

LICENSING ACTIONS

For consideration by the Board **April 12 2016**

This document includes pending licensing actions ready Board review and approval.

F Licensing Actions - Requests for Board Approval of initial License, Certificate or Registration Application, Change of Location, Name Change, Special Request, Transfer of Apprenticeship, etc.

1 Approval of New Trainee (Apprentice) Certificates, with effective date:

- a **Torralba-Garcia**, Lucia Lizbeth: AE and AF under Paul L Rupp, February 19 2016.
- b **Prince**, Dennis Troy: AE and AF under Tamara L Stewart, February 26 2016.
- c **Thorne**, Windy D: AF under Kim Roger Coles, February 8 2016.
- d **Reffett**, Andrew H: AF under Bret D Benzley, February 17 2016.
- e **Parkinson-Eagan**, Devynn S: AF under Kyle M Walsh, March 4 2016.
- f **Cobb**, E Blaine: AF under Jacob C F Boulet, March 14 2016.
- g **Caswell**, A J: AE and AF under Robert H McNeilly, March 3 2016.
- h **Schurman**, Jordan W: AE and AF under Adam Brooks Carpenter Lane, March 18 2016.
- i **Husby**, Julie I: AF under William G Saul Jr, March 21 2016.
- j **Cortazar**, Brianna N: Intern under John C Gerbish, March 28 2016.
- k **Rupp**, Joelle L: Intern under Charles J Loyd, March 28 2016.
- l **Morgan**, Lolita R: Intern under Christine A Jackson, April 1 2016.

2 Request for Transfer of Trainee (Apprentice) Certificate, with effective date:

- a **Parkinson-Eagan**, Devynn S: AE from Glenn R Dixon to Kyle M Walsh, February 26 2016.
- b **Dotson Sr**, Michael L: AE and AF from Jerome Daniel to Aaron J Adams, March 8 2016.
- c **Drake**, Dustin L: AE transfer from Angela McKenzie-Tucker to Stephanie Kuykendall, March 19 2016.
- d **Drake**, Dustin L: AF transfer from Angela McKenzie-Tucker to Ryan Hal Branin, March 19 2016.

3 Approval of New Funeral Service Practitioner (FSP) License, with effective date:

- a **Bodzin**, Maximilian T, February 8 2016.
- b **Taylor**, Adrienne Janel, February 17 2016.
- c **Allen**, Colin R, March 11 2016.
- d **Albee**, Cole Irwin, March 15 2016.
- e **Cilley**, Christina Lynn, April 1 2016.

4 Approval of New Embalmer License, with effective date:

- a **Cilley**, Christina Lynn, April 1 2016.

5 Approval of Reciprocity Application (At no time shall a license be issued to a reciprocal applicant before qualifications have been verified and Board approval has been received.):

- a **Reffett**, Andrew H: Embalmer License (Florida)
- b **Reffett**, Andrew H: FSP License (Florida)*
- c **Sutton**, Holly D: FSP License (Georgia)* * Pending successful completion of FSP Exam April 22 2016.

6 Approval of New Preneed Salesperson Registration Certificate, with effective date:

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| a McHatton Jr , Robert J: Feb 23 2016. | f Garrod , Robert L: March 16 2016. |
| b Bobzien , Richard Steven: March 1 2016. | g Fritz , Portia E: March 21, 2016. |
| c Lewis , Andrea J: March 1 2016. | h McGanty , Stephanie Marie: March 31 2016. |
| d Metcalfe , K David: March 9 2016. | i Houle , Randal C: April 1 2016. |
| e Davenport , Margie A: March 10 2016. | j Edington , Anna E: April 6 2016. |

7 Approval of New Death Care Consultant (DCC) License, with effective date: None.

8 Approval of New Funeral Establishment License, with effective date:

- a** Cornwell Acquisition Company LLC dba
Cornwell Colonial Chapel / Wilsonville
29222 SW Town Center Loop E
Wilsonville OR 97070

Change of ownership due to sale. Temporary Authority to Operate granted April 1 2016, pending formal Board approval. Prior ownership, name and license number: Wilsonville Funeral Service Inc dba Cornwell Colonial Chapel / Wilsonville (FE-8563)

- b** Cornwell Acquisition Company LLC dba
Simon-Cornwell Colonial Chapel
390 North 2nd Street
Woodburn OR 97071

Change of ownership due to sale. Temporary Authority to Operate granted April 1 2016, pending formal Board approval. Prior ownership, name and license: Ringo-Cornwell Funeral Chapel Inc dba Simon-Cornwell Colonial Chapel (FE-8776)

- c** Cornwell Acquisition Company LLC dba
Woodburn Funeral and Cremation Service
1000 Belle Passi Road NE
Woodburn OR 97071

Change of ownership due to sale. Temporary Authority to Operate granted April 1 2016, pending formal Board approval. Prior ownership, name and license: Simon Funeral Chapel Inc dba Woodburn Funeral and Cremation Service (FE-8798)

9 Approval of New Certificate of Authority to Operate a Cemetery, with effective date:

- a** St Rose of Lima Catholic Church Monroe Oregon dba
St Rose of Lima Cemetery
Coon Road
Monroe OR 97456

Change of ownership due to bankruptcy. Temporary Authority to Operate granted March 24 2016, pending formal Board approval. Prior ownership, name and license: Roman Catholic Archbishop of Portland in Oregon, and Successors, a Corporation Sole dba St Rose of Lima Cemetery (CE-0669)

- b** Michael Dale Terwilliger dba
Twin Oaks Memorial Gardens and Mausoleum
34275 Riverside Drive SW
Albany OR 97321

Initial license application. Temporary Authority to Operate granted March 10 2016, pending formal Board approval.

- c** Helix Cemetery Maintenance District 4 dba
Greasewood / Finnish Cemetery
Midway Road
Adams OR 97810

Initial license application. Temporary Authority to Operate granted March 29 2016, pending formal Board approval.

* Indicates new material in your packet.

** Indicates additional agenda item (handout distributed at Board meeting) since packet was issued.

- d** Helix Cemetery Maintenance District 4 dba
Holdman Cemetery
 Half mile west of Holdman
 Pendleton OR 97801

Initial license application. Temporary Authority to Operate granted March 29 2016, pending formal Board approval.

- e** Helix Cemetery Maintenance District 4 dba
Myrick Cemetery
 Myrick and Hudemann Road
 Adams OR 97810

Initial license application. Temporary Authority to Operate granted March 29 2016, pending formal Board approval.

- f** Cornwell Acquisition Company LLC dba
Belle Passi Memorial Mausoleum
 1000 Belle Passi Road NE
 Woodburn OR 97071

Change of ownership due to sale. Temporary Authority to Operate granted April 1 2016, pending formal Board approval. Prior ownership, name and license: Belle Passi Memorial Inc dba Belle Passi Memorial Mausoleum (CE-0717)

10 Approval of New Certificate of Authority to Operate a Crematory, with effective date:

- a** Cornwell Acquisition Company LLC dba
Valley Crematorium Inc
 1000 Belle Passi Road NE
 Woodburn OR 97071

Change of ownership due to sale. Temporary Authority to Operate granted April 1 2016, pending formal Board approval. Prior ownership, name and license: Belle Passi Memorial Inc dba Belle Passi Memorial Mausoleum (CE-0717)

11 Approval of New Immediate Disposition Company License, with effective date: None.

12 Approval of New Certificate of Authority to Operate an Alternative Disposition Company: None.

13 Approval of Funeral Establishment Facility Location Change, with effective date: None.

14 Approval for Facility Name Change, with effective date:

- a** St George's Episcopal Church of Roseburg dba
St George's Episcopal Church of Roseburg Columbarium
 1024 SE Cass Avenue
 Roseburg OR 97470

Name Change for both owner and facility. Temporary Authority to Operate granted March 3 2016, pending formal Board approval. Previous owner name, facility name and license number: St George's Episcopal Church dba St George's Episcopal Church Columbarium (CE-0255)

* Indicates new material in your packet.

** Indicates additional agenda item (handout distributed at Board meeting) since packet was issued.

b Eureka Cemetery & Mausoleum Association

1101 NE Yaquina Heights Drive
Newport OR 97365

Name Change for both owner and facility. Temporary Authority to Operate granted March 10 2016, pending formal Board approval. Previous owner, facility name and license number: The Eureka Cemetery Association (CE-0001)

- 15 Approval of New Certificate of Removal Registration**, with effective date: (A Certificate of Removal Registration allows funeral directors employed by a licensed funeral establishment (FE) licensed in a contiguous state, for the limited purpose of removing dead human bodies from Oregon, prior to submitting a report of death. In order to qualify, an FE must be located in a neighboring state with removal laws substantially similar to Oregon's. Each branch of a registrant's FE is a separate establishment and must be registered as a fixed place of business. ORS 432.317(9); ORS 692.160(a); ORS 692.270 (Once approved, registrations remain valid until surrender, change of ownership or Board action.) **None.**

16 Action Items - Special Request:

Per Oregon Administrative Rule (OAR) 830-030-0000 (12), it is the responsibility of each licensed facility to assign a manager for each facility and to notify the Board in writing within 30 days of the assignment. In the case of funeral establishments and immediate disposition companies, the manager must be an Oregon licensed funeral service practitioner.

Robert Gordon Jr, holds an Oregon FSP License, and currently resides in Huntington Beach, California. He would like to be the manager for Klamath Tribute Center LLC. When asked how he would fulfill his manager duties remotely, he responded:

"Through daily calls, conference call, daily reporting and a monthly site visit, I am able to provide management for this small startup location. For over 20 years, I have served as a regional manager for clusters of significantly larger locations at the same time. This is a family business that we share in the responsibility to ensure its growth and success over time. If the state authority requires an on-site manager of record, let me know and we will assign one of our licensees. My oversight will remain the same."

This document may be appended or otherwise updated up to the time of the meeting.