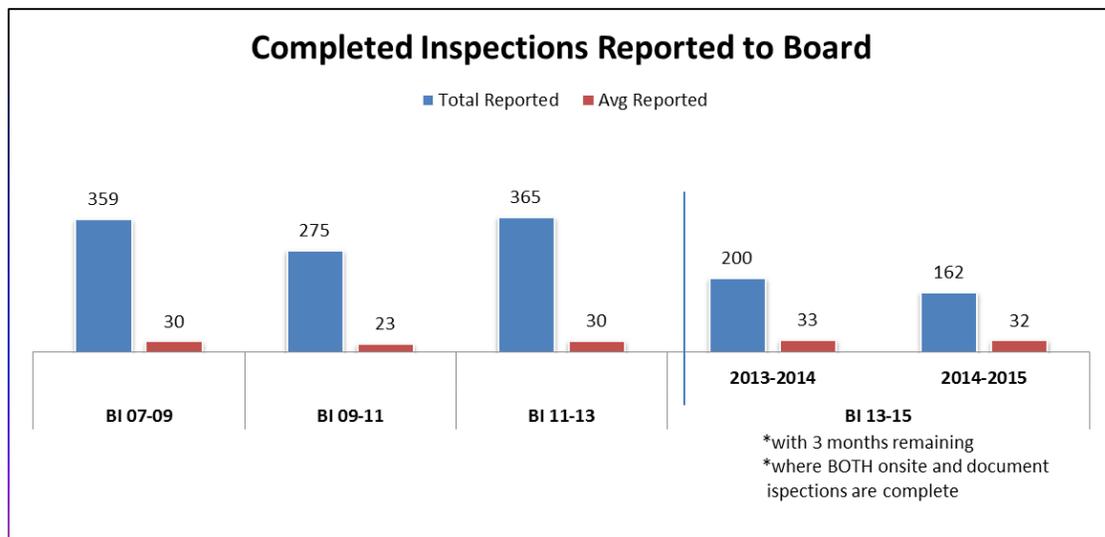
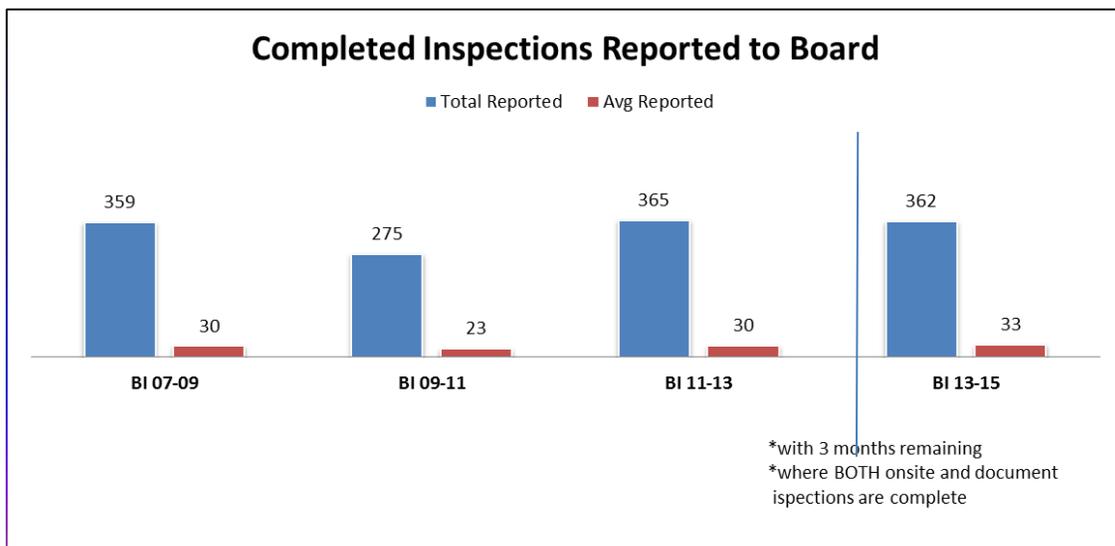
** completed since last Board meeting*

FY13-15 Biennium Total & Remaining

Facility Type	Total	Onsite	Records
Funeral Establishment	196	185	55
Cemeteries	456	444	211
Immediate Disposition Co	7	8*	5
Alternative Disposition Co	1	1	0
Crematory	65	56	17
Total Facility Inspections	725	694	288
Remaining		31	437

**one IDC has been inspected 2x this biennium.*

The following charts show biennium totals using data only when BOTH On-site and Document Inspections are complete for consistency with Legislative KPM reporting.



Investigations

We are making adjustments to the reporting, so are providing limited tables and no charts for this report only.

Meeting	First Time Cases	Bringing Back
Jun-14	45	9
Sep-14	30	35
NOV 2014	34	4
JAN 2015	23	5
Mar-15	41	3

Open Cases-Intake or Investigation= 9	Current Aging	In 60 Days
0-30 Days	4	
31-60 Days	3	
61-90 Days	2	4
91-120 Days	0	3
120-180 Days	0	2
Over 180 Days	0	0

NOTE: No extension of case reporting for up to an additional 60 days under ORS 676.165 is needed!