True/False Questions

1. It is okay for me to have a client who is a CPA prepare my tax returns as long as I pay for the service.

2. I have 6 months to report an address change to the board.

3. It is okay for me to talk to my significant other about my clients to help my stress level.

4. Once I am licensed, I do not have to renew for the first time until my birth month.

5. A licensee must complete at least 40 continuing education clock hours within the last 24 months in order to reactivate a license from inactive to active status.

6. Use of the titles LPC or LMFT without a valid Oregon license is punishable by a fine of up to $2,500 per violation.

7. I must disclose client information to the appropriate authorities if I feel that a minor may be the victim of abuse or neglect.

8. I am not required to cooperate with the Board during the investigation of a complaint.

9. If I develop romantic and/or sexual feelings for a client, it's OK for me to act on those feelings as long as I've terminated the client relationship and referred them to another professional.

10. As an LPC or LMFT, I am required to provide all my clients with an updated/correct Professional Disclosure Statement on their first visit or I cannot accept payment for the session.

11. New licensees must complete 6 clock hours of professional ethics within their first continuing education reporting period; this is a one-time requirement.

12. Registered interns must use the title “Registered Intern,” “LPC Intern,” or “LMFT Intern” in connection with their practice.

13. A licensee must refrain from providing counseling or marriage and family services if they are impaired by a mind-altering substance such as alcohol or drugs.

14. Proof of attendance documentation must be kept for at least two years following the continuing education reporting period.

15. A licensee may charge a reasonable fee for referrals to another counselor.
16. The fee to have my initial license issued is NOT included, but rather in addition to, in the application fee.

17. For each of the following, please respond with True or False regarding what is required on your PDS.
   
   A. ____Name, address, phone number
   B. ____Philosophy
   C. ____Name of Board Chair
   D. ____Commitment to Code of Ethics
   E. ____Client Bill of Rights
   F. ____Panel memberships
   G. ____Formal education
   H. ____CEU requirements
   I. ____Fee schedule
   J. ____Previous Employers
   K. ____Board address, phone number

**Fill-in the Blank Questions**

18. List the appropriate code and subsection (the most specific level) from the ACA Code or Oregon Administrative Rule pertaining to the Board’s Code of Ethics (e.g., A.1.a. Primary Responsibility) for each of the following:

   A licensee must:
   
   A. Review in writing and verbally with clients the rights and responsibilities of the licensee and the client.
   B. Refrain from referring prospective and current clients based solely on the counselor's personally held values, attitudes, beliefs and behaviors.
   C. Terminate a client relationship when it becomes reasonably clear that the client no longer needs assistance, is not likely to benefit, or is being harmed by continued therapy.
   D. Practice in specialty areas new to them only after appropriate education, training, and supervised experience.
   E. Provide reasonable access to records and copies of records when requested by competent clients.
   F. Not advertise in a way that is false, fraudulent or misleading to the public.
   G. Truthfully represent the qualifications of professional colleagues.
   H. Not condone or engage in discrimination against prospective or current clients, students, employees, supervisees, or research participants.

19. How many hours of continuing education are required on even numbered years for the following?

   A. Licensees who receive their initial license less than 12 months from their first even-numbered year renewal date.
   B. Licensees who receive their initial license between 12 and 23 months from their first even-numbered year renewal date.
   C. Licensees who receive their initial license 24 or more months from their first even-numbered year renewal date.
Multiple Choice Questions

20. Which disciplinary action is outside Board authority?
   A. Civil penalty for title violation
   B. Suspension of license
   C. Reprimand
   D. Refusal to renew license
   E. None of the above

21. Clients must be informed of the following exceptions to confidentiality, except:
   A. The licensee’s duty to report child abuse
   B. The licensee’s duty to report misdemeanor convictions and felony arrests within 10 days
   C. That the licensee may disclose information required by the client’s insurance company
   D. The licensee’s duty to report abuse of elderly persons
   E. That the licensee must provide client records to the Board’s representative in the event of a Board investigation

22. Which of the following would be considered an ethical violation?
   A. Borrowing money from a client
   B. Cosigning a client’s mortgage
   C. Dating a client
   D. Hiring a client to do household work
   E. All of the above

23. The rules are designed to facilitate a clear, straightforward renewal process for licensees. Which of the following is not true:
   A. Licensees must update their email address with the Board within 30 days of change
   B. A license will lapse if a licensee does not pay the delinquent fee and renew in the month following their renewal month
   C. Licensees who have lapsed must reapply for licensure, which includes submitting a new application and fee.
   D. The Board will waive my delinquent fee if I did not receive a courtesy renewal reminder
   E. Licensees must provide a summary list of continuing education activities during renewal in even-numbered years

24. Which of the following is not a requirement for license renewal?
   A. Renewal form provided by the Board
   B. Copy of a business license
   C. License renewal fee
   D. Healthcare workforce data survey
   E. Updated Professional Disclosure Statement

25. If you become aware of another health professional (who is not your client) acting unethically or unprofessionally:
   A. You are not required to report it.
   B. You must report it to that professional’s licensing board.
   C. You should report it, but only if you can prove it.
   D. You should give them a warning, and then report it if the behavior persists.
26. Licensing fees must be paid:
   A. Annually
   B. Every two years

27. Which of the following is not grounds for disciplinary action?
   A. Charging high fees for services.
   B. Conviction of a crime questioning competency
   C. Incapacity due to drug/alcohol abuse
   D. Violation of law or Board rules
   E. Failure to file a Professional Disclosure Statement

28. Which type of training is not required as part of your continuing education?
   A. Supervision-related training for licensees who supervise registered interns
   B. Professional ethics and/or Oregon laws and regulations
   C. Cultural Competency
   D. HIPAA

29. A licensee will be removed from the Supervisor Registry if the licensee:
   A. Requests in writing to be removed
   B. Within 5 years as a Supervisor Candidate, has not documented at least 12 hours of supervision and a minimum of 100 hours of experience supervising at least 2 interns
   C. Changes to inactive status
   D. Allows their license to lapse
   E. All of the above

30. A licensee on inactive status:
   A. May not practice professional counseling or marriage and family therapy in the State of Oregon
   B. May practice part time, only up to 20 hours per week
   C. May provide only volunteer services

31. Which ORS describes what a Professional Disclosure Statement must include?
   A. OAR 833 Division 10
   B. ORS 676.165
   C. ORS 675.755
   D. ORS 675.705

32. Which section of the OARs contains the penalties for failing a Continuing Education audit?
   A. Division 100
   B. Division 110
   C. Division 70
   D. Division 80

33. From the date of the last session, a licensee must retain client records for at least:
   A. 5 years
   B. 7 years
   C. 10 years
   D. 12 years
Exam Candidate Name: ________________________________

Certification:

With my signature below, I swear/affirm the following: (1) that I am the exam candidate whose name appears above, I alone have completed the examination, my answers appear below, and I have received no help or assistance from any other person; (2) that I have received no help or assistance from any other person and no part of the examination has been copied, transmitted, or made available to any other person; (3) that I will not assist or aid anyone else who will be taking the exam; and (4) I understand that it is my responsibility to return the answer sheet to the Board office within 30 days of receipt.

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(Signature of Exam Candidate) ________________________________ (Date) ________________________________

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17. Answer true or false:
   a. ___ b. ___
   c. ___ d. ___
   e. ___ f. ___
   g. ___ h. ___
   i. ___ j. ___
   k. ___

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Circle one answer for each question:

20. a b c d e
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23. a b c d e
24. a b c d e
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