March 11, 2019

The Board is performing a standard review of all Chapter 811 administrative rules. Please note, most of the suggested proposed language changes are grammatical, but the public is welcome to comment on any of the rules that have been referred to rulemaking. Additional changes could be made by the Board.

Two rulemaking hearing dates are set: May 15 (Eugene) and July 25 (Salem)
NOTICE OF PROPOSED RULEMAKING
INCLUDING STATEMENT OF NEED & FISCAL IMPACT

CHAPTER 811
BOARD OF CHIROPRACTIC EXAMINERS

FILING CAPTION: Standard Rule Review Chapter 811 Divisions 10 and 15

LAST DAY AND TIME TO OFFER COMMENT TO AGENCY: 07/25/2019 12:00 PM
The Agency requests public comment on whether other options should be considered for achieving the rule's substantive goals while reducing negative economic impact of the rule on business.

CONTACT: Kelly Beringer
503-373-1573
kelly.beringer@oregon.gov

Filed By:
Kelly Beringer
Rules Coordinator

HEARING(S)
Auxiliary aids for persons with disabilities are available upon advance request. Notify the contact listed above.

DATE: 07/25/2019
TIME: 9:00 AM - 10:00 AM
OFFICER: Franchesca Vermillion DC
ADDRESS: OBCE Administrative Office
530 Center St NE
Suite 620
Salem, OR 97301

SPECIAL INSTRUCTIONS:
Call in access will be available.

NEED FOR THE RULE(S):
Standard review of Divisions 10 and 15

DOCUMENTS RELIED UPON, AND WHERE THEY ARE AVAILABLE:
ORS 684 and OAR 811

FISCAL AND ECONOMIC IMPACT:
None

COST OF COMPLIANCE:
(1) Identify any state agencies, units of local government, and members of the public likely to be economically affected by the rule(s). (2) Effect on Small Businesses: (a) Estimate the number and type of small businesses subject to the rule(s); (b) Describe the expected reporting, recordkeeping and administrative activities and cost required to comply with the rule(s); (c) Estimate the cost of professional services, equipment supplies, labor and increased administration required to comply with the rule(s).
No entities are economically affected; approximately 1950 small businesses subject to the rules. No additional cost to comply with proposals; no cost for professional services, etc.

**DESCRIPTIE HOW SMALL BUSINESSES WERE INVOLVED IN THE DEVELOPMENT OF THESE RULE(S):**

Small businesses are invited to comment on the proposed changes.

**WAS AN ADMINISTRATIVE RULE ADVISORY COMMITTEE CONSULTED? NO IF NOT, WHY NOT?**

This is a scheduled review of the divisions, and no major issues appear to need the RAC consultation. Should the need arise the OBCE may convene RAC

**RULES PROPOSED:**


**AMEND: 811-010-0005**

**RULE SUMMARY:** Standard review; one term added; minor grammatical changes

**CHANGES TO RULE:**

811-010-0005

**Definitions**

As used in OAR Chapter 811 unless otherwise required by context:

1. "Advertising" means any form of promotional or educational information.
2. "Applicant" or "Subject Individual":
   a. "Applicant" means a person applying for a license to practice chiropractic in this state, or applying for certification as a chiropractic assistant in this state.
   b. "Subject individual" means a person from whom the Board may require fingerprints for the purpose of enabling the Board of Chiropractic Examiners to request a state or nationwide criminal records check. Under this chapter, subject individual means applicants for doctor of chiropractic license, chiropractic assistant certification, and any licensee or certificate holder under investigation as ordered by the Board.
3. "Chiropractic Physician" means a physician licensed to practice chiropractic under the provisions of ORS 684.40.
4. "Patient" means any person who is examined, treated, or otherwise provided chiropractic services whether or not the person has entered into a physician/patient relationship or has agreed to pay a fee for services.
5. "Advertising" means any form of promotional (educational) information.
6. "Food" means nutritive material taken into an organism for the growth, work, or repair and for maintaining the vital processes; anything that nourishes or sustains it.
7. "Good moral character" means an applicant or subject individual who has not:
   a. Committed an offense or crime involving moral turpitude;
   b. Committed an act or crime involving dishonesty, fraud, deception, misrepresentation, gross negligence, or incompetence;
   c. Had a professional license revoked or suspended by this state, a political subdivision of this state, or a regulatory board in another jurisdiction in or outside the United States, or voluntarily surrendered a professional license in lieu of disciplinary action;
   d. Displayed evidence of an existing and untreated drug, alcohol, or mind-altering substance abuse or
(e) Been subject to academic probation, expulsion, and/or disciplinary action.
(6) “Licensee” or “certificate holder” means a chiropractic physician or a certified chiropractic assistant. Licensee is used throughout these rules to refer to both types of regulated individuals.
(7) “Nutritional Supplement” means vitamins, minerals, herbs, meal supplements, sports nutrition products, natural food supplements, and other related products used to boost the nutritional content of the diet.
(8) “Over-the-counter” and “Nonprescription drugs” means substances which may be sold without a prescription and, which are prepackaged for use by the consumer, and labeled in accordance with the requirements of the statutes and regulations of this state and the federal government.
(9) “Patient” means any person who is examined, treated, or otherwise provided chiropractic services whether or not the person has entered into a physician/patient relationship or has agreed to pay a fee for services.
(10) “Prescription drug” or “legend drug” means a drug which is:
(a) Required by federal law, prior to being dispensed or delivered, to be labeled with either of the following statements:
(A) “Caution: Federal law prohibits dispensing without prescription”; or
(B) “Caution: Federal law restricts this drug to use by or on the order of a licensed veterinarian”; or
(b) Required by any applicable federal or state law or regulation to be dispensed on prescription only or is restricted to use by appropriately licensed practitioners only.
Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.150
811-010-0015
Filing Addresses ¶

Each licensee and certificate holder shall provide their current business and mailing addresses, including all practice locations, with the Board. Each licensee and certificate holder shall also provide their current electronic mail address. Licensees and certificate holders shall notify the Board in writing of any change, giving both the old and the new mailing and electronic mail addresses within 30 calendar days of any change.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.054
AMEND: 811-010-0020

RULE SUMMARY: Standard review; clarification and grammar edits

CHANGES TO RULE:

811-010-0020
Procedure in Disciplinary Proceedings

All proceedings relating to the refusal to grant, suspension, or revocation, of refusal to grant a license to practice chiropractic or certificate to practice as a chiropractic assistant, or for the reissuance or reinstatement of a license or certificate which has been suspended or revoked, or for the disciplining of licensees or certificate holders in any manner, shall be conducted in accordance with the provisions of the Rules of Administrative Procedure which are filed with the Secretary of State in accordance with the Chiropractic Act of the State of Oregon (OAR 811-001-0005) Attorney General’s Model Rules of Procedure under the Administrative Procedures Act, as adopted by the Board.

Statutory/Other Authority: ORS 183, 684
Statutes/Other Implemented: ORS 183.341, 684.155(8)
AMEND: 811-010-0025

RULE SUMMARY: Standard rule review;

CHANGES TO RULE:

811-010-0025
Display of License ¶

A chiropractic physician shall display their license in a conspicuous location within their principal place of business or employment. Each licensee shall also display a current annual certificate of registration in a conspicuous place in any practice location.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.155
CHANGES TO RULE:

811-010-0045
Chiropractic Students

(1) Senior interns at a chiropractic college or university may obtain clinic instruction hours at a licensee's office while under the immediate on-site supervision of a licensed Chiropractic Physician, upon written notification by the college or university's clinic administrator to the Board.

(2) Interns shall wear name badges identifying them as senior interns and shall not use the title "Doctor."

(3) A student who has completed a course in Physiological Therapeutics from an approved college or university may be employed in the office of a licensed Chiropractic Physician to work as a certified Ancillary Personnel without the necessity of first having to complete the training program as outlined in OAR 811-010-0110(2)(a). Students employed as Ancillary Personnel chiropractic assistants must comply with 811-010-0110(1)-(20).

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.020, 648.150
A person licensed to practice chiropractic under the laws of another state or states for at least five years may apply for reciprocity with the Oregon Board of Chiropractic Examiners for a chiropractic license in Oregon. An application and $100 fee shall be submitted and must be accompanied by all items required by ORS 684.040 (1) through (4), and the following:

1. The applicant will present a certified transcript from the regulatory licensing body in the state(s) where licensed equivalent to the Oregon Specifics Examination and a state or national examination in physiotherapy.
2. The Board may also require successful completion of a state or national written and/or oral examination if no official transcript is available.
3. The applicant will furnish a certified statement from the regulatory licensing body in the state(s) where licensed, that the applicant is not the subject of any pending or past disciplinary actions in that state.
4. Any applicant for reciprocity, licensed in another state prior to July 1, 1992, is not required to have passed the Part III examination given by the National Board of Chiropractic Examiners.
5. Upon qualification for licensure, the applicant will submit the $150 initial license fee.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.040, 684.060
AMEND: 811-010-0071
RULE SUMMARY: Standard rule review; add "confidentiality"

CHANGES TO RULE:

811-010-0071
Board Members ¶

(1) Members of the State Board of Examiners during their terms as such Chiropractic Examiners shall maintain a position of strict neutrality and confidentiality.

(2) Board members shall receive a per diem of $200 a day for board meetings, conference attendance, and presentations.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.150
Board meetings are open for attendance by any person wishing to be present.

(1) The Board is composed of seven members appointed by the Governor of the State of Oregon and appointed by the Senate.

(2) Four members present at any meeting shall constitute a quorum and therefore the regular or special business of the Board may be conducted.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.130, 684.140
(1) The purpose of this rule is to provide for the reasonable screening of subject individuals in order to determine if they have a history of criminal behavior such that they are not fit to be granted a license or certificate, registration, permit in occupations, or professions covered by Oregon Laws 2005, chapter 730.

(2) These rules are to be applied when evaluating the criminal history of a subject individual and conducting fitness determinations based upon such history. The fact that a subject individual is approved does not guarantee the granting of a license, certification, registration, or permit.

(3) “Subject individual” means a person from whom the Board may require fingerprints for the purpose of enabling the Board of Chiropractic Examiners to request a state or nationwide criminal records check. Under this chapter, subject individual means applicants for doctor of chiropractic license, applicants for chiropractic assistant certification, renewing licensees or certificate holders, and licensees under investigation as ordered by the Board.

(4) The Board may request that the Department of State Police conduct a Criminal History Check and a National Criminal History Check, using fingerprint identification, of subject individuals. The Board may conduct criminal records checks on subject individuals through the Law Enforcement Data System maintained by the Department of State Police in accordance with rules adopted, and procedures established, by the Department of State Police. Criminal history information obtained from the Law Enforcement Data System must be handled in accordance with applicable Oregon State Police requirements in ORS Chapter 181 and OAR Chapter 257, Division 15.

(5) In order to conduct an Oregon and National Criminal History Check and fitness determination, the Board may require additional information from the subject individual as necessary, such as, but not limited to: proof of identity, residential history, names used while living at each residence, or additional criminal, judicial, or other background information.

(6) The Board shall determine whether a subject individual is fit to be granted or renewed a license or certification, based on the criminal records background check, on any false statements made by the individual regarding their criminal history, on any refusal to submit or consent to a criminal records check including fingerprint identification, and any other pertinent information obtained as part of an investigation. If a subject individual is determined to be unfit, then the individual may not be granted a license or certification. The Board may make a fitness determination conditional upon the subject individual’s acceptance of probation, conditions, limitations, or other restrictions upon licensure, certification, or renewal.

(7) Except as otherwise provided in section 6 in making the fitness determination, the Board shall consider:

(a) The nature of the crime;

(b) The facts that support the conviction or pending indictment or that indicate the making of the false statement;

(c) The relevancy, if any, of the crime or the false statement to the specific requirements of the subject individual’s present or proposed position, services, employment, license, certification, or registration; and

(d) Intervening circumstances relevant to the responsibilities and circumstances of the position, services, employment, license, certification, registration or permit. Intervening circumstances include but are not limited to:

(A) The passage of time since the commission of the crime;

(B) The age of the subject individual at the time of the crime;

(C) The likelihood of a repetition of offenses or of the commission of another crime;

(D) The subsequent commission of another relevant crime;

(E) Whether the conviction was set aside and the legal effect of setting aside the conviction; and
(F) A recommendation of an employer.

(G) Self-disclosure during application or renewal.

(8) All background checks shall be requested to include available state and national data, unless obtaining one or the other is an acceptable alternative.

(9) Criminal offender information is confidential. Dissemination of information received under ORS 181A.195 is only to people with a demonstrated and legitimate need to know the information. The information is part of the investigation of an applicant, licensee, and certificate holder and as such is confidential pursuant to ORS 676.175(1). All original fingerprint cards will be destroyed per ORS 181A.195.

(10) The Board will permit the subject individual for whom a fingerprint-based criminal records check was conducted to inspect the individual's own state and national criminal offender records and, if requested by the subject individual, provide the individual with a copy of the individual's own state and national criminal offender records.

(11) The Board may consider any felony or misdemeanor conviction involving moral turpitude.

(12) If an applicant, licensee, or certificate holder is determined not to be fit for a license and/or certificate, they are entitled to a contested case process pursuant to ORS 183.413-470. Challenges to the accuracy or completeness of information provided by the Department of State Police, Federal Bureau of Investigation, and agencies reporting information must be made through the Department of State Police, Federal Bureau of Investigation, or reporting agency and not through the contested case process pursuant to ORS 183.

(13) If the subject individual successfully contests the accuracy or completeness of information provided by the Oregon State Police, the Federal Bureau of Investigation, or other agency reporting information to the Board, the Board will conduct a new criminal history check and re-evaluate the criminal history upon submission of a new criminal history request form.

(14) If the subject individual discontinues the application or renewal, or fails to cooperate with the criminal history check process, then the application or renewal is considered incomplete.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.100, 183
AMEND: 811-010-0085

RULE SUMMARY: Standard rule review; minor grammatical edits;

CHANGES TO RULE:

811-010-0085
Application and Examination of Applicants ¶

(1) Applicants shall be examined according to ORS 684.050 or 684.052.¶

(2) The Board shall provide a Candidate's Guide, which contains all necessary examination information.¶

(3) Fee and application requirements include the following:¶

(a) A $100 application fee must be received by the Board prior to applicant receiving approval to sit for the examinations.¶

(b) Request for re-examination of the Ethics/Jurisprudence, Minor Surgery/Proctology and/or the Obstetrics/Gynecology examinations must be submitted directly to the national testing agency.¶

(c) A complete set of fingerprints or LiveScan Transmittal Verification form and the criminal background check results obtained from any state or local law enforcement agency, or from any other agency approved by the Board. Applicants shall use forms or methods prescribed by the Board.¶

(d) Applicant must pay to the Board the current actual cost of conducting the state and federal background check.¶

(4) Documents to be submitted prior to approval to take the Oregon Specifics Examinations:¶

(a) A completed official application including a recent photograph and fingerprints or LiveScan Transmittal Verification form;¶

(b) Social Security Number Authorization form;¶

(c) Evidence of the applicant's good moral character on the letterhead stationary of, and signed by, a chiropractic physician;¶

(d) A signed affidavit attesting to successful completion of at least two years of liberal arts and sciences study in an accredited college, or university. Original transcripts must be provided if requested by the Board; and ¶

(e) A transcript certified by the registrar, from an approved chiropractic college or university, including transcripts of coursework as required by OAR 811-020-0006 (minimum Educational Requirements for physiotherapy and minor surgery/proctology). A transcript of grades is necessary from each chiropractic college or university attended; and ¶

(f) An official transcript of passing grades from the National Board of Chiropractic Examiners on Part I, II, and III, and physiotherapy.¶

(5) Documents and fee to be submitted prior to licensure include:¶

(a) A $150 initial license fee;¶

(b) A diploma or other evidence of graduation certified by the registrar from an approved chiropractic college or university; and ¶

(c) An official transcript of passing grades from the National Board of Chiropractic Examiners Part IV.¶

(6) All applicants must take and pass the Oregon Specifics Examination consisting of written examination in ethics and jurisprudence, obstetrics and gynecology, minor surgery and proctology. Applicants who have previously taken and passed obstetrics and gynecology, and/or minor surgery and proctology within the last five years from the date of application as received by the Board are not required to retake these tests. However, all applicants must take and pass the Ethics/Jurisprudence examination.¶

(7) Oregon Specifics Examination Grades: The Board shall determine the passing scores. All examinations are designed to test minimal competency to protect the public health and safety.¶

(8) An applicant failing to achieve a passing grade as determined by the Board for the Ethics/Jurisprudence, Minor Surgery/Proctology, and/or the Obstetrics/Gynecology examination(s), must contact the national testing agency for re-examination of the failed section(s).¶

(9) If the applicant fails to re-test on at least one failed section within 13 months of the last examination, the file
shall become inactive and the applicant must re-apply and take the entire examination.

(10) An applicant attempting to give aid or accepting aid from another while examinations are in progress shall fail the examination and will not be allowed to take the examination for a period of five (5) years.

(11) Refunds:
(a) The application fee is non-refundable; and
(b) The criminal background check fee is non-refundable.

(12) The Board may reject applications for good cause, including evidence of unprofessional behavior.

(13) Applicants who have completed all requirements for licensure, including passage of all required examinations, must submit the initial license fee to obtain license within one year from the date they completed all the requirements. An applicant’s initial license will be valid for a minimum of 180 days. However, if the applicant’s next birth date is within the 180 days, the initial license will be valid for an additional 12 months beyond the applicant’s birth date.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.050, 684.052
The license period for chiropractic physicians in Oregon is a period equal to 12 months, expiring on the last day of the licensee's birth date month. Licensees must comply with ORS 684.090, 684.092, and 684.094 as it applies to their license status.

1. At least 30 days prior to the renewal due date, the Board shall provide, by mail or electronic mail to the address on record, a notice of the requirements of ORS 684.090, and ORS 684.092.
2. Active licensees must pay to the Board the annual $425 registration fee and meet the requirements of ORS 684.092 during the 12 months prior to the expiration of the Certificate of Registration.
3. Licensees may apply for a $315 senior active license if the licensee meets and provides proof of the following requirements:
   a. Is 60 years of age or older; and
   b. Has held an active chiropractic license for at least 25 years.
4. Senior active licensees shall fulfill the requirements of ORS 684.092 except that continuing chiropractic education shall not be less than 6 hours per year.
5. Active licensees may apply for a $225 inactive license, if the licensee meets and provides proof of one of the following:
   a. Military service;
   b. Peace Corps or VISTA service;
   c. Retirement;
   d. Licensee is not engaged in the practice of chiropractic in Oregon.
6. Inactive licensees do not have to fulfill the requirements of ORS 684.092.
7. Inactive licensees who want to reinstate their active license during the same license year shall pay the full active annual registration fee and provide proof of compliance with ORS 684.092.
8. Inactive licensees who apply for reinstatement after five or more years after the date of transfer to inactive license, or who cannot demonstrate to the satisfaction of the Board they have been in active practice during the preceding five years, may be required to establish their competency in the practice of chiropractic by:
   a. Receiving a passing grade on all or part of an examination required by the Board; or
   b. Submitting a letter showing proof of active practice and any disciplinary actions from the state boards where licensure is maintained.
9. A license that is not renewed on time may not be renewed except:
   a. Upon written application and payment to the Board of the fee for the license category plus a delinquent fee of $125 for each week or portion thereof, not to exceed $500.
   b. Upon compliance with or exemption from the requirements of ORS 684.092.
10. All licensees shall submit to a criminal background check during renewal at an interval to be determined by the Board.
   a. Licensees will not be required to submit to a new criminal background check, if one has been submitted to the Board in the last six years, unless under Board investigation, or for some other Board-determined purpose. Licensee shall provide a complete set of fingerprints or LiveScan Transmittal Verification form, and the criminal background check results obtained from any state or local law enforcement agency, or from any other agency approved by the Board. Licensees shall use forms or methods prescribed by the Board.
   b. Licensees must pay to the Board the current actual cost of conducting the state and federal background check.
   c. The criminal background check fee will be in addition to the renewal fee and payable by the licensee.
811-010-0089
Competency Examination ¶

The Board may at any time direct and order a mental, physical, or professional competency examination or any combination thereof, and make such investigations in order to fully inform itself with respect to the performance or conduct of a licensee or certificate holder pursuant to ORS 684.100(5), (6) and (7): ¶

(1) The professional competency examination shall be administered as a written or oral examination. The Board may elect to administer one or both examinations or may elect to use a nationally recognized competency examination such as the National Board of Chiropractic Examiners (NBCE) Part IV or Special Purposes Examination for Competency (SPEC). The Board may elect to use other methods of competency examination, including, but not limited to, psychological examinations conducted by a board-approved licensed psychologist or psychiatrist. ¶

(a) The written examination shall be determined by the Board according to ORS 684.100(5), (6) and (7); ¶

(b) The Board shall make a determination of the passing grade. When the Board elects to use either the NBCE Part IV or SPEC examination, the passing grade suggested by the NBCE shall be adopted. ¶

(2) The examinee shall be given no less than two weeks’ notice of the date, time, and place of any examination administered. ¶

(3) Failure to achieve a passing grade on any competency examination shall constitute grounds for suspension or revocation of examinee’s license or certificate by the Board. ¶

(4) Any licensee by practicing chiropractic or certificate holder, by practicing chiropractic or practicing as a certified chiropractic assistant, shall be deemed to have given consent to submit to any competency examination including a mental or physical examination when so directed by the Board and, further, to have waived all objection to the admissibility of information derived from such mental or physical or professional competency examination on the grounds of statutory privileged communications.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.100(6)
811-010-0090
Food and Drugs ¶

(1) The Chiropractic physician and certified chiropractic assistants are prohibited by law from the administration, dispensing, ordering, prescribing drugs or the writing of a prescription therefor, pursuant to state or federal law unless licensed to do so under another health regulatory licensing body. ¶

(2) The Chiropractic physician is specifically authorized to issue orders for, or procure, anesthetics, and antiseptics; also, opaque media for X-ray diagnosis as authorized by section (1) of ORS 684.025; also such other items that may fall within the provisions of the Chiropractic Act. ¶

(3) A person has received training in the administration of emergency use of oxygen if the person has completed a course in emergency medical procedures that includes the use of emergency oxygen at a chiropractic college (or a qualified post graduate education provider), or otherwise can demonstrate familiarity with the protocols for emergency oxygen use.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.015, 684.025
Peer Review Committee

(1) The Board of Chiropractic Examiners shall appoint and form committees for Peer Review shall appoint and form its Peer Review Committee (PRC) in accordance with ORS 684.185.

(2) Definitions:
(a) “Peer review” means the evaluation of the efficacy and appropriateness of healthcare services provided to a patient based on: standards of care, skill and treatment which are recognized as being reasonable, prudent, and acceptable under similar conditions and circumstances by Oregon chiropractors.
(b) The current Oregon Practice and Utilization Guidelines may be used as a resource to assist the Board and peer review committee.
(c) A peer review committee is a committee of seven chiropractic physicians, licensed under ORS Chapter 684, who qualify under ORS 684.185(2). Each peer review committee may include non-voting alternate members appointed by the Board. Alternate members may participate in all capacities except for voting. The committee chair may appoint an alternate to temporarily replace an absent voting member. Four voting members present at any meeting shall constitute a quorum, and allow the peer review committee to carry out its business.

(3) Peer review will occur upon submission of a request for review by the Board.

(4) The peer review committee may request an interview with any person, including the chiropractic physician being reviewed and, when appropriate, may request the opinion of other healthcare providers for reviews involving a particular area of practice, or specialty.

(5)(a) Any member of the peer review committee may withdraw from any review which presents a perceived or actual conflict of interest for that member. Any member who cannot be impartial may be withdrawn from participation by the committee chair or the Board.
(b) The chiropractic physician being reviewed may protest the involvement of a specific committee member, or members, based on actual conflict(s) of interest as determined by the committee chair or the Board. This protest shall be included in the committee’s report.
(c) The chiropractic physician being reviewed may be accompanied by legal counsel.
(d) Failure to cooperate with, or appear before, the committee shall be reviewed by the Board and may result in disciplinary action.

(6) The peer review committee shall consider all information submitted to it by the Board. The committee shall also consider any written and/or oral comments made by the chiropractic physician being reviewed, the involved patient, or other witnesses. The committee shall meet, complete the review, and submit a written report to the Board. This report should be adopted by a majority of the voting committee members. The report shall include a brief statement of the facts of the case, any violation of rules or statutes pertaining to the practice of chiropractic and/or any deviation from accepted standards, along with any additional comments which might assist the Board in taking appropriate action.

(7) The members of the peer review committee shall be paid mileage and per diem a at the state rates determined by the Board while performing their official duties.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.185
(1) Definitions. As used in this rule, unless the context requires otherwise:

(a) "Business entity" means:

(A) A professional corporation organized under ORS Chapter 58, predecessor law, or comparable law of another jurisdiction;

(B) A limited liability company organized under ORS Chapter 63 or comparable law of another jurisdiction;

(C) A partnership organized in Oregon after January 1, 1998, or that is registered as a limited liability partnership, or that has elected to be governed by ORS Chapter 67 or comparable law of another jurisdiction; or

(D) A limited partnership organized under ORS Chapter 70, predecessor law, or comparable law of another jurisdiction.

(b) "Majority ownership interest" means more than 50 percent of:

(A) The issued voting stock of a professional corporation;

(B) The members of a limited liability company; or

(C) Participation in the profits of a partnership.

(c) "Organizational document" means:

(A) The articles of incorporation of a professional corporation, or comparable document of another jurisdiction;

(B) The articles of organization of a limited liability company, or comparable document of another jurisdiction;

(C) The partnership agreement and, for a limited liability partnership, its registration, or comparable document(s) of another jurisdiction; or

(D) A certificate of limited partnership, or comparable document of another jurisdiction.

(d) "Owner" means a voting shareholder of a professional corporation, member of a limited liability company, or partner of a partnership.

(e) "Principal" means a person who is a director of a professional corporation, manager of a limited liability company, or general partner of a limited partnership.

(f) "Surrogate" means a person appointed to act for another; deputy.

(2) Requirements for business entities organized to practice chiropractic. The purpose of this rule is to protect the public by ensuring that business entities are organized for the purpose of providing chiropractic health care by majority owned and controlled Oregon licensed chiropractic physicians and/or chiropractic health care in a multi-disciplinary setting which are majority owned and controlled by Oregon licensed health care professionals.

(a) In a business entity organized for the purpose of practicing chiropractic:

(A) The majority ownership interest shall be held by chiropractic physicians licensed in this state to practice chiropractic.

(B) A majority of the principals shall be chiropractic physicians who are licensed in this state to practice chiropractic.

(C) All officers except the secretary and treasurer, if any, must be chiropractic physicians who are licensed in this state to practice chiropractic. Any two or more offices may be held by the same person.

(b) A professional corporation may be a shareholder of a professional corporation organized for the purpose of practicing chiropractic solely for the purpose of effecting a reorganization as defined in the Internal Revenue Code.

(c) Business entities organized before August 15, 2001 that are not in compliance with the provisions of this rule have until August 15, 2002 to come into compliance.

(d) The Board of Chiropractic Examiners has the discretion to allow business entities to apply for a
waiver of the majority ownership requirement provided full disclosure of clinic ownership is provided to the Board of Chiropractic Examiners, a plan and timetable is presented for a transition to meet the requirements of this rule, and the Board finds that the health and welfare of the patient is the first priority of the chiropractic physicians and business entity.

Upon a finding that a holder or owner of a chiropractic practice has failed to comply with the provisions of this rule or the regulations prescribed by the Board pursuant to the practice of chiropractic, the Board of Chiropractic Examiners may consider the failure to comply with this rule as a violation of this rule which may subject a holder or owner to discipline pursuant to ORS 684.100.

(3) It shall be considered unprofessional conduct for a licensee to own or operate a clinic or practice as a surrogate for, or be employed by, an individual or entity who could otherwise not own and/or operate a chiropractic clinic under this rule.

(4) Powers of professional corporations organized to practice chiropractic.

(a) A professional corporation organized for the purpose of practicing chiropractic has the powers enumerated in ORS 60.077 and 60.081, except as provided otherwise by the Board of Chiropractic Examiners.

(b) A general corporation under the provisions of ORS Chapter 60 may not be organized to practice chiropractic.

(5) Proxies.

(a) A proxy to exercise voting rights in a business entity organized for the purpose of practicing chiropractic may be given under the following conditions:

(A) If the voting rights belong to a chiropractic physician licensed in this state to practice chiropractic, the proxy may be given only to an owner of the same business entity who is also a chiropractic physician licensed in this state to practice chiropractic, or to an attorney licensed in this state to practice law.

(B) If the voting rights do not belong to a chiropractic physician licensed in this state to practice chiropractic, the proxy may be given only to another owner of the same business entity whether or not the other owner is a chiropractic physician licensed in this state to practice chiropractic, or to an attorney licensed in this state to practice law.

(b) No voting trust may be created to exercise the voting rights of one or more owners of a business entity organized for the purpose of practicing chiropractic.

(c) Two or more persons with voting rights in a business entity organized for the purpose of practicing chiropractic may enter into a voting agreement provided that the voting agreement does not transfer voting rights from an individual who is a chiropractic physician licensed in this state to practice chiropractic to an individual who is not so licensed. Notwithstanding any provision of this subsection, voting rights may be transferred to an attorney licensed in this state to practice law.

(6) Acquisition and disposition of ownership interest.

(a) Persons with an ownership interest in a business entity organized for the purpose of practicing chiropractic may acquire, transfer, assign, or dispose of such ownership interest only in a manner that leaves the business entity in compliance with the provisions of this rule.

(b) If the majority ownership interest of a business entity organized for the purpose of practicing chiropractic is no longer held by chiropractic physician(s) licensed in this state to practice chiropractic due to such ownership interest being held by an administrator, executor, personal representative, guardian, conservator, or receiver of the estate of a former owner, or by a transferee who receives such ownership interest by operation of law or court decree, such administrator, executor, personal representative, guardian, conservator, receiver, or transferee may act in the same ownership capacity as the former owner, including acting in the former owner's capacity as principal or officer, until the ownership requirements are in compliance with the provisions of this rule, but not to exceed six months following receipt or transfer of such ownership interest.

(c) Subject to subsection (a) of this section, the organizational document, bylaws, or agreements among owners of a business entity organized for the purpose of practicing chiropractic may provide limitations on the ability to acquire, transfer, assign or dispose of an ownership interest in the business entity.

(d) Subject to subsection (a) of this section, the articles of incorporation, bylaws, or agreements among shareholders of a professional corporation may provide for the purchase or redemption of shares by the
(7) Disqualification of chiropractic physician; disposition of ownership interest.

(a) If a chiropractic physician practicing chiropractic on behalf of a business entity is disqualified from practicing chiropractic for more than six months or assumes a public office, the duties of which prohibit practicing chiropractic for more than six months under the rules of the Board of Chiropractic Examiners or other law, within 60 days after the disqualification or prohibition, the chiropractic physician's ownership interest shall be disposed of in accordance with section (56); or

(A) In the case of a professional corporation, the corporation shall have the right to redeem the shares of the chiropractic physician;

(B) In the case of a limited liability company, the chiropractic physician shall cease to be a member by withdrawal or expulsion;

(C) In the case of a partnership, the chiropractic physician shall cease to be a partner by withdrawal, dissociation or expulsion.

(b) If the disposition of ownership interest under subsection (a) of this section results in less than majority ownership of the business entity by chiropractic physicians licensed in this state to practice chiropractic, the business entity shall have six months from the date of disqualification or prohibition to come into compliance with the majority ownership provisions of this rule.

(c) If a chiropractic physician practicing chiropractic on behalf of a business entity is disqualified from practicing chiropractic for six months or less or assumes a public office, the duties of which prohibit practicing chiropractic for six months or less under the rules of the Board of Chiropractic Examiners or other law, the chiropractic physician may retain interest in the business entity and may remain a principal of the business entity during the period of disqualification or prohibition, unless otherwise prohibited under the rules of the Board of Chiropractic Examiners or by law.

(8) Disposition of ownership interest upon death of owner.

(a) A business entity organized for the purpose of practicing chiropractic may provide for the disposition of the ownership interest of a deceased owner in the organizational document, in the bylaws, by agreement between owners or between the business entity and its owners, providing such disposition leaves the business entity in compliance with the provisions of this rule.

(b) If there is no provision for the disposition of a deceased owner's interest as described in subsection (a) of this section, the ownership interest shall be disposed of in any manner that leaves the business entity in compliance with the provisions of this rule and the laws of this state.

(c) If the ownership interest of a deceased owner is not disposed of within twelve months after the owner's death, a special meeting of the remaining owners shall be called within fourteen months after the owner's death to decide by vote of the remaining owners whether the business entity shall dispose of such ownership interest in accordance with the provisions of this rule, or whether the business entity shall be voluntarily dissolved. The action determined to be taken by the remaining owners shall be completed within eighteen months after the owner's death. The Board may grant an extension of this time period upon request.

(d) If the deceased owner of a business entity organized for the purpose of practicing chiropractic was the sole owner of the business entity at the time of death:

(A) The business entity shall cease the practice of chiropractic as of the date of the owner's death unless it has retained the services of another chiropractic physician licensed in this state to practice chiropractic;

(B) Notwithstanding section (2)(c) of this rule, within twelve months after the date of the owner's death, the business entity shall be dissolved unless the ownership interest of the deceased owner has been sold or assigned to one or more chiropractic physicians who are licensed in this state to practice chiropractic.

(9) Multidisciplinary Provisions. A business entity may be organized for the purpose of rendering professional services within two or more health-related licensed professions, provided the majority ownership interest is held by persons licensed in this state in a health-related licensed profession and such licensees are acting only within their license scope of practice and code of professional conduct and are subject to the disciplinary authority of their respective licensing board.
811-010-0130
Other Licensed Health Care Providers

(1) A chiropractic business entity or chiropractic physician, in accordance with decades long accepted scope of practice, may employ or contract for the services of other health care providers as part of their chiropractic practice for the purpose of providing care to patients, to the extent this does not conflict with other applicable state or federal laws. Other health care providers may include, but are not limited to, licensed massage therapists, physical therapists, athletic trainers, nurses, acupuncturists, naturopathic physicians, and physicians licensed under ORS 677.

(2) Multidisciplinary practices. A business entity may be organized for the purpose of rendering professional services within two or more health-related licensed professions, provided the majority ownership interest is held by persons licensed in this state in a health-related licensed profession and such licensees are acting only within their license scope of practice and code of professional conduct and are subject to the disciplinary authority of their respective licensing board.

Statutory/Other Authority: ORS 684.155(1)(b)
Statutes/Other Implemented:
AMEND: 811-015-0002

RULE SUMMARY: Standard review of rule language; suggested changes

CHANGES TO RULE:

811-015-0002
Pre-Paid and Contracted Treatment Plans

A Pre-Paid Plan is a package of services and/or products that are purchased by patients at a reduced or discounted cost than if the services were purchased individually.

(1) Chiropractic physicians may accept pre-payment for services planned but not yet delivered only if they do so in such a way that it does not constitute the practice of insurance.

(a) "Insurance" is defined as a contract whereby one undertakes to indemnify another or pay or allow a specified or ascertainable amount or benefit upon determinable risk contingencies, pursuant to (ORS 731.102).

(b) Chiropractic physicians or clinics who are certified by the Oregon Department of Insurance as Medical Retainer Plans are exempted from this section.

(c) These plans must not be in violation of OAR 811-015-0000(Fees).

(2) Pre-Paid and Contracted Treatment Plans must include the following, in writing:

(a) The total costs/fees that the patient will incur and the method and timing of payment(s).

(b) Description of what services and products are included and excluded - If nutritional products or other hard good types of products including braces, supports, or patient aids are to be used during the proposed treatment plan, the patient's documents must state whether these items are included in the gross treatment costs or if they constitute a separate and distinct service and fee. Any additional fees must be explained to the patient in advance and noted in the chart notes.

(c) Description of the time frame which the plan covers.

(d) How special circumstances, such as extended absences, new injury, or illness are handled.

(e) Statement that there is no claim or representation of a guarantee of results, outcome, or the cure of a particular condition.

(3) Early Termination of Care:

(a) The pre-payment plan must include a written explanation on how the unused portion of funds are calculated or prorated should the patient complete care early or discontinue care due to the patient’s choice, doctor’s choice, moving, or new injury, or condition. The written explanation must be clearly labeled “Refund Policy” and explained in plain language that is understood by the patient. The explanation must include a table of calculations that illustrates the amount of refunds or amount owed in the event of the pre-paid plan’s early termination.

(b) The patient may have the right to terminate the Pre-Pay Plan at any time. In the event of early termination of a pre-paid treatment plan by the patient, the maximum fee charged cannot exceed the chiropractic physician’s usual and customary fee cash pay (including any time of service discount) for the services rendered.

(c) The chiropractic physician or clinic may terminate the Pre-Pay Plan at any time, for good and sufficient cause, except licensee must ensure that patient abandonment does not occur. In the event of early termination of a pre-paid treatment plan by the chiropractic physician or clinic, the maximum fee charged cannot exceed prorated fees as agreed upon in the pre-paid treatment plan.

(4) Pre-Pay Plans must be in compliance with all other applicable State or Federal Laws.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented:
AMEND: 811-015-0005

RULE SUMMARY: Standard review; suggested changes

CHANGES TO RULE:

811-015-0005
Records
(1) Failure to keep complete, accurate, clear, legible, complete, and accurate records on all patients shall be considered unprofessional conduct.

(a) Each patient shall have exclusive records which shall be clear, legible, complete, and accurate; as to allow any other chiropractic physician to understand the nature of that patient’s case and to be able to follow up with the care of that patient, if necessary.

(b) Every page of chart notes will identify the patient by name and one other unique identifier (date of birth, medical record number, etc.), and the clinic of origin by name and address. Each entry will be identified by day, month, year, provider of service, and author of the record.

(c) Clear, legible, complete, and accurate, and minimally competent records shall contain the following:

(A) A description of the chief complaint or primary reason the patient sought treatment from the licensee.

(B) Documentation of any significant event that affects the chief complaint of the patient or the general history of the health of the patient.

(C) An accurate record of the diagnostic and therapeutic procedures that the licensee has employed in providing chiropractic services to the patient, including, but not limited to:

(i) Height, weight, blood pressure, and pulse upon examination, and subsequent visits, as clinically indicated;

(ii) Examinations and the results of those examinations;

(iii) Diagnoses;

(iv) Treatment plan, and any subsequent changes to the treatment plan, and the clinical reasoning for those changes;

(v) Dates on which the licensee provided clinical services to the patient, as well as the services performed, and clinical indications for those services;

(vi) Areas of the patient’s body where the licensee has provided care;

(vii) Patient’s response to treatment;

(viii) Therapeutic procedures must be clearly described including information such as providers involved, timing, setting, and tools used, as appropriate.

(D) Documentation of informed consent for examination and treatment.

(E) Other clinically relevant correspondence, including, but not limited to, telephonic or other patient communications, referrals to other practitioners, and expert reports.

(d) A chiropractic physician shall maintain billing records for services performed for which payment is received from or billed to the patient, an insurance company, or another person or entity who has assumed the financial responsibility for the payment of services performed to the patient. Such records will be maintained for the same amount of time as other patient records. As a minimum, a billing record will include the date of the patient encounter or financial entry, a notation of the services performed either by description or code, common codes such as the AMA Current Procedural Terminology (CPT) codes may be used without additional explanation or legend, and the fee charged for the services billed. If third party payers are billed, the billing instrument (CMS 1500 form or its successor) should be retrievable. Such information may be maintained on a handwritten or printed ledger, with the assistance of a computer or other device either by direct entry or with a particular program or application, or by an alternative method. To the extent billing records do not contain patient health care records not kept elsewhere, they are not considered part of the clinical record.

(e) Such information as described in section (d) must be readily available upon request of the patient, an agent of the patient, an insurance carrier or entity responsible for the payment of the services, or by the Board or other entity with a legal right to review such information.

(2) Practitioners with dual licenses shall indicate on each patient’s records under which license the services were
(3) A patient’s original health care and billing records shall be kept by the chiropractic physician a minimum of seven years from the date of last treatment. However, if a patient is a minor, the records must be maintained at least seven years from the time they turn 18 years of age.

(a) If the treating chiropractic physician is an employee or associate, the duty to maintain original records shall be with the chiropractic business entity or chiropractic physician that employs or contracts with the treating chiropractic physician.

(b) Chiropractic physicians shall be responsible for keeping an available copy of all authored reports for seven years from the date authored.

(4) If a chiropractic physician releases original radiographic films to a patient or another party, upon the patient’s written request, they should create an expectation that the films will be returned, and a notation shall be made in the patient’s file or in an office log where the films are located (either permanently or temporarily). If a chiropractic physician has radiographic films stored outside their clinic, a notation shall be made in the patient’s file or in an office log where the films are located and the chiropractic physician must ensure those films are available for release, if requested by the patient.

(5) The responsibility for maintaining original patient records may be transferred to another chiropractic business entity or to another chiropractic physician as part of a business ownership transfer transaction.

(6) A chiropractic physician shall establish a plan for custodianship of these records in the event they are incapacitated, become deceased or otherwise are or will become unable to maintain these records pursuant to paragraph (7).

(7) Except as provided for in paragraph (7)(e) of this rule, a chiropractic physician who is an independent contractor or who has an ownership interest in a chiropractic practice shall provide notice when leaving, selling, or retiring from the chiropractic office where the chiropractic physician has provided chiropractic services.

(a) Notification shall be sent to all patients who received services from the chiropractic physician during the two years immediately preceding the chiropractic physician’s last date for seeing patients. This notification shall be sent no later than thirty days prior to the last date the chiropractic physician will see patients.

(b) The notice shall include all of the following:

(A) A statement that the chiropractic physician will no longer be providing chiropractic services at the practice;

(B) The date on which the chiropractic physician will cease to provide services; and

(C) Contact information that enables the patient to obtain the patient’s records.

(c) The notice shall be sent in one of the following ways:

(A) A letter sent through the US Postal Service to the last known address of the patient with the date of the mailing of the letter documented, or

(B) A secure electronic message.

(d) In the event of an illness, unforeseen emergency, incarceration, or other unanticipated incident, a chiropractic physician is unable to provide a thirty day notice as required by paragraph (7)(a) of this rule, the chiropractic physician shall provide such notice within thirty days after it is determined that the physician will not be returning to practice.

(e) Paragraph (7) of this rule does not apply to the chiropractic physician who is departing as an employee of another Oregon licensed chiropractic physician. It is the licensed Oregon chiropractic physician employer’s responsibility to maintain continuity of care, or to comply with this rule, if patient care will be terminated upon a chiropractic physician employee’s leaving employment or retiring.

(f) In the event a chiropractic physician dies or becomes incapacitated and unable to practice, and there is no other chiropractic physician associated with the practice, the deceased, incapacitated, or unavailable chiropractic physician’s executor, guardian, administrator, conservator, next of kin, or other legal representative shall notify the Board in writing of the management arrangement for the custody and transfer of patient files and records. This individual shall ensure the security of, and access to, patient files and records by the patient or other authorized party, and must report plans or arrangements for permanent custody of patient files and records to the Board in writing within 180 days. Transfer of patient files and records must occur within one year of the death of
the chiropractic physician.
Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.155
Disclosure of Records

(1) A chiropractic physician shall make available, within a reasonable time, to a patient or a third party upon the patient's written request, copies or summaries of medical records and originals or copies of the patient's X-rays. (a) The medical records do not necessarily include the personal office notes of the chiropractic physician or personal communications between a referring and consulting physician relating to the patient. (b) The chiropractic physician shall preserve a patient's medical records from disclosure and will release them only on a patient's written consent stating to whom the records are being released or as required by State or Federal law.

(2) The chiropractic physician or clinic may establish a reasonable charge to the patient for the costs incurred in providing the patient with copies of any portion of the medical records. A patient shall not be denied summaries or copies of his/her medical records or X-rays because of inability to pay or financial indebtedness to the chiropractic physician or clinic.

(3) Whenever the OBCE Board asks a chiropractic physician for a response to a complaint or an investigation:
   (a) The chiropractic physician shall make available to the OBCE Board all requested patient file information, such as including, but not limited to chart notes, billing records, X-rays, correspondence, reports, and any and all relevant information.
   (b) The requested patient file information shall be made available within 14 days of receipt of the OBCE Board's request unless the OBCE Board or the OBCE Board's representative determines by memo to the OBCE's investigative file that immediate availability of the requested records is necessary for the OBCE Board's investigation. Additional response time may be granted by the OBCE Board or its representative upon a reasonable request.
   (c) The chiropractic physician must certify that all of the requested records have been provided unless clear and compelling reasons are presented for failure to do so. Any documents not provided within the specified time must be identified along with the reasons. Failure to provide records to the OBCE Board within the time period specified by this rule for the purpose of responding to a complaint or an investigation is a violation of OAR 811-035-0015(19).

Statutory/Other Authority: ORS 684, 791
Statutes/Other Implemented: ORS 684.155, 791 (SB 235)
AMEND: 811-015-0010

RULE SUMMARY: Standard review; minor corrections

CHANGES TO RULE:

811-015-0010
Clinical Justification

(1) Clinical justification, within accepted standards and understood by a group of peers, must be shown for all opinions, diagnostic, and therapeutic procedures.

(2) "Accepted standards" means skills and treatment which are recognized as being reasonable, prudent, and acceptable under similar conditions and circumstances.

(3) All initial examinations and subsequent re-examinations performed by a chiropractor to determine the need for chiropractic treatment of neuro-musculoskeletal conditions shall include a functional chiropractic analysis. Some combination of the following PARTS exam constitutes a functional chiropractic analysis:

P - Location, quality, and intensity of pain or tenderness produced by palpation and pressure over specific structures and soft tissues;

A - Asymmetry of sectional or segmental components identified by static palpation;

R - The decrease or loss of specific movements (active, passive, and accessory);

T - Tone, texture, and temperature change in specific soft tissues identified through palpation;

S - Use of special tests or procedures.

(4) Chiropractic physicians shall treat their patients as often as necessary to insure allow for favorable progress. Evidence-based outcomes management shall determine whether the frequency and duration of curative chiropractic treatment is, has been, or continues to be necessary. Outcomes management shall include both subjective, or patient-driven, information, as well as objective, provider-driven, information. In addition, treatment of neuro-musculoskeletal conditions outside of the Oregon Practices and Utilization Guidelines - NMS Volume I, Chapter 5, may be considered contrary to accepted standards. Chiropractic physicians treating outside of the Practices and Utilization Guidelines - NMS Volume I, Chapter 5, bear the burden of proof to show that the treatment, or lack thereof, is clinically justified.

(5) Copies of any independent examination report must be made available to the patient, the patient’s attorney, the treating doctor, and the attending physician at the time the report is made available to the initial requesting party.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.155
Continuing Chiropractic Education ¶

(1) The purpose of continuing chiropractic education (CE) licensure credit is to assist in assuring the competence and skills of Oregon chiropractic physicians, and to help assure the Oregon public of the continued competence of these physicians within the statutory scope of practice.¶

(2) In order to renew an active license, each licensee shall submit a signed affidavit, on a form provided by the OBCE Board attesting to successful completion of 20 or more hours of chiropractic continuing education course or activity hours completed during the preceding licensure period. Each licensee shall maintain records as required in section (10) to support the hours reported in the signed affidavit.¶

(3) Courses or activities determined by licensees to meet the criteria of sections (8) and (9) are presumed to be approved until or unless specifically disapproved by the OBCE Board. Licensees will be informed of any disapproved courses in a timely manner. The Board will not retroactively disapprove course credits. The Board will maintain a list of disapproved courses available for review by licensees.¶

(4) The Board may require specific courses as part of a chiropractic physician’s annual relicensure hours for an upcoming licensure period.¶

(5) Any chiropractic physician who is also actively licensed in a healthcare profession with prescriptive rights is exempt from the over-the-counter, non-prescriptive substances requirements of sections (6) and (7).¶

(6) Any chiropractic physician holding an initial license is exempt from continuing education for the first year of licensure, except for four (4) hours relating to over-the-counter, non-prescriptive substances and any specific courses required by the Board.¶

(7) Anyone changing license status from inactive to active or senior active license shall take four (4) hours of the required hours relating to over-the-counter, non-prescriptive substances prior to changing license status and any specific courses required by the Board.¶

(8) Approved continuing chiropractic education shall be obtained from courses or activities which meet the following criteria:¶

(a) They do not misrepresent or mislead;¶

(b) They are presented by a chiropractic physician, licensed here or in another state, other appropriate health care provider, or other qualified person;¶

(c) They exclude practice-building subjects and the principle purpose of the program may not be to sell or promote a commercial product. However, the mere mention of practice-building concepts shall not disqualify a program’s eligibility for CE credit.¶

(d) The material covered shall pertain to the practice of chiropractic in Oregon or be related to the doctor’s practice;¶

(e) Continuing education hours for Board activities must assist in assuring the competence and skills of the chiropractic physician; and¶

(f) Shall be quality courses or activities adequately supported by evidence or rationale as determined by the Board.¶

(9) The Board may accept credit hours from courses, seminars, or other activities. Completion of other activities as chiropractic continuing education is defined as follows:¶

(a) Continuing Medical Education (CME);¶

(b) Video or audio taped Continuing Education courses or seminars, unless specifically required to be taken in-person by the Board;¶

(c) Long distance learning courses;¶

(d) Being an original author of an article, published in a peer reviewed journal, given in the year of publication;¶
(e) Participation in a formal protocol writing process associated with an accredited health care institution or state or government health care agency;

(f) Participation on an OBCE Board committee and assisting with a National Board of Chiropractic Examiners (NBCE) examination or NBCE test writing committee;

(g) Participation in a research project, approved by the Board, related to chiropractic health care directed by an educational institution or other qualified chiropractic organization;

(h) Teaching courses at an accredited health care institution;

(i) Teaching chiropractic continuing education courses;

(j) CPR courses; and

(k) Instruction related to OAR 811-015-0030, minor surgery/proctology rotation;

(l) And any other course or activity specifically authorized by the OBCE Board.

(1) All licensees are required to keep full, accurate, and complete records:

(a) A verification of attendance for all CE courses or activities showing hours claimed for relicensure credit, and or proof of completion signed by the sponsor and licensee.

(b) Videotaped or audio-taped courses shall be supported through record-keeping with a letter, memo, or on a form provided by the Board, that includes the dates and times, vendor's or presenter's name/s, total hours claimed for each course, location, and includes the following statement: “I swear or affirm that I viewed or listened to these continuing education courses in their entirety on the dates and times specified in this report.”

(c) A copy of a published article including the date of publication;

(d) A written record of hours in clinical protocol development and research projects. The record shall include the names and addresses of the institutions involved, name of supervisors, and their signatures verifying hours.

(e) For licensees claiming CE hours under the provisions of (9)(f), for participation on a Board committee and assisting with a National Board of Chiropractic Examiners; (NBCE) examination or NBCE test writing committee, certification from the OBCE Board.

(f) For licensees claiming CE hours under the provisions of (9)(h), a record of employment by health care institutions, signed by their supervisor, a copy of the course syllabus if applicable, and verification of hours.

(g) For licensees claiming CE hours under the provisions of (9)(i), licensee shall obtain and keep verification of the course taught including, the dates of the course, a syllabus and the sponsoring organization.

(h) For licensees claiming CE hours under the provisions of (9)(f), for participation on an OBCE committee and assisting with a National Board of Chiropractic Examiners; (NBCE) examination or NBCE test writing committee, certification from the OBCE or NBCE.

(1) For licensees claiming CE hours under the provisions of (9)(k), a record of the dates, topics/procedures, and hours.

(11) At each license renewal the OBCE Board will generate a random computer list of a minimum of 10% or up to 100% of renewing licensees, who will then have their CE records audited and reviewed to ensure compliance with this rule. Licensees shall respond to this request within 30 days by supplying the OBCE Board with verification of their CE courses or activities as provided in section 10.

(12) Any licensee who has submitted inadequate, insufficient, or deficient CE records or who otherwise appears to be in noncompliance with the requirements of this rule will be given written notice by the OBCE Board and will have 30 days from the date of notice to submit additional documentation, information or written explanation to the OBCE Board, establishing the licensee's compliance with this rule.

(13) At its discretion, the Board may audit, by attendance, the content of any program in order to verify the content thereof. Denial of an audit is grounds for disapproval.

(14) Any chiropractic physician seeking a hardship waiver from their continuing education requirements shall apply to the Board, in writing, as soon as possible after the hardship is identified and prior to the close of licensure for that year. Specific details of the hardship must be included. The Board must make a finding that such hardship exists.

(15) The Board shall maintain and make available, through its web page and mailings to licensees, a list of disapproved courses, if any. The Board may disapprove a course or CE activity after giving the sponsor and/or
licensees the opportunity to provide additional information of compliance with the criteria contained in this rule, and opportunity for contested case hearing under the provisions of ORS 183.341, if requested. Any CE sponsor or licensee may request the Board to review any previously disapproved course at any time.

Statutory/Other Authority: ORS 684.155
Statutes/Other Implemented: ORS 684.092
RULE SUMMARY: Standard review; minor suggested edits.

CHANGES TO RULE:

811-015-0030
Chiropractic Obstetrics, Minor Surgery, and Proctology

(1) A Minor Surgery/Proctology Review Committee will may be appointed by the Board of Examiners. Members will serve at the pleasure of the Board. The committee may review the applications and rotation plans. The committee will review the results of the rotation and make a recommendation to the Board regarding the certification. The committee may advise the Board on all issues related to minor surgery and proctology.

(2) A chiropractic physician licensed in Oregon who wishes to practice minor surgery and/or proctology must apply to, and receive from, the Board a certification of special competency in minor surgery and/or proctology. To receive and maintain certification, the applicant must fulfill the following requirements:

(a) Give written application to the Board of Chiropractic Examiners to practice minor surgery and/or proctology, provide evidence of completion of 36 hours of undergraduate or postgraduate coursework in minor surgery/proctology, and propose a plan to complete a rotation for practical experience in not less than 25 minor surgery/proctology cases. The purpose of the rotation is to learn and demonstrate competencies, as determined by the Minor Surgery/Proctology Review Committee, under the guidance of one or more supervising licensed physicians. The numbers of procedures required in each of these areas will be determined by this committee.

(A) The rotation must include no less than five cases where all aspects of the cases are performed solely by the chiropractic physician, and observed by the supervising licensed physician.

(B) The remainder of the rotation not covered in paragraph (A) shall consist of cases where the chiropractic physician observes and/or assists.

(C) Adequate documentation of the chiropractic physician’s participation in all cases is required on forms provided by, and returned to, the Board, and signed by the supervising licensed physician. It is recommended the rotation be completed within one year.

(b) 12 hours of continuing education (seminar, course or instruction) related to minor surgery/proctology every three years. Optionally, in lieu of eight (8) hours of the continuing education requirement, a chiropractic physician may document performance or observation of twelve (12) minor surgery/proctology procedures every three years. Reasonable documentation of the procedure or observation is a copy of the patient schedule and/or patient billing/or other patient record with the patient name redacted which indicates the type of procedure and date performed.

(3) A chiropractic physician who is also licensed in Oregon as a doctor of naturopathy may make written application to practice minor surgery and proctology. The application may be approved by the Board if the chiropractic physician can demonstrate his/her naturopathic training and experience is equivalent to that required under section (2).

(4) A chiropractic physician licensed in Oregon who wishes to practice natural childbirth must apply to and receive from the Board a certification of special competency in natural childbirth. To receive and maintain certification, the applicant must fulfill the following requirements:

(a) Successfully complete at least 200 hours of direct instruction hours at an approved chiropractic, naturopathic, medical, osteopathic college or hospital in obstetrics and furnish a signed log showing evidence that subsections (b) and (c) of this section have been completed under the direct supervision of a licensed practitioner with specialty training in obstetrics and/or natural childbirth.

(b) Take part in the care of 50 women in both the prenatal (including obstetrics intakes) and postnatal periods.

(c) Observe and assist in the intrapartum care and delivery of 50 natural childbirths in a hospital or alternative birth setting. These births must be under the supervision of a licensed practitioner with specialty training in obstetrics and/or natural childbirth. A labor and delivery that starts under the care of someone licensed to assist in childbirth and includes hospitalization shall count as a birth.
(d) Pass a certification exam in obstetrics and gynecology given by or approved by the Board.

(e) Submit annually, at the time certificate holders submit their general continuing education hours, 15 hours of Board approved continuing education in obstetrics and gynecology. Seven of the 15 hours in obstetrics may be used to satisfy OAR 811-015-0025(4). Every other year an approved class in neonatal resuscitation shall be part of this continuing education requirement.

(5) Licensing action by the Board under ORS 684 shall be deemed to have an equal effect upon a certificate of special competency issued the practitioner, unless specifically provided otherwise in the Board action.

(a) When the subject of a disciplinary proceeding relates specifically to the practice of minor surgery, proctology, or natural childbirth, obstetrics and gynecology by a licensee who possesses a certificate of special competency, the license action may, in lieu of affecting the entire scope of the licensee’s practice, suspend, revoke, or curtail only the practitioner’s authority under the certificate of special competency.

(b) To address emergency or other circumstances which indicate the use of substances or procedures not authorized for use by chiropractic physicians, a plan to access these must be developed in a timely fashion and entered in the patient’s chart.

(6) Notwithstanding section (4), a chiropractic physician may obtain a license as a direct entry midwife from the Board of Direct Entry Midwifery. Any chiropractic physician licensed as a naturopathic physician and certified in natural childbirth by the Oregon Board of Naturopathic Examiners, may also practice natural childbirth/obstetrics as a chiropractic physician to the extent allowed by ORS 684.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.155
811-015-0070
Scope of Practice Regarding Examinations, Tests, Substances, Devices and Procedures

(1) The Board may examine any diagnostic and/or therapeutic examination, test, substance, device or procedure, hereinafter referred to as (ETSDP), to determine its acceptability for patient care. The Board may require a chiropractic physician to provide information on any ETSDP for determination of its status. The Board may take into account all relevant factors and practices, including, but not limited to, the practices generally and currently followed and accepted by persons licensed to practice chiropractic in the state, the teachings at chiropractic schools accredited by the Council on Chiropractic Education or its successor at any time since 1974, relevant technical reports published in recognized journals and the desirability of reasonable experimentation in the furtherance of the chiropractic arts.

(2) A chiropractic physician may use any diagnostic and/or therapeutic ETSDP which is considered standard. A standard diagnostic and/or therapeutic ETSDP is one in which one or more of the following criteria have been satisfied:

(a) Is taught or has been taught by a chiropractic school accredited by the Council on Chiropractic Education or its successor at any time since 1974, or health professions' courses taught by regionally accredited colleges with subject matter that is within the scope of chiropractic practice and has not been disapproved by the Board; or

(b) Has been approved by the Board through the petition process:

(A) The petition requires a formalized agreement of 10% or more of the chiropractic physicians, holding an active chiropractic license in Oregon, attesting to the safety and efficacy of a particular ETSDP. The petition shall be submitted in writing to the Board by any party wishing to establish any ETSDP as standard. It is the responsibility of the petitioner to gather the required evidence and supporting statements. It is the sole responsibility and discretion of the Board to review the sufficiency of the evidence in the petition and to make a determination whether to concur and affirm the ETSDP as standard or to deny the petition. The Board may, but is not required to, hold a public hearing on any petition. The Board shall make its determination and reply to the petitioner within 180 days of receipt of the petition unless the Board and the petitioner mutually agree to extend the deadline;

(B) The petition shall specifically address the following issues:

(i) The kind of ETSDP that is the subject of the petition, i.e., whether it is an examination, a test, a substance, a device, a procedure, or a combination thereof;

(ii) A detailed description of the proposed ETSDP;

(iii) The clinical justification for the ETSDP;

(iv) A method for determining appropriate termination of care and/or consultation with other providers with special skills/knowledge for the welfare of the patient;

(v) Whether the proposed ETSDP is to be used by itself or used in addition to any other generally accepted or standard ETSDP;

(vi) A description of known or anticipated contraindications, risks, and benefits;

(vii) A description of any subpopulations for which greater risk or benefit is expected;

(viii) A description of any standard ETSDP for the equivalent condition together with its relative risks and benefits; and

(ix) An assessment of the expected consequences of withholding the proposed ETSDP.

(c) Is supported by adequate evidence of clinical efficacy as determined by the Board. In determining adequacy, the Board may consider whether the ETSDP:

(A) Has clinical justification;

(B) Has valid outcome assessment measures;

(C) Is supported in peer reviewed literature;
(D) Is consistent with generally recognized contraindications to chiropractic procedures; and¶

(E) The potential benefit outweighs the potential risk to the patient.¶

(3) A CChiropractic physician may use any diagnostic and/or therapeutic ETSDP that has not met the criteria of subsections (2)(a) or (b) or (c) of this rule as investigational. It must show potential merit for effectiveness and be of acceptable risk. Documentation requirements are based on potential risk to the patient. All investigational diagnostic ETSDP’s must include or be accompanied by standard diagnostic procedures until full Board approval is attained under the criteria cited in subsections (2)(a) or (b) or (c) of this rule. Nothing in this section is intended to interfere with the right of any patient to refuse standard or investigational ETSDP’s. In determining risk, the Board may use the following criteria:

(a) For minimal risk procedures, defined as those which, when properly or improperly performed on the general population, would have a slight chance of a slight injury and, when properly performed on select populations, have an extremely remote chance of serious injury:

(A) Informed consent is suggested but not required; and¶

(B) The CChiropractic physician is recommended, but not required, to participate in or conduct a formal investigation of the procedure.¶

(b) For low risk procedures, defined as those which, when properly performed on the general population have a slight chance of mild injury, when improperly performed on the general population have a mild chance of mild to moderate injury, and when properly performed on select populations have a remote chance of serious injury:

(A) Informed consent is required; and¶

(B) The CChiropractic physician is recommended, but not required, to participate or conduct a formal investigation of the procedure.¶

(c) For moderate risk procedures, defined as those which, when properly performed on the general public have a significant chance of mild injury and a slight chance of moderate injury, when improperly performed on the general population have a slight chance of severe injury, and when properly performed on select populations have a slight chance of serious injury:

(A) Written informed consent is required; and¶

(B) The CChiropractic physician is recommended, but not required, to participate or conduct a formal investigation of the procedure.¶

(d) For high risk procedures, those which, when properly performed on the general population have a significant chance of moderate injury and a slight chance of serious injury, when improperly performed on the general population have a significant chance of serious injury, and when properly performed on select populations have a significant chance of serious injury:

(A) Written informed consent is required; and¶

(B) The CChiropractic physician is required to participate in or conduct a formal investigation of the procedure under the auspices of, or in conjunction with, any other health care professionals knowledgeable and competent in the care and treatment of potential serious injuries.¶

(e) Board approval is required of all moderate or high risk procedures.¶

(4) The Board shall maintain a list of ETSDPs which have been reviewed by the Board and have been determined to be unacceptable or approved as investigational.¶

(5) A CChiropractic physician may not use any diagnostic and/or therapeutic ETSDP’s which have been determined by the Board to be unacceptable.

Statutory/Other Authority: ORS 684
Statutes/Other Implemented: ORS 684.155
Chiropractic physicians and certified chiropractic assistants who are placed on suspension may not provide chiropractic treatment or services to any patient and are not to be in the clinic during business hours.

(2) The suspended chiropractic physicians shall not, directly or indirectly, engage in any conduct or make any statement which is intended to mislead, or is likely to have the effect of misleading any patient, member of the public, or other person as to the nature of and reason for the suspension. It shall be prohibited to portray themselves to patients in any way as potentially practicing. Suspended chiropractic physicians may not perform intake functions or greet patients. Suspended chiropractors and certified chiropractic assistants should not be visible to patients as that could induce the belief they are practicing.

(3) Suspended chiropractic physicians shall prominently post in their clinic a suspension notice provided by the Board in a place conspicuous and readable to the public. The suspension notice shall remain posted during the entire period of actual suspension. The Board may waive this for good cause.

(4) Chiropractic physicians and certified chiropractic assistants are prohibited from misrepresenting the status of licensure to any patients.

(5) Chiropractic physicians will be prohibited from using any student interns during the period of suspension or probation.

(6) Suspended chiropractic physicians may not provide any therapies as a certified chiropractic assistant. They may not personally sell or provide supplements or other products to clinic patients or persons coming in to the clinic. They may not perform adjustments on family or friends while they are suspended; this is the practice of chiropractic. They may not take X-ray films or perform any diagnostic procedures.

(7) Suspended chiropractic physicians may not engage in marketing which leads clients, consumers, or patients to believe they are a practicing chiropractic physician at the time they are suspended. They may not place new advertising which indicates in any way the suspended chiropractic physician is practicing chiropractic during the suspension period.

(8) The list of prohibitions in this rule is not all inclusive and if the Board determines that a chiropractor suspended chiropractic physician was practicing chiropractic during the term of suspension, it may result in further disciplinary action. Violations of this rule may result in further discipline, pursuant to ORS 684.100.

(9) A limited exception includes providing expert testimony at hearing or deposition, information to legal counsel in regards to a patient's case that is in legal process of resolution regarding care provided prior to the suspension. Suspended chiropractic physicians are not prohibited from performing such business functions such as billing and attending tasks not related to patient scheduling, care, treatment or evaluation; but, such action must be done outside of regular business hours.

Statutory/Other Authority: ORS 183.684, 684.100
Statutes/Other Implemented: ORS 684.155(b)