

Oregon State Board of Radiologic Technology (OBRT)

July 11, 1997 Minutes

State Office Building ☐ 800 NE Oregon Street, Suite 407 ☐ Portland, Oregon

ATTENDANCE

Members and Staff: Glen Plam, LRTT, Chairman; Darrell Hocken, RT, Advisory Member; Lee Flanders, LRT; Betty Palmer, LRT; Kenneth Stevens, Jr., MD, Radiologist; David Taylor, LRT; Lianne Thompson, Executive Officer; Larry Strayer, Investigator; Doug Van Fleet, Clerk.

Members Absent: Kenneth Faulkner, Ph.D., Public Member.

Also Present: None.

Committee Meetings held to consider agenda items, 9:30 a.m. -

A quorum was established and the meeting called to order at 10:03 a.m.

MINUTES APPROVAL [Attachments 1 and 2]

January 10, 1997: Unanimously approved.

April 18, 1997: Approved (Ms. Flanders abstaining) with correction to page 8, Petitions, sentence 1, to read, "Ms. Smith was directed to resubmit OSRT...."

REPORT OF THE CHAIR

Mr. Plam presented a certificate to Mr. Hocken "...for the long years—since about I was born..." of board service.

BOARD OFFICE REPORT

Budget Report - "Budgeted Revenues" spreadsheet [Attachment 3]— Ms. Thompson credited Mr. Plam with introducing her to "Microsoft Office." "Expenditure Analysis" [Attachment 4] (First Year): The "OS2/Revenue Transfer" line is blank beyond October for want of a memo to make the transfer quarterly. That memo became effective in the following July, three quarters'

expenditures (3x2766=8299) showing. Mr. Plam would like graphs to accompany the spreadsheets.

Database Count and Number of New Licenses/Permits [Attachments 5 and 6]

- < 2,641 active licenses and limited permits, including
- < 167 “initial” (having not yet been required to renew)

“Licensing Numbers thru the Biennium” shows how the March decrease in active licenses and permits is followed by a steady increase, such that the maximum total approaches 3000.

Activity Report – Year-end and next biennium [Attachment 7]– Ms. Thompson has been learning R*STARS, the state’s financial-accounting system. She’s employing subprogram codes (PCAs) to enable the division of disbursements among General, Board Expenses, Investigations and Enforcement, Legislative, Outreach, Rule-making, and Computer Technology. “Time Logger” software will enable activities’ personnel time to be tracked, allowing better accountability.

Patricia Perry has been laid off. In spite of her contributions to office productivity, her wages constituted a too-fast spending down of cash reserves [Attachment 11]. Cheri Law is no longer 0.4 FTE with the board. Therefore the office is satisfying the board’s expectations with 2.0/2.4=83% of the FTE of last year. Current staff is over-functioning, suggesting the likelihood of replacing Ms. Law’s contribution, particularly for collecting information from board stakeholders about suggested changes to the administrative rules.

The suite has converted to Microsoft Office. Workspace has been realigned (and reduced), necessitating records transfer to Archives Division.

Mr. Hocken directed attention to page 2, paragraph “2.” He said that the Board of Medical Examiners issues packets re machine and operator licensing. So no longer need this board be troubled by the prospect of an employer’s not “knowingly” employing an individual to practice radiologic technology when the individual does not have a current, valid Oregon license or permit (OAR337-10-060(3)(f)). Mr. Hocken also said that when Radiation Protection Services finds large numbers of poor x-rays, the board concerned will investigate. Ms. Thompson assured that individual boards will alert members through newsletters.

A (board) “20th Year” newsletter will be published. A Web page will be established. (Mr. Hocken cautioned that compatibility be assured.) Accountability (data collection and report gathering) will be increased *via* software additions and improvements.

The board has lost Kim Ashbeck’s services, through resignation. A new board member is to be expected.

LIMITED PERMIT

Proposed Revision of the Bone-Densitometry Course - Dr. Faulkner's absence postpones revised guidelines consideration. Ms. Thompson's work with the Limited-Permit Committee and the providers should result in a recommendation for the next board meeting.

Results of May Limited Permit Examinations [Attachment 8] – (The February results—reported in the April minutes—have been corrected.) The current results seem unremarkable, although Mr. Plam requested graphs showing school trends.

Allied Medical Institute Return Site Visit – To occur in September.

INVESTIGATIONS [Attachments 4, 7 and 9]

NOTE: In accordance with ORS 688.605(2), the identities of some individuals and facilities are confidential and withheld from public disclosure during the period of investigation.

Ms. Thompson handed out the Investigations Log, intended to demonstrate that work has indeed been accomplished and that cases have been truly finished. Further, investigator expenses show a sharp drop after January—from a seven-month average of \$941 to a five-month average of \$149. Hearing-officer cost is also under study: Employment-Division (with which an inter-agency agreement is being executed) staff-- mostly attorneys-- charge \$45 per hour; private attorneys-- \$85.

Ms. Thompson reminded the board that at the April meeting it had been decided that, if it is legally feasible, the executive officer be empowered (for a three-month monitoring period) to apply policy in cases (practicing without a license, parole/probation and other circumstances repeatedly considered in the past) which otherwise await a board meeting. She added that the discipline progression would be (1) appeal to the board (which will mean investigation), (2) committee consideration, (3) board consideration and (4) hearing.

- Case 97-1: Fine paid; case closed, 5-23-97.**
- Case 97-2: Fine paid; case closed, 5-23-97.**
- Case 97-3: Hearing has been requested.**
- Case 97-4: Board needs to enter consent order.**
- Case 97-5: Fine paid; case closed, 5-23-97.**
- Case 97-6: Ms. Thompson to re-contact.**
- Case 97-7: Board needs to enter consent order.**

New identifiers have been selected: Case [yy-mm-dd]

- Case 97-04-01: Board needs to review proposed consent order.**
- Case 97-04-02: Consent order has been sent; Ms. Thompson is following up.**
- Case 97-04-03: Case dismissed, 5-97.**
- Case 97-04-04: Case dismissed, 4-97.**
- Case 97-04-05: Case dismissed, 5-97.**
- Case 97-04-06: Notified of suspended fine.**
- Case 97-04-07: Hearing requested. Mr. Plam moved to revoke the license immediately. Mr. Taylor seconded. The motion carried unanimously.**
- Case 97-04-08: Board needs to enter consent order.**
- Case 97-05-01: Case dismissed.**
- Case 97-05-02: Board needs to enter consent order. Ms. Thompson will monitor payment.**
- Case 97-05-03: Consent order sent out but no response.**
- Case 97-06-01: Case dismissed.**
- Case 97-06-02: Board needs to enter consent order, it having been signed. Ms. Thompson will monitor payment.**
- Case 97-06-03: Case to be dismissed.**
- Case 97-06-04: Assigned to investigator.**

Mr. Hocken wondered how it was that so many Oregon-Institute-of-Technology graduates are ignorant of licensing requirements. He asked whether the board had plans to solve the problem. Mr. Strayer introduced his letter to Ms. Thompson [Attachment 10], which shows his response to Mr. Hocken's concern.

Mr. Plam moved to accept the consent orders for cases 97-4, 97-7, 97-04-01, 97-04-08, 97-05-02 and 97-06-02. The motion carried unanimously.

Ms. Thompson presented Frank Mussell's (asst. atty. gen.) opinion re the appropriateness of the board's reporting disciplinary actions to the American Registry of Radiologic Technologists (ARRT). Essentially, "If the ... [board] believes that the public interest would be served by reporting its disciplinary actions to ARRT, it may do so. Such a decision should be in the form of

an administrative rule.”

LEGISLATION [Attachment 7]

Ms. Thompson pointed out that the passage of one of the board’s major bills—HB 2073 (to begin license and permit renewals in the practitioner’s birth month, beginning in April 2001)—requires additional personnel. The statuses of bills thought to affect the board negatively have not been learned; workspace realignment has consumed the time which would have enabled bill tracking. Ms. Thompson reiterated her discomfort (before the legislature) because of agency failure to have prorated license and limited-permit fees. The board was reminded that the staff started implementing the proration on April 17 of this year.

CONTINUING EDUCATION (CE)

CE Policy Concerns – Ms. Thompson has asked Frank Mussell re the decision to accept a copy of a current ARRT card as evidence of having met Oregon CE renewal requirements. An answer is expected. The matter was forwarded to the October meeting (Old Business).

Barbara Smith’s (Oregon Society of Radiologic Technologists (OSRT)) April request that CE providers not make attendance certificates available indiscreetly at educational offerings has been effected.

Twenty-four continuing-education approval requests were received during the second quarter. Twenty-three were approved.

OLD BUSINESS

1993-96 Approved Motions and Policy Manual Review: postponed in order to allow a longer discussion of revising administrative rules.

NEW BUSINESS

Bart Pierce (OSRT) has requested an electronic copy of the licensing database. Making such copies available is contrary to policy. Mr. Plam asked what the difference was between hard copy in label format and electronic copy—scanners being available. There was no motion to change policy.

Ms. Palmer suggested shortening the license/permit application by segregating types of licenses/permits (into separate applications). Ms. Thompson accepted the suggestion.

Ms. Thompson announced that she had been accepted as a member of a city-county-consolidation taskforce. Her time obligation would be one meeting per week.

The secretary of state has transmitted a Special (audit) Review, to be placed on the October agenda.

The meeting was adjourned at 1:16 p.m.

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