

Oregon State Board of Radiologic Technology (OBRT)

January 9, 1998 Minutes

State Office Building ☐ 800 NE Oregon Street, Suite 407 ☐ Portland, Oregon

ATTENDANCE

Members and Staff: Kenneth Faulkner, Ph.D., Public Member; Lee Flanders, LRT; Darrell Hocken, RT, Advisory Member; Betty Palmer, LRT; Glen Plam, LRTT, Chairman; Kenneth Stevens, Jr., MD, Radiologist; David Taylor, LRT; Lianne Thompson, Executive Officer; Doug Van Fleet, Clerk.

Members Absent: none

Also Present: Kristine Adams-Wannberg, Budget Analyst; Randy Harp, LRT, Allied Medical Institute; Frank Mussell, Assistant Attorney General; Tim Sellers, DC, Portland School of Radiography; Barbara Smith, LRT, Oregon Society of Radiologic Technologists (OSRT) and Portland Community College; Anne Warden, LRT, OSRT.

Committee Meetings held to consider agenda items, 9:00 a.m. –

Executive Session held to evaluate investigations, 9:58 a.m. –

A quorum was established and the meeting called to order at 10:33 a.m.

MINUTES APPROVAL [Attachment 1]

October 10, 1997: Unanimously approved.

REPORT OF THE CHAIR

No report needed.

BOARD OFFICE REPORT

Budget Report-- Ms. Thompson presented graphs and charts: “Historical Budget Data,” “Budget Projections,” “Actual/Projected Expenditures,” fee schedules at \$4 per month, “Revenue Projections” and “Budget Projections” [Attachment 2]. She announced that the board had received gubernatorial authorization to use the Law Enforcement Data System (LEDS) for license and

limited-permit initiation and renewal. LEADS rules re proper notification will be completely covered by the board's renewal-application disclaimer.

Database Count and Number of New Licenses/Permits [Attachments 3 and 4]

- < 2,791 active licenses and limited permits, including
- < 286 "initial" (having not yet been required to renew), including
- < 66 approved during the fourth quarter.

Dr. Faulkner moved to ratify the fourth-quarter licenses and permits issued [Attachment 5]; **Mr. Plam seconded. The motion was accepted unanimously.**

Activity Report—Newsletter—Ms. Thompson showed the document [Attachment 6] which was sent to all licensees and limited permittees and to all addressees on the Radiation-Protection-Services mailing list.

Web page—Ms. Thompson presented a copy of the two-page web page's first page [Attachment 7]. She emphasized the customer-service link: "Confused or frustrated? E-mail us at: [address]." The web page carries the statute, rules, license or permit application, examination application and continuing-education-approval application.

Kim Ashbeck's replacement—Mss. Thompson and Palmer invited board members to submit selection criteria.

LIMITED PERMIT

Results of November Limited Permit Examinations [Attachment 8] – The current results seem unremarkable.

School Visits – Ms. Thompson mentioned the need of criteria for evaluating schools upon visitation. (The schools' annual reports have all been received [Attachments 9 through 12].)

INVESTIGATIONS [Attachment 13]

NOTE: In accordance with ORS 688.605(2), the identities of some individuals and facilities are confidential and withheld from public disclosure during the period of investigation.

All motions and seconds originated with the Investigations Committee; all board decisions were unanimous.

Case 97-6: Default order; \$200 fine.

New identifiers have been selected: Case [yy-mm-dd]

Case 97-09-03: Dismissal.

Case 97-09-04: Dismissal.

- Case 97-09-05: Consent order.**
- Case 97-09-06: Consent order.**
- Case 97-09-08: Consent order.**
- Case 97-10-01: Consent order.**
- Case 97-10-02: Dismissal.**
- Case 97-10-03: Consent order.**
- Case 97-12-01: Consent order.**
- Case 97-12-02: Consent order.**
- Case 97-12-04: Default order.**

LEGISLATION

The staff was asked how it responds to requests for complaints against licensee and permittees. The answer: “We are forbidden by law to issue any information regarding complaints.”

Ms. Thompson reminded the board that April 1998 is the deadline for legislative matters.

CONTINUING EDUCATION (CE) [Attachment 14]

Forty continuing-education approval requests were received during the fourth quarter. All were approved.

Ms. Palmer announced her concern that, with continuing-education approval requests going directly from requester to committee, there’s no guarantee that both committee members receive the requests. The staff will therefore receive requests in the office—then re-send them to committee members.

Ms. Palmer also voiced worries re unevaluated continuing education.

OLD BUSINESS

Policy Manual Review: “OBRT Policy Manual” [Attachment 15] was subjected to an item-wise discussion for one-half hour. The exercise is to be continued at the next meeting, the expectation being that a generally satisfactory manual will result.

Mr. Van Fleet announced that the manual had been brought up to date per Mr. Plam’s request in the most recent meeting.

NEW BUSINESS

Fee Increase: Mr. Plam moved to increase the license and permit fees to \$5 per month. Dr. Faulkner seconded. Dr. Stevens subjected the present \$3 fee to 5% annual compounding since the preceding increase (1991) and concluded that the current fee might well be \$4 (\$4.22). Ms. Thompson pointed out that such a fee would produce too low a 2001-2003 ending balance. **Dr. Stevens moved to amend the motion: “Effective 4/1/98, the fee rises to \$4; as of 4/1/02, to \$5.” Ms. Flanders seconded the amendment, which passed, Mr. Plam voting “no.” The altered motion passed unanimously.**

Administrative Rules [Attachment 16]: Ms. Thompson presented proposed temporary and permanent rules concerning LEDES and birth-month renewal (including monthly rates), and proposed permanent rules re temporary permits and delinquent fees. Board action was unanimously affirmative.

Ms. Thompson mentioned that she intended to prepare rules regulating the impact of birth-month renewal on required continuing education [Attachment 17]. Dr. Stevens advised that required continuing education be expressed in hours rather than minutes.

Ms. Thompson will also prepare rules specifying that although only pre-selected permittees (and licensees) would need to return continuing-education verification documents with renewal applications, non-selected individuals would need to retain verification documents for two years against the possibility of board audit.

The meeting was adjourned at 2:10 p.m.